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## ASIAN ART COMMISSION

## AGENDAS AND MINUTES

1984 – 1985

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# ASIAN ART COMMISSION

DEC 23 1983

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

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## PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, January 3, 1984 - 2:00 P.M.

#### Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

MRS. AGNES ALBERT  
MRS. GEORGE T. BRADY, JR.  
ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO  
MARGARET BLUNT CATRON  
NEIL D. CHAITIN

ALLEN D. CHRISTENSEN  
MRS. DANIEL E. CHU  
EDWARD J. CONNER  
RANSOM M. COOK

DR. SEYMOUR FARBER  
GEORGE H. FITCH  
R. GWIN FOLLIS  
JAMES M. GERSTLEY

WILLIAM E. GOETZE  
GEORGE F. JEWETT, JR.  
CYRIL MAGNIN  
MRS. PHILIP J. MCCOY  
HAN NONG

JAMES E. O'BRIEN  
PAUL A. O'LEARY  
JAMES D. ROBERTSON  
MRS. ROBERT SELLER  
YASUSHI SUMIYA

MRS. FREDERICK WHITRIDGE  
DR. HAYDN WILLIAMS

Honorary Commissioner  
Richard Gump

Asian Art Museum  
The Avery Brundage Collection  
YVON d'ARGENCÉ  
Director and Chief Curator

Brayton Wilbur Room, 550 Kearny Street, San Francisco

1. Approval of Minutes
2. Building Committee Report - Mr. Follis
  - a) Hans Schiller Review of Building Sites
3. Chairman's Report - Mrs. Wilbur
  - a) Statement of Principles with regard to Appointments of Curators and Other Staff Members (See attached)
  - b) Museum Accreditation Review
4. Director's Report - Mr. d'Argence
5. Finance Committee Report - Mr. Conner
6. Development Committee Report - Mr. Gerstley
7. Asian Communities Outreach Program Report - Mrs. Chu
8. Ethics Committee Report - Mr. O'Brien
9. ALE Committee Report - Mrs. Seller
10. Education Committee Report - Mrs. Brady
11. Special Events Committee Report - Mrs. McCoy
12. Museum Attendance Report - Mr. Dowty
13. Associated Groups Reports
14. Other Matters
15. Adjournment



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## STATEMENT OF PRINCIPLES

with regard to

APPOINTMENTS OF CURATORS AND OTHER STAFF MEMBERS

of the

ASIAN ART MUSEUM

1. Appointment of Curators of the Asian Art Museum are non-civil service appointments. (San Francisco City and County Charter Section 8.300)
2. Appointments of other staff members of the Asian Art Museum are civil service appointments with the exception of those staff members who are employed by the Asian Art Foundation.
3. All appointments shall be made by the Director and approved by the Commission. (San Francisco City and County Charter Sections 3.501 and 3.622 as modified by Section III of the Management Agreement between the Asian Art Commission and the Board of Trustees of the Fine Arts Museum as construed by the parties)
4. The Director shall be responsible for locating and screening all candidates for appointment as curators and staff members of the Asian Art Museum. In this process the Director shall inform and consult with the Chairman of the Asian Art Commission and with any other member or members of the Commission designated by the Chairman. In the case of the appointment of an education curator, the Chairman shall designate the Chairman of the Education Committee. However, the Director shall be responsible for the appointment and removal of all staff members subject to the approval of the Commission. The Asian Art Commission shall review and approve or disapprove all appointments and removals of staff members by the Director.



# ASIAN ART MUSEUM FOUNDATION OF SAN FRANCISCO

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

December 20, 1983

GEORGE F JEWETT, JR  
Chairman  
ALEXANDER D CALHOUN  
Vice Chairman  
WILLIAM E GOETZE  
Vice Chairman  
MRS GEORGE T BRADY, JR  
Secretary  
NEIL D CHAITIN  
Assistant Treasurer  
EDWARD J CONNER  
RANSOM M COOK  
YVON d'ARGENCÉ  
GEORGE HOPPER FITCH  
R GWIN FOLLIS  
MRS PHILIP J MCCOY  
MRS ROBERT SELLER  
MRS BRAYTON WILBUR, JR  
DR. HAYDN WILLIAMS

Alexander D. Calhoun, Esq.  
Graham and James  
One Maritime Plaza, Suite 300  
San Francisco 94111

Dear Sandy:

I have yours of December 15th with Statement of Principles with regard to Appointments of Curators and Other Staff Members attached.

Since a number of these positions are funded by our Foundation and not by the City, I wonder whether there should not be some provision that the Foundation also has the right to review and approve or disapprove all appointments and removals of these staff members by the Director. Admittedly, the sole purpose of the Foundation is to help the museum and also, admittedly, at present at least, all the Trustees except one are Commissioners. Because of this, you may feel that any such provision is superfluous but I thought I would raise the point before any final decisions are made.

Best regards,

James M. Gerstley

cc: Mrs. Brayton Wilbur, Jr.  
Mr. Yvon d'Argence  
Judith L. Teichman, Esq.

# THE HISTORY OF THE UNITED STATES

OF THE TERRITORY OF THE UNITED STATES

FROM 1776 TO 1876

CHAPTER I.	
THE DISCOVERY OF AMERICA	
THE FIRST SETTLEMENTS	
THE STRUGGLE FOR INDEPENDENCE	
THE CONSTITUTION	
THE WESTERN EXPLORATIONS	
THE TERRITORIAL ACQUISITIONS	
THE SLAVE QUESTION	
THE CIVIL WAR	
THE RECONSTRUCTION	
THE PRESENT POSITION	



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ASIAN ART COMMISSION MEETING

Tuesday, January 3, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT: There were present:

Chairman Presiding:	Mrs. Brayton Wilbur, Jr.
Vice Chairmen:	Edward J. Conner
	Neil D. Chaitin
Chief Financial Officer/ Treasurer:	Edward J. Conner
Secretary:	Mrs. Philip J. McCoy
Mrs. George T. Brady, Jr.	
Margaret Blunt Catron	
T. M. Chang	
Allen D. Christensen	
R. Gwin Follis	
James M. Gerstley	
Paul A. O'Leary	
Mrs. Robert Seller	
William E. Steen	
Dr. Haydn Williams	

ABSENT: Brent M. Abel  
Mrs. Agnes Albert  
Alexander D. Calhoun  
Mrs. Willard O. Caro  
Mrs. Daniel Chu  
Ransom M. Cook  
George F. Jewett, Jr.  
Kishore Kripalani  
Cyril Magnin  
Han Nong  
James E. O'Brien  
Yasushi Sumiya  
Robert C. Sutton

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator  
John B. Dowty, Assistant Director for Administration  
Gary Dolin, Deferred Gifts Officer, AAMF  
Mrs. George Foo, President, Society for Asian Art  
Mrs. Vernon McKale, Chairman, Docent Council  
Ms. Ann Squires, Development Officer, AAMF  
Aileen A. Griggs, Executive Secretary, AAMF and AAC



APPROVAL OF MINUTES:

On motion made, seconded and carried, the minutes of the meeting held on November 15, 1984 were approved as circulated.

BUILDING COMMITTEE REPORT:

Mr. Hans J. Schiller gave a visual comparison of the planning schemes for the expansion or relocation of the Asian Art Museum, a copy of his comparison chart is attached hereto and by this reference made a part of these minutes.

Mr. Follis made the following points: "To move out of the park would obviously cost twice as much as staying in the park. If the museum stays in the park, it already has 85,000 square feet of first class space and would only have to add 85,000 more, but if we move out of the park we would require 175,000 square feet. It seems to me the economical thing to do is to stay in the park unless we can work out a scheme such as in the Yerba Buena Center where somebody else would pay half the cost of our move. I think the hope we had that the de Young might buy our space might also be a factor. When the de Young needed it, it seemed to be realistic. Since then, they have worked out and are satisfied they can take care of the Rockefeller Collection without additional space. To sell our space seems very nebulous at this point. I don't think there is any more chance of working out a joint arrangement with the de Young in the absence of such need. There are three variables in the expansion of space for the museum, which are:

1. Stay in the park;
2. Get somebody else to pay for three-quarters of the building cost for the museum's relocation; and
3. Get the Fine Arts to buy our space.

One of the variables is the hope that maybe we can work out something else along the lines of the Trammel Crow Company letter (see attached copy) but always remembering somebody else has to pay for three-quarters of the building. Personally, I am not as pessimistic as everyone else is as to what can be done with the City. If we can raise \$15,000,000 we ought to make a real all out effort where the City will let us expand in the park because I don't think it is impossible."





DIRECTOR'S REPORT:

Mr. d'Argence reported the Chinese galleries have been reinstalled. A number of items that have not been on view for some time and others for the first time are now on display, particularly lacquers and fan paintings. He said another dimension to the display is that all painting inscriptions have been translated which was quite a feat. This new installation which was designed by Clarence Shangraw, Patricia Berger and himself has been very well received. He further reported the Bamboo Carving exhibition has benefited from the Vatican Exhibition and the museum has a special display of Netsuke.

Indian Exhibit

Mr. d'Argence reported that on December 9, 1983 a meeting with a few Commissioners and the heads of the American and Indian subcommission to discuss our museum having a major Indian exhibition as part of the India Festival which was originally scheduled for 1984-85. Further meetings are scheduled and he is hopeful that for the Twentieth Anniversary of our museum we will have this Indian Exhibition in 1986.

Korean Folk Art Exhibit

The catalogue for this show has arrived. The Koret Foundation has made a grant in the amount of \$50,000 with the option left to the museum of whether to charge admission to this special exhibit.

Japanese Handbook

Considerable editing is still required but this publication is well advanced.

In closing, Mr. d'Argence said he would like to thank the Commissioners on behalf of the staff for the lovely Christmas party.

FINANCE COMMITTEE REPORT:

Mr. Conner reported that the Finance Committee met at lunch today and with Mr. Dowty's help went over the budget to be submitted to the Mayor on January 12th in the amount of \$698,000. A qualified request for \$150,000 more will also be submitted to cover items which the City has forced the Foundation to pay and also to cover some of the costs for the Asian Communities Outreach Program.

DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley reported that Ms. Squires and the museum staff prepared the presentation for the Koret grant request to cover the Korean Folk Art Exhibition but Commissioner Nong had a great deal to do in persuading the Koret Foundation to make this grant for which the Commission is most grateful.



He further reported that Gary Dolin held a luncheon for members of the Society for Asian Art who were interested in learning more about estate planning and deferred life income gifts which was attended by about 35 to 40 people. Subsequent thereto the Foundation received its first Unitrust Agreement from a member of the Society for Asian Art so we are further indebted to the Society for all that they are doing for the Commission and the Museum.

Endowment The Endowment Fund is close to \$1,700,000 in actual funds received and irrevocable pledge commitments. Before long, it hopes to receive \$100,000 from the Society for Asian Art and the above referred to Unitrust will ultimately go to the Endowment Fund.

ALE COMMITTEE REPORT:

Mrs. Seller thanked Commissioners Hume and Steen for their recent generous gifts to the acquisitions fund.

She reported that the Acquisitions, Loans and Exhibitions Committee met on December 16, 1983, a copy of which minutes are attached hereto and by this reference made a part of these minutes. She thanked all the donors for the objects given to the museum which are listed in said ALE Committee minutes.

SPECIAL EVENTS COMMITTEE REPORT:

Mrs. McCoy reported the Christmas lunch for the staff, thanks to Mrs. Seller who chaired the luncheon, was enjoyed by all.

SOCIETY FOR ASIAN ART:

Mrs. Foo thanked the Foundation and Commission for the copy machine donated to the Society for Asian Art.

Marco Polo She further reported that the Society has over \$90,000 in a high interest bank account from funds collected for the Marco Polo Ball. A few pledges still have to be collected after which the Society will turn the money over to Mr. Gerstley for the Foundation's Endowment Fund.





ADJOURNMENT:     There being no further business to come before the Commission, on motion made, seconded and passed, the meeting was adjourned.

Respectfully submitted,

---

Mrs. Philip J. McCoy  
Secretary

APPROVED:

  
Mrs. Brayton Wilbur, Jr.



# ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of December 16, 1983

## Minutes

### Present:

Yvon d'Argencé  
Mrs. John Bunker  
Dean Warren W. Faus  
Mrs. Philip J. McCoy  
Mrs. Robert Seller  
Mrs. Walter H. Shorenstein  
Mrs. Brayton Wilbur, Jr.

### Absent:

Alexander D. Calhoun  
Allen D. Christensen  
James E. O'Brien  
Dr. Irving Philips  
Rudolph Schaeffer  
Robert C. Sutton

### Approval of Minutes:

Mr. d'Argencé asked that the minutes of the November 9, 1983 meeting be amended on page 3, third paragraph under Purchases, to read: "The Committee voted not to exercise its option to purchase the painting 'Prawns' by Qi Liangzhi belonging to Clarence Shangraw." On motion, made, seconded and passed, the minutes of the meeting of November 9, 1983 were approved as amended.

### Japanese Calligraphy Exhibition:

Mr. d'Argencé reported that this exhibition is being organized by Asia House Gallery and Japan House Gallery in New York. After opening at Asia House Gallery and the Japan House Gallery, it will travel to the Nelson-Atkins Museum of Art and the Seattle Art Museum. They have requested the loan of a book of calligraphy (B64 M3) and a hanging scroll (B62 D1). Mr. d'Argencé recommended that we loan these objects. On motion made, seconded and passed, the Committee approved the loan.

Mr. d'Argencé said that we were asked to house the exhibition. The Committee did not react too favorably, and we never replied. The University Art Museum in Berkeley wants the exhibition and has approached us to take half of it. There is a total of approximately one hundred forty works in the exhibition, many consisting solely of calligraphy with no painting. It would have little popular appeal. Half of the fee is \$10,000. With the installation, it would cost us \$25,000-30,000, assuming the plexiglas covers for the Shanghai Exhibition are returned in good enough condition to be reused. If we have to purchase new plexiglas, it would double the cost of the exhibition. After discussion, on motion made, seconded and approved, it was decided that we should tell Berkeley that, unless we can raise adequate funds, we will not take the exhibition. Mrs. Seller will discuss fund raising for the exhibition with Mr. Calhoun.



## Acquisitions:

### 1. Gifts of Objects:

The following objects were offered as unconditional gifts:

- Nineteen Chinese textiles and three Tibetan tankas, gift of Mr. and Mrs. Samuel Nazario (R83.25.1-20)
- Fifty-two Chinese ceramic objects, gift of Carroll Barrymore, Esq. (R83.26.1-52)
- Indian miniature, gift of George Hopper Fitch (R78.18.3)
- Khmer bronze ornament, gift of Mrs. Emma C. Bunker (R83.28.2)
- Indian architectural element, gift of Mrs. Emma C. Bunker (R83.28.1)
- Flower vase, gift of Kakiemon Sakaida (R83.27)

On motion made, seconded and passed, the Committee voted to accept these unconditional gifts.

### 2. Donations to Acquisitions Fund:

Mrs. Wilbur reported that she had received a check for \$2,500 from Jacquelin Hume for the Asian Art Museum Foundation. He stipulated that these funds are to be used for acquisitions.

Mr. d'Argencé reported that the Foundation also received a gift of \$1,000 from Martha and William Steen to be used for the acquisition of an object of Japanese art selected by the Curator of Japanese Art and the ALE Committee.

The Committee accepted these two gifts with appreciation.

Mrs. Robert Seller  
Chairman





NO	PROJECT DESIGNATION Location & Designer	FLOORS Number	BASEMENT Floors	PARKING In House	GROSS AREA Square Feet	YEAR	ORIG. COST ESTIMATE \$	COST ESTIMATE 1983 Dollars	\$/SQFT Cost	CONSTRUCTION Remodel New	EXTENSION POSSIBLE Yes - No Sqft.
1	EXISTING FACILITY G.G. Park. Daily	2	1	none	84,930	1965	2,771,775	11,924,172	140.40	new	yes
2	KEARNY STREET AT PINE. Skidmore. Owings & Merrill	9 1/3	3	none	150,000	1974	15,000,000	35,817,072	238.78	new	no
3	BRIDGE & PAVILION N.W. of existing AAM G.G. Park. Schiller	2 1/2	2	possible	155,000	1976	5,955,950	11,807,872	165.75	new	underground, above ground politically difficult.
4	N.W. WING EXTENSION of existing AAM. G.G. Park. Schiller	2	1	possible	173,000	1977	9,662,241	16,533,683	187.73	new	technically yes, politically diffi- cult.
5	FOOT PRINT SCHEME Vertical Extension G.G. Park. Schiller	3	1	possible	147,200	1978	8,989,500	14,310,114	193.64	remodel & new + structural rehabilitation	none within foot- print.
6	SCHEME "E", evolved from Joint Plan AAM DeYOUNG. Schiller	2	1	possible	171,640	1978	10,547,404	16,770,372	193.41	remodel & new + structural rehabilitation	yes, 3rd. floor min. 30,000sqft
7	YERBA BUENA, MOSCONE CENTER, on roof of convention hall.	2	0	close by	200,000	1981	36,000,000	41,400,000	207.00	new	3rd.fl.possible max. 36,000sqft
8	YERBA BUENA, THIRD STREET. Free standing.	2 1/2	partial floor	possible	200,000	1981	36,000,000	41,400,000	207.00	new	possibly double
9	600 STOCKTON STREET Kaplan, McLaughlin, Diaz.	3 - 4	yes?	possible	200,000	1983	54,500,000 - to be off- set: See K.M.D. analysis (likely resultant cost:)	272.50 (75.63)	272.50 (75.63)	remodel & new	probably possible, depends on lease arrangements.

NOTE: The estimate figures are general only and refer more to type of building than to an actual quantity take-off, because in most instances there are only rough design sketches or no drawings available for a more accurate approach. Cost data are based on those provided in the estimating guide of the Dodge Company. Adjustment factors to translate estimates into San Francisco 1983 building cost also are as provided in the Dodge reference guide.

October 31, 1983

HANS J. SCHILLER ASSOCIATES



[DUPLICATE COPY]

December 19, 1983

Mrs. Brayton Wilbur Jr.  
Chairman, Asian Art Commission  
The Avery Brundage Collection  
Golden Gate Park  
San Francisco, CA 94118

Dear Judy:

It was a pleasure meeting with you and Ed Conner to discuss the potential of relocating the Asian Art Museum to the east block of Yerba Buena Center.

As we discussed, I believe we have a mutual interest in working together. Asian Art would like to find a permanent home on the most reasonable financial basis possible. We wish to build a spectacular mixed-use project as a part of the Yerba Buena Center and feel that the Asian Art's participation would very much help us achieve our goal. We are prepared to subsidize in a major way the Asian Art Museum in our project, and we feel that the Redevelopment Agency would be positively disposed, should our project include the Asian Art Museum.

As I understand it, it is important for you and your Board to approve this site as the location for the future museum. We are working with representatives of the Redevelopment Agency and the Planning Department as well as the mayor's office, to discuss this very exciting project. We will be happy to meeting with representatives of your Board once the site has been approved so that we may discuss in detail the many terms, including financial, which must be understood between the parties.

Sincerely yours,



Warren E. Spieker, Jr.  
Partner

cc: Mr. E. Conner  
Mr. J. Heller





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# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

MAR 2 1984

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## REMINDER AND PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, March 6, 1984 - 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

#### Commissioners

MRS BRAYTON WILBUR, JR  
Chairman

MRS AGNES ALBERT

MRS GEORGE T BRADY, JR

ALEXANDER D CALHOUN

MRS WILLARD O CARO

MARGARET BLUNT CATRON

NEIL D CHAITIN

ALLEN D CHRISTENSEN

MRS DANIEL E CHU

EDWARD J CONNER

RANSOM M COOK

GEORGE H EITCH

R GWIN FOLLIS

JAMES M GERSTLEY

WILLIAM E GOETZE

GEORGE E JEWETT, JR

KISHORE KRIPALANI

CYRIL MAGNIN

MRS PHILIP J MCCOY

HAN NONG

JAMES E O'BRIEN

PAUL A O'LEARY

MRS ROBERT SELLER

WILLIAM E STEEN

YASUSHI SUMIYA

DR HAYDN WILLIAMS

#### Honorary Commissioners

RICHARD GUMP

JAQUELIN H HUME

EDWARD M NAGEL

MRS WALTER H SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator

1. Approval of Minutes
2. Chairman's Report - Mrs. Wilbur
  - a) Policies
  - b) Museum open Wednesday evenings during summer in conjunction with Fine Arts Museums.
  - c) Refugee Women's Group
3. Director's Report - Mr. d'Argence
4. Building Committee Report - Mr. Follis
5. Finance Committee Report - Mr. Conner
6. Development Committee Report - Mr. Gerstley
7. Asian Communities Outreach Program Report - Mrs. Chu
8. Ethics Committee Report - Mr. O'Brien
9. ALE Committee Report - Mrs. Seller
10. Education Committee Report - Mrs. Brady
11. Special Events Committee Report - Mrs. McCoy
12. Security Committee Report
13. Associated Groups Reports
14. Other Matters
15. Adjournment





MAR 30 1984

SAN FRANCISCO  
PUBLIC LIBRARY

ASIAN ART COMMISSION MEETING

Tuesday, March 6, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:

Vice Chairmen:

Chief Financial Officer/

Treasurer:

Secretary:

Mrs. Brayton Wilbur, Jr.

Alexander D. Calhoun

Edward J. Conner

Edward J. Conner

Mrs. Philip J. McCoy

Brent M. Abel

Mrs. George T. Brady, Jr.

Mrs. Daniel E. Chu

Ransom M. Cook

James M. Gerstley

Kishore Kripalani

Mrs. Robert Seller

William E. Steen

ABSENT:

Mrs. Agnes Albert

Mrs. Willard O. Caro

Margaret Blunt Catron

Neil D. Chaitin

T. M. Chang

Allen D. Christensen

R. Gwin Follis

George F. Jewett, Jr.

Cyril Magnin

Han Nong

James E. O'Brien

Paul A. O'Leary

Yasushi Sumiya

Robert C. Sutton

Dr. Haydn Williams

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator

John. B. Dowty, Assistant Director for Administration

Mrs. George Foo, President, Society for Asian Art

Gary Dolin, Deferred Gifts Officer, AAMF

Aileen Griggs, Executive Secretary, AAC and AAMF



APPROVAL OF MINUTES:

On motion made, seconded and passed, the minutes of the meeting held on January 3, 1984 were approved as circulated.

CHAIRMAN'S REPORT:

Mrs. Wilbur reported that as a result of the Executive session in January the Commission is drawing up written policies in connection with the museum. A "Statement of Principles with regard to Appointments of Curators and Other Staff Members of the Asian Art Museum" was sent to all Commissioners. At the Executive Committee meeting on February 7th the Statement of Principles was approved and recommended for approval by the Commission.

On motion made, seconded and unanimously carried the Commission adopted the following:

STATEMENT OF PRINCIPLES WITH REGARD TO APPOINTMENTS  
OF CURATORS AND OTHER STAFF MEMBERS OF THE ASIAN  
ART MUSEUM

1. Appointment of Curators of the Asian Art Museum are non-civil service appointments. (San Francisco City and County Charter Section 8.3000)
2. Appointments of other staff members of the Asian Art Museum are civil service appointments with the exception of those staff members who are employed by the Asian Art Museum Foundation.
3. All appointments shall be made by the Director and approved by the Commission. (San Francisco City and County Charter Sections 3.501 and 3.622 as modified by Section III of the Management Agreement between the Asian Art Commission and the Board of Trustees of the Fine Arts Museum as construed by the parties.) In addition, appointments of staff members employed by the Asian Art Museum Foundation shall be approved by the Foundation.
4. The Director shall be responsible for locating and screening all candidates for appointment as curators and staff members of the Asian





Art Museum. In the case of the appointment of senior staff members i.e., Curators, Conservator, Assistant Director, the Director shall in this process inform and consult with the Chairman of the Asian Art Commission and with any other member or members of the Commission designated by the Chairman. In the case of the appointment of a Curator of Education, the Chairman shall designate the Chairman of the Education Committee. The Director may consult with staff members and qualified outsiders as well. However, the Director shall be responsible for the appointment and removal of all staff members subject to the approval of the Commission. In the case of staff members employed by the Asian Art Museum Foundation, the Foundation shall review and approve or disapprove all appointments and removals of staff members by the Director.

Building Committee: In Mr. Follis's absence Mrs. Wilbur distributed the requirements for a relocated and enlarged Asian Art Museum drawn up at the Building Committee Meeting held on March 1, 1984. A copy of said conditions are attached hereto and by this reference made a part of these minutes.

Mrs. Wilbur also advised the Commissioners that Trammell Crow Company is pursuing their interest in building a museum in the Yerba Buena Center.

Mrs. Sellers said she had a long talk with Frank Talbott, Director of the Academy of Sciences, who feels that there should be a museum complex in the park. His recommendation was that all the museums be in the concourse area with no other buildings in the park and to have a parking area underneath the grandstand area.

A discussion followed wherein Messrs. Calhoun, Cook and Gerstley recommended and the Commissioners agreed that we should work with the other institutions in drawing up a master plan for the area.

Museum Open

Mrs. Wilbur reported the de Young Museum is going to be open starting in May on Wednesday evenings for 16 weeks. Wells Fargo Bank and the Koret Foundation have made grants of \$25,000 each to support these openings. Lectures will be given in our auditorium and the Cafe de Young will remain open. Gus Teller of the Fine Arts Museum



advised Jack Dowty that they will pay the guards to keep our first floor open. However, the second floor will require three guards which would have to be paid by our Foundation. Mr. Dowty suggested that the second floor be opened during the Korean Folk Art Exhibition and closed at all other times. The cost would be approximately \$300 per evening.

On motion made, seconded and carried, the Commission recommended that the Asian Art Museum remain open on Wednesday evenings during the summer with the second floor galleries open only during the Korean Folk Art Exhibition and that the Foundation be asked to pay the guards' fees of approximately \$300.00 per evening during that period.

#### DEVELOPMENT COMMITTEE REPORT:

##### Endowment Drive

Mr. Gerstley reported the endowment fund is up to approximately \$2,150,000 thanks to Mr. Gump's irrevocable pledge in the sum of \$250,000 and Mr. Faude's purchase of an additional gallery for \$145,000. Also, Gary Dolin arranged for a deferred gift to the Foundation in the amount of \$50,000.

##### NEH Challenge Grant

The Development Committee would like to submit a Challenge Grant to the National Endowment for the Humanities in the amount of \$350,000 which requires the Commission's approval.

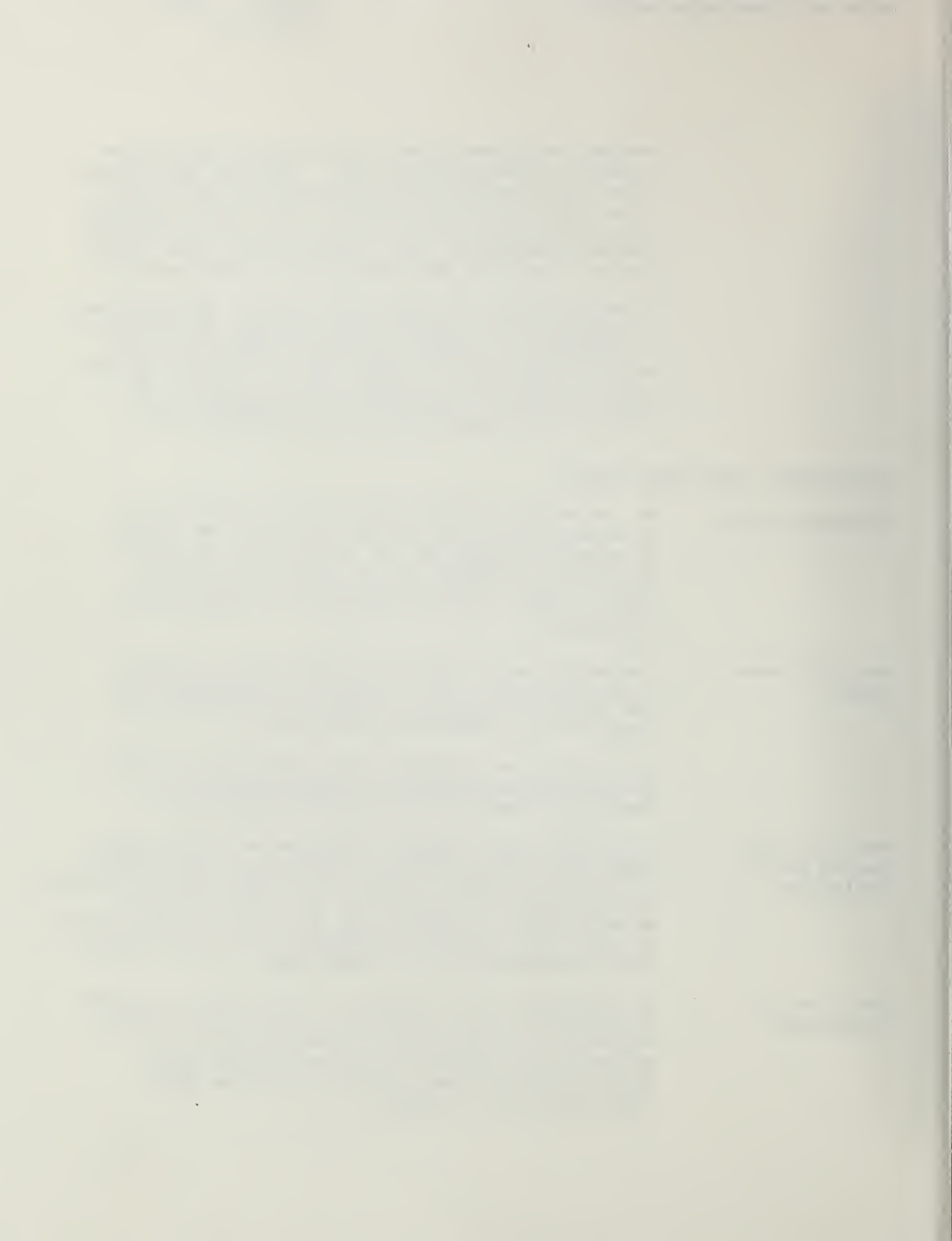
On motion made, seconded and unanimously passed, the Commission approved the application for a Challenge Grant in the amount of \$350,000.

##### NEH Grant for Second Floor Galleries

Ann Squires and Clarence Shangraw met with some representatives of NEH at a meeting in Los Angeles to discuss a grant to redo the second floor galleries. Following these discussions, Mr. Shangraw went to Washington to discuss the matter. An application to NEH for \$500,000 to completely redo the second floor galleries will be submitted.

##### San Francisco Foundation

An application for a grant in the amount of about \$105,000 has been submitted to the San Francisco Foundation to help fund the expenses of our endowment fund drive over a two year period. Although they turned us down last time they encouraged us to reapply.





Herbst Foundation Thanks to Ed Conner, Mr. Gerstley met with representatives of the Herbst Foundation at which he was encouraged to submit a proposal to the Herbst Foundation for endowment.

Hewlett Foundation Mr. Gerstley also met with representatives of the William and Flora Hewlett Foundation. Their present policy for giving excludes any art museum but Mr. Gerstley asked that they make an exception to their policy.

IMS An application for \$50,000 has been submitted to IMS.

Shanghai Bookstore Proceeds Mr. Gerstley further reported that in connection with the Shanghai Exhibition we had an agreement with the Museum Society for the Asian Art Museum Foundation to receive one-half of the net proceeds of the bookstore sales. This amounted to approximately \$25,000.

Korean Folk Art Exhibition Mr. Gerstley further reported that the ALE Committee decided the museum should not charge admission to the Korean Folk Art Exhibition and therefore the total cost for the exhibition is approximately \$71,285 or \$21,285 over and above the Koret Grant.

Mr. Calhoun said the committee's conclusion was that charging admission would be counterproductive and moved that the Commission recommend to the Foundation that it supplies the additional approximately \$21,000 to cover the cost of the exhibition. The motion was seconded and passed by the Commission.

ASIAN COMMUNITIES OUTREACH PROGRAM COMMITTEE REPORT:

Mrs. Chu reported that the committee is working on several projects at one time.

1. A special Event for the Japanese Community;
2. A special showing for the Chinese community to view the new installation of the Chinese galleries;
3. A special event for the Korean community in conjunction with the Folk Art exhibit.

Refugee Women's Group The Refugee Women's Group sponsored by the United Methodist Church, held a reception in Gruhn Court on March 7th.





Survey

Mrs. Chu has been doing an exclusive survey in the Asian communities to see how the museum can be used by these groups.

ALE COMMITTEE REPORT:

Mrs. Seller reported the ALE Committee met on February 23, 1984. A copy of the minutes of said meeting are attached hereto and by this reference made a part hereof of these minutes.

Japanese  
Calligraphy  
Exhibition

Mrs. Seller reported this exhibition would take place in the summer of 1985 if the costs, including the fee and installation in the amount of \$30,000 could be raised. Mr. Calhoun met with Mr. Sumiya and his firm might commit \$16,000.

Asian Master-  
pieces in Wood

This small exhibition consisting of about 25 pieces of Buddhist art in wood will run from April 25 to September 5, 1984. Funding from the NEA grant for our in-house exhibitions will help pay for this exhibition.

Mrs. Wilbur asked Mrs. Seller to complete the ALE policies and submit them to the Commission.

EDUCATION COMMITTEE REPORT:

Mrs. Brady reported the Education Committee met on February 28, 1984. At Mrs. Wilbur's request her Committee will draw up written policies.

Mrs. Wilbur announced that Cecelia Levin will not resume her position after her leave of absence. Mr. d'Argence is looking for a new Curator of Education and she suggested that the Education Committee's policies be completed prior to the new curator's appointment.

Mr. Dowty said the requirements for the new Curator for Education include: A minimum of three years museum experience with a minimum of two years education experience, a good foundation of the Asian languages and a master's degree in Asian art.

Mr. Calhoun suggested that the resumes of the last ten selected candidates should be circulated to Mrs. Brady and her committee.



SPECIAL EVENTS COMMITTEE REPORT:

Korean Folk Art      Mrs. McCoy reported the Korean Folk Art Exhibit  
Exhibit                preopening reception will be on June 14, 1984  
                         and June 15th will be a special evening to honor  
                         the Society for Asian Art members.

SOCIETY FOR ASIAN ART REPORT:

Mrs. Foo reported the Society for Asian Art will co-sponsor lecture series in connection with the Korean Folk Art show and the Pala Stone Sculpture exhibit. They will also co-sponsor the Chinese Shawl Exhibition.

She further reported their Education Committee is making preparation for training of the new docents in the fall.

On March 21st the first of four lectures on authentication and conservation of Asian art will begin with Roger Broussal as speaker.

ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and passed, the meeting was adjourned.

Respectfully submitted,

---

Mrs. Philip J. McCoy  
Secretary

APPROVED:

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Mrs. Brayton Wilbur, Jr.  
Chairman





## Requirements for a Relocated and Enlarged Asian Art Museum

In 1969 Avery Brundage donated another 4,000 items to the City and County of San Francisco, thus about doubling the number of items in our custody. Since the display area remained unchanged, the display-storage ratio passed from 22 percent to 11 percent. This prompted Cyril Magnin and his family to transform the special display area into a Jade Room, which allowed us to show an additional 230 pieces of jade from our permanent collections, thus raising the display-storage ratio to about 13 percent, but this could only be achieved at the cost of sacrificing our special display area.

In 1973 the situation in the service area (basement) became untenable. Thanks to generous donors, this area was completely remodeled to make space for a preparators' workshop, an X-ray room, an education department, a conference room, an adequate staff lounge and a guards' lounge, as well as additional space for the library and photo lab. Since the total amount of space remained the same, the art storage, the conservation laboratory and the administrative quarters had to be reduced accordingly. The art storage alone lost about 4,820 square feet; we were forced to sacrifice the study area and to cram a large number of objects in places where they are no longer visible.

Today, 18 years after its construction, the museum contains over 10,000 objects, not counting surplus items. Its display areas have not been enlarged. The ratio display-storage is about 10 percent, which is well below the national average. The conservation workshop looks like a 19th century manufactory, the art storage and library stacks are filled to capacity, the administrative quarters are crowded, and we still lack a special exhibition area, an orientation room, a receiving and shipping dock, storage for books, materials and supplies, and a freight elevator.

Over the years, this increasingly serious lack of space has had some dramatically negative effects on the museum. On repeated occasions, we had to turn down offers from collectors who were anxious to join their collections to ours. We had to remove entire sections of our permanent collections to storage, where they remained invisible for long periods of time. We had to maintain our program of temporary exhibitions at a minimum. We had to refrain from initiating new programs in the fields of conservation and education. In short, after almost twenty years of activity, we have reached the point of no growth, which means that we will in the near future begin to lose ground to those museums that continue to grow and expand. A stagnant museum is automatically a loser. All it can do is stagnate in a glorious past.





### Actual Requirements

1. The Asian Art Commission would have to be satisfied by a survey or otherwise that sufficient people would be attracted to the new museum so that admission fees plus the City budget and other revenue sources would cover operating costs and leave some surplus for acquisitions, endowment and contingencies.
2. In order that the above requirement may be met, the proposed location must be desirable and accessible by public transportation with adequate parking available.
3. Most of the costs of the new facility and the equipment needed must be provided by others. Realistically, it is doubtful if the Asian Art Museum could raise over \$5 million towards the capital costs.
4. The space provided for the museum should include 200,000 square feet on not more than three floors -- the principal elements of this being 60,000 square feet of continuous pillarless, windowless space as nearly square as possible on the first floor for the permanent collection, also 10,000 square feet for special exhibition areas. Art storage will require an additional 27,000 square feet.
5. Air conditioning is required throughout, as well as 18 foot ceilings in display areas and 14 foot ceilings in storage and conservation areas.
6. A 3,500 square foot loading dock at street level as well as two elevators -- one for freight and one for passengers -- is required, as well as the Museum's own entrance on street with adequate facade.
7. Area for future expansion.
8. The 200,000 square foot requirement might be reduced in a multi-use facility in which part or all social and service requirements are provided for common use.

March 6, 1984



ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of February 23, 1984

Minutes

Present:

Yvon d'Argencé  
Mrs. John B. Bunker  
Alexander D. Calhoun  
Dean Warren W. Faus  
Mrs. Philip J. McCoy  
Dr. Irving Philips  
Rudolph Schaeffer  
Mrs. Robert Seller  
Robert C. Sutton  
Mrs. Brayton Wilbur, Jr.

Absent:

Allen D. Christensen  
Mrs. Walter H. Shoreinstein  
James E. O'Brien

Approval of Minutes:

Mrs. Bunker requested that the minutes of the meeting of December 16, 1983 be amended under Gifts of Objects, page 2, to state that the Khmer bronze ornament (R83.28.2) and Indian architectural element (R83.28.1) are gifts of Mr. and Mrs. John B. Bunker. Mr. d'Argencé asked that the second paragraph under Donations to Acquisitions Fund, page 2, be amended to read: " . . . the Foundation also received a gift of \$1,000 from Martha and William Steen to be used toward the acquisition of an object of Japanese art . . . ." On motion made, seconded and passed, the minutes were approved as amended.

Exhibitions:

1. Korean Folk Art Exhibition

Mr. d'Argencé reported that the Koret Foundation has granted \$50,000 for the exhibition. He said that the Committee must decide whether or not we should charge admission to the exhibition and presented budgets for each option. If we charge admission there would be additional costs for guards, cashiers and baffles to enclose the exhibition area, and it was felt that we might not make a profit. On motion made, seconded and passed, it was decided that we would not charge admission to the exhibition.

Mrs. Wilbur agreed to ask Mr. Nong to chair a committee for the opening of the exhibition.





2. Japanese Calligraphy Exhibition

The University Art Museum in Berkeley wants this exhibition and has approached us to take half of it. It would take place in the summer of 1985. Our costs, including the fee and installation, would be about \$30,000. Mr. Calhoun will try to raise half of this amount. The possibility of applying for a grant jointly with the University Art Museum was also discussed. Nothing further will be done until the results of Mr. Calhoun's fund-raising efforts are known.

3. "Asian Masterpieces in Wood"

Mr. d'Argencé reported that the selection has been made and the staff is working on a brochure. The exhibition consists of about twenty-five pieces of Buddhist art in wood. Funding is from a \$30,000 NEA grant for our in-house exhibitions.

4. "Selected Masterpieces of Near Eastern Art from The Avery Brundage Collection"

This exhibition is being planned to coincide with an international meeting on Near Eastern studies at the University of California, Berkeley. We are waiting to hear if Berkeley can partially fund the exhibition. They would help us write a catalogue. If they cannot help fund the exhibition, we would be able to produce a brochure.

5. Indian Exhibition

Mr. d'Argencé reported that he had met with Indian officials in New Delhi. They agreed that an important exhibition of Indian art will take place in San Francisco in the summer of 1986. If they do not agree to allow us to originate an exhibition, Mr. d'Argencé is thinking of taking an exhibition which is being organized in Paris similar to our "5,000 Years of Indian Art." It will include objects from the Indian exhibitions which will take place in Washington and New York, supplemented with additional objects from India.

Loans:

1. "Indian Paintings from Bay Area Collections"

Mr. d'Argencé recommended that we loan the two paintings requested (B81 D33.2 and B81 D33.3) by the University Art Museum in Berkeley if our environmental requirements can be met. On motion made, seconded and passed, the Committee approved the loan, subject to satisfactory resolution of security and conservation considerations.





2. "Chinese Gold and Silver from the Tang Dynasty from American Collections"

The loan of six precious metal objects to The Dayton Art Institute was approved by the Committee at its November 9, 1983 meeting. From Dayton the exhibition will travel to the Lowe Art Museum, Coral Gables, Florida (January 23 - March 3, 1985) and the Smith Art Museum, Springfield, Massachusetts (June 1 - July 14, 1985). On motion made, seconded and passed, the Committee approved the loan to the Lowe Art Museum, subject to a security check. The loan to the Smith Art Museum was refused, as it is not accredited by the American Association of Museums.

3. "Chinese Ceramics and Bronzes: Art and Technology"

The High Museum of Art has requested the loan of five Chinese bronzes for this exhibition which will be shown in conjunction with "China: 7,000 Years of Discovery." Mr. d'Argencé said that the High Museum of Art has recently moved to a new building and it takes time to adjust. In addition, the objects requested are priceless and irreplaceable. On motion made, seconded and passed, the Committee turned down the request.

Acquisitions:

1. Purchase

The following objects were considered for purchase:

- a. Indian architectural element from Michael Shapiro. R83.24.
- b. Head of Lokeshvara, Khmer, from James L. Morrison.
- c. Archaic marble frog, China, Richard Bull Collection.

On motion made, seconded and passed, the Committee voted not to purchase any of these objects at this time.

2. Gifts

Following are the objects offered as unconditional gifts and the Committee's decision:

- a. Framed oil painting, still life by Myung-ja Jun, Korea, gift of the artist. R84.9. Not accepted.
- b. Album of 36 leaves, "Footsteps of the Sage," China, gift of Drs. Jess and Ben Shenson. R83.30.1. Accepted.



- c. Large dish, E-Karatsu ware, gift of Mrs. Roger Kent. R84.10. Mr. d'Argencé was asked to find out whether Mrs. Kent would be willing to give to the museum another object which would fill a gap in the collection.

Mrs. Robert Seller  
Chairman





The following percentages of gross salary were recommended:

Years 1, 2 and 3	3%
Years 4 and 5	4%
Year 6 and thereafter	5%

Due to the fact that each employee would be covered under a separate Flexible Retirement Annuity Contract, he/she would be immediately vested once the above conditions are met.

On motion made, seconded and unanimously passed, the Trustees approved Flexible Retirement Annuity Contracts for qualified employees as set forth in the above paragraphs be purchased from Metropolitan Life Insurance Companies.

#### KOREAN FOLK ART EXHIBITION:

As discussed in the Commission meeting immediately preceding this meeting, the museum and ALE Committee have decided not to charge admission for the Korean Folk Art Exhibition and will therefore need an additional approximate \$21,000 over and above the grant from the Koret Foundation to cover the cost of the exhibit.

On motion made, seconded and unanimously passed, the Trustees approved the additional cost of approximately \$21,000 be paid by the Foundation for the Korean Folk Art Exhibition.

#### APPOINTMENT OF INVESTMENT COMMITTEE:

Mr. Gerstley reported that at the meeting of the Endowment Steering Committee a discussion was had regarding the advisability of setting up an investment committee. He spoke



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## ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

## REMINDER AND PRELIMINARY AGENDA

## ASIAN ART COMMISSION MEETING

Tuesday, May 1, 1984, 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

## Commissioners

MRS BRAYTON WILBUR, JR

Chairman

MRS AGNES ALBERT

MRS GEORGE T BRADY, JR

ALEXANDER D CALHOUN

MRS WILLARD O CARO

MARGARET BLUNT CATRON

NEIL D CHAITIN

ALLEN D CHRISTENSEN

MRS DANIEL E CHU

EDWARD J CONNER

RANSOM M COOK

GEORGE H FITCH

R GWIN FOLLIS

JAMES M GERSTLEY

WILLIAM E GOETZE

GEORGE F JEWETT, JR

KISHORE KRIPALANI

CYRIL MACNIN

MRS PHILIP J MCCOY

HAN NONG

JAMES E O'BRIEN

PAUL A O'LEARY

MRS ROBERT SELLER

WILLIAM E STEEN

YASUSHI SUMIYA

DR HAYDN WILLIAMS

## Honorary Commissioners

RICHARD GUMP

JAQUELIN H HUME

EDWARD M NAGEL

MRS WALTER H SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON D'ARGENCE

Director and Chief Curator

1. The minutes of March 6, 1984 should be corrected on Page three, line 2, to read "... Curators, Conservator, Librarian,..." Inadvertently, the Librarian was omitted from the original draft.
2. Presentation of Society for Asian Art's check from the proceeds of the Marco Polo Ball by Mrs. George Foo and Mrs. Lewis Lowe.
3. Chairman's Report - Mrs. Wilbur
  - a) Admission fees
  - b) Yerba Buena Center proposal
  - c) Salary increase for Assistant Education Curator, So Kam Ng.
  - d) Recommendation by the Director that Pamela Koe and So Kam Ng be made permanent employees. (See attached)
  - e) Jack Foss attendance at AAM meeting in Washington D.C. at a cost to the Foundation of \$1,461. (See attached)
4. Director's Report - Mr. d'Argence
5. Building Committee Report - Mr. Follis
6. Finance Committee Report - Mr. Conner
7. Development Committee Report - Mr. Gerstley
8. Asian Communities Outreach Program Report - Mrs. Chu
9. Nominating Committee Report - Mr. O'Leary
10. Security Committee Report - Mr. O'Brien
11. ALE Committee Report - Mrs. Seller
12. Education Committee Report - Mrs. Brady
13. Special Events Committee Report - Mrs. McCoy
14. Associated Groups Reports
15. Other Matters
16. Adjournment



SF  
A80

#2

5/1/84

SF = ASIAN ART COMMISSION MEETING

77 minutes

Tuesday, May 1, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT: There were present:

Chairman Presiding:

Vice Chairmen:

Chief Financial Officer/

Treasurer:

Secretary:

Mrs. Brayton Wilbur, Jr.

Neil D. Chaitin

Edward J. Conner

Edward J. Conner

Mrs. Philip J. McCoy

Brent M. Abel

Mrs. Agnes Albert

Mrs. George T. Brady, Jr.

Margaret Blunt Catron

T. M. Chang

Mrs. Daniel E. Chu

Ransom M. Cook

R. Gwin Follis

James M. Gerstley

Kishore Kripalani

James E. O'Brien

Mrs. Robert Seller

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ABSENT: Alexander D. Calhoun  
Mrs. Willard O. Caro  
Allen D. Christensen  
George F. Jewett, Jr.  
Cyril Magnin  
Han Nong  
Paul A. O'Leary  
William E. Steen  
Yasushi Sumiya  
Robert C. Sutton  
Dr. Haydn Williams

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator  
John B. Dowty, Assistant Director for Administration  
Mrs. George Foo, President, Society for Asian Art  
Mrs. Lewis Lowe, Chairman of Marco Polo Ball, Society for  
Asian Art  
Ms. Ann Squires, Development Officer, AAMF  
Aileen A. Griggs, Executive Secretary, AAC and AAMF





APPROVAL OF MINUTES:

The minutes of March 6, 1984 were corrected on Page three, line 2, to read "...Curators, Conservator, Librarian,..." after which upon motion duly made, seconded and unanimously carried the minutes were approved as circulated.

Society for Asian  
Art Presentation  
of check from  
Marco Polo Ball

Mrs. Wilbur welcomed Mesdames Foo and Lowe from the Society for Asian Art.

Mrs. Foo said she was happy to have Alice Lowe who was Chairman of the Marco Polo Ball make the presentation of the check to the Asian Art Museum Foundation, but before she does she wanted to make a few remarks. In early 1983 when the Marco Polo Ball plans were under way and the Society decided to try to add \$50,000 to the Endowment Fund for its Twenty-third Anniversary their members were worried that they might not be able to make it. Alice wasn't satisfied and her Finance Committee contacted businesses, corporations and individuals. Their goal went from \$50,000 to \$100,000. After the night of the Ball, the Society realized it had a little over \$90,000, knew they would make the goal, and that is why they are here today to present the check for \$100,000.

Mrs. Lowe said that the "Society for Asian Art Fund" which this check will establish will be a commemoration of the Society's Twenty-fifth Anniversary but, more importantly, it is a token of the visible, tangible approval of the closeness of the relationship between the Society for Asian Art and the Asian Art Museum and that she thinks of it as a living fund that will grow through the years. They have a pledge for \$800 towards the Endowment Fund that will be paid over the next two years and one of their members has already pledged \$50,000. She believes the Society can make the fund grow to \$1-million with a \$250,000 goal over the next ten years as there was tremendous enthusiasm and a real desire to meet this present goal.

Mrs. Wilbur on behalf of the Commission thanked Mesdames Foo and Lowe as well as all the Society for Asian Art Members for the tremendous gift of \$100,000 to the Asian Art Museum Foundation's Endowment Fund to be known as the "Society for Asian Art Fund." She and all the Commissioners gave a resounding hand of applause to Mesdames Foo and Lowe, and all the members of the Society for Asian Art for all their work.



Mr. Gerstley said that many of the Commissioners are also members of the Society for Asian Art and the Museum Society. He urged all Commissioners who are not already to become members of the Society for Asian art as they have been very good friends of the Commission and the Museum.

Mrs. Wilbur announced that as a token of thanks to the Society for Asian Art a reception will be given for their members on June 15th to open the Korean Folk Art Exhibition.

Admission Fee  
Increase

Mrs. Wilbur reported that a proposal to raise admission fees to \$2.50 was raised at the last Board meeting of Fine Arts Museums. She was against it as was the Mayor. The Mayor has granted the museums the difference in anticipated revenues the increase would have raised. This will amount to approximately \$52,000 for the Asian Art Museum.

As a result of the discussion on admission fees, Mrs. Wilbur brought up two other proposals to the Fine Arts Museums Board as follows:

1. In addition to free Wednesdays she proposed some free time on Saturday or Sunday, preferably mornings; and
2. Combination tickets with the Fine Arts, Academy of Sciences and the Asian Art Museum.

After considerable discussion it was agreed that the Commission was in favor of free Saturday mornings from 9:00 a.m. to 12:00 noon except during major exhibitions when full admission fees would be charged.

Mr. Dowty reported that he met with Whitney Hall of the Fine Arts Museums to discuss both proposals. Although their staff recommends free Saturday mornings it was felt the Museum Society was against it. With regard to the combined ticket, Mr. Hall agreed it was worth discussing but it would take a lot of discussion between the three groups as problems such as bookkeeping would need to be resolved.

After discussion, the Commission voted in favor of a a combined ticket if it could be worked out satisfactorily.





Yerba Buena

Mrs. Wilbur reported that several Commissioners and the Director attended a luncheon meeting where the plans were shown for the Yerba Buena development. Olympia and York hopes to generate sufficient income from the first block to enable the development of the central block where many of the cultural activities will be located. The final phase of the developemnt (in approximately five to ten years) will be the piece of property on the East side of Third Street between Mission and Howard Streets. The plans call for a large office tower, a cultural space (where we might be located) and a large condominium tower.

Golden Gate Park  
Museum Area

Mrs. Wilbur also said that the Commission should be aware of another concept and that is getting the De Young Memorial Museum, the Academy of Sciences and the Asian Art Museum designated as a "Museum Area" in the park.

So Kam Ng

Mrs. Wilbur asked Mr. d'Argence to discuss So Kam Ng becoming a permanent employee and given a salary increase.

Mr. d'Argence stated that So Kam has worked for the Museum for 19 months and recommended that she be made a permanent employee with a salary increase.

After discussion, it was recommended that Ms. Ng be encouraged to work on her diction whereupon a motion was made seconded and passed that she be made permanent Assistant Curator of Education paid by the Foundation and that she be given an increase in salary.

Pamela Koe

Mr. d'Argence stated that Pamela Koe has been working as Assistant Registrar for 21 months and the staff strongly recommends that she be made a permanent employee paid by the Foundation.

On motion made, seconded and passed, the Commission recommended that the Foundation make Pamela Koe a permanent employee.

KRON Award

Mrs. Wilbur announced that KRON has an award called "For Those Who Care" and that Vyolet Chu has been recommended for the award with the Commission's endorsement.

Marie L. Shelton  
Memorial Fund

Mrs. Wilbur extended her condolences to the family of Marie L. Shelton, a friend of the Asian Art Museum. She advised the Commissioners that the family requests that donations be made to the Asian Art Museum Foundation for its library fund. Anyone wishing to do so should send their memorial gift to the Foundation office.





Wednesday Evening  
Publicity

Mrs. Wilbur asked if we are making it known that the Asian Art Museum in conjunction with the Fine Arts Museums will be open on Wednesday evenings during the summer. Mr. Dowty said he believed that Lorrie Bunker, Public Relations Director, is taking care of the matter.

DIRECTOR'S REPORT:

Asian Masterpieces  
In Wood

Mr. d'Argence reported that the inhouse special exhibit entitled "Asian Masterpieces in Wood" will be in the foyer until September 5, 1984. A pamphlet covering the exhibit has been forwarded to all Commissioners.

Japanese Ceramics

To compensate for having to empty the second floor for installation of the Korean Folk Art show, a special exhibition of Japanese Ceramics is on display. For the first time the museum is showing the complete development of Japanese ceramics from the beginning to the 19th Century. This is being done in conjunction with the Cherry Blossom Festival as part of our Asian Communities Outreach Program.

Korean Folk Art

Now in preparation, the Korean Folk Art show will open on June 15 and close July 29, 1984. With the help of the Society for Asian Art, So Kam Ng has been able to get a big grant from a Korean newspaper to put a very important program together.

Shanghai

As of April 20th, the Shanghai Exhibit in Houston has been doing extremely well with a total attendance of about 85,000, or a daily average of 2,500.

Indian Exhibit

On April 25th, Mesdames Wilbur, Seller, Mr. Kripalani, the Curators and Mr. d'Argence met with Mr. Niranjana Desai, Minister (Culture) Embassy of India; Mrs. Pupul Jayakar, Chairman of the Indian Advisory Committee of the Festival of India; and the Honorable Deb Mukharji, Consul General of India, San Francisco; to go over the matters Mr. d'Argence covered with them while in Delhi. They have told us we will have an exhibition in the summer of 1986 covering 5,000 years of Indian art. This exhibition will not come directly from India to us but from India to Paris. The Indian representatives have adopted the idea of sending the exhibition to another city in the United States, probably Dallas or Houston. By the end of June the selection for Paris will be done. Once the selection is known, a budget will be developed.



FINANCE COMMITTEE REPORT:

Messrs. Conner, Gerstley and Dowty met with Ray Sullivan and Betty Lim at City Hall. A supplemental budget increase of \$80,000 will be recommended to the Supervisors.

In addition, when the Mayor turned down the Fine Arts Museums request for an increase in admission fees, she granted the Asian Art Museum an additional \$52,000 to compensate for revenue losses.

Mr. Dowty remarked that the increased budget will cover materials and supplies that the Foundation would have had to pay.

DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley reported that since January 1, 1984 proposals for grants in excess of \$1-million have been submitted and we hope to win quite a few of them. Some of the areas covered are museum training, money for expenses to cover our Endowment Drive, general operating, redecorating the second floor galleries, conservation projects, exhibition catalogs and utilization of collections. Ann Squires recently visited Washington, D.C., particularly to discuss our NEH Challenge Grant.

Ann Squires reported that the deferred gift luncheon organized by Gary Dolin was very well attended. An expert on the subject spoke for the benefit of the Society for Asian Art members and the Development Department will follow up by getting in touch with the people present to offer them a free analysis of their financial situation. If successful, this will give us leads to future deferred gifts.

As a matter of interest, Mr. Gerstley reported that the Vatican admission fees will gross our museum about \$200,000 and reminded the Commissioners that if the museum is relocated we would lose our share in these special exhibitions.

Mrs. Wilbur complimented Ms. Squires and Mr. Dolin on the very successful luncheon.





ASIAN COMMUNITIES OUTREACH PROGRAM REPORT:

Mrs. Chu reported the Outreach Committee has finalized a study determining the needs and general areas of successes in the Outreach Program.

Also finalized: Annual Report covering an introduction to the Asian Community with program highlights covering the period from September 1982 to October 1983.

For those interested, copies of both the study and annual report will be forwarded upon request.

Final plans for a retreat for board members of The Asian Business League, a professional group interested in establishing itself as an Asian Chamber of Commerce in San Francisco's Business Community, scheduled for May 19, 1984 are under way. They will be utilizing the premises of the Asian Art Museum including the auditorium, the library and the education room for their initial gathering, group discussions and plenary session, after which they will have lunch at the Cafe de Young. After lunch, a Docent tour of the Museum's collection will be conducted.

The second large scale program on the agenda will be the Asian Art Museum's co-sponsorship of "East Meets West," a Chinese symphonic concert to be held on July 21st in San Francisco's Louise M. Davies Auditorium. Performers are leading concert musicians from China including the conductor of the Central Opera House in Beijing, as well as many well-known musicians from China and the United States. The Berkeley Symphony will accompany the group. This concert will promote cross cultural communication and help to acquaint the community, business and professional groups to the Asian Art Museum.

Mrs. Chu will also be working with Commissioner Chang to reach possible Hong Kong donors to the Asian Art Museum.





NOMINATING COMMITTEE:

In Mr. O'Leary's absence and in order to abide with the By-laws, the Nominating Committee report was deferred until the June 5th meeting.

SECURITY REPORT:

Mr. O'Brien made the Security Committee report. He asked that a written manual for security and safety be prepared and regular exercises for the staff, guards and volunteers be conducted.

ALE COMMITTEE REPORT:

Mrs. Seller reported the ALE Committee met on April 2, 1984, a copy of the minutes are attached hereto and by this reference made a part of these minutes.

Mrs. Roger Kent donated a large dish of E-Karatsu ware to the permanent collection which is now on display with the Japanese ceramics exhibit. On behalf of the Commission and Museum, Mrs. Seller thanked Mrs. Kent for her generous gift.

The Metropolitan Museum would like to borrow a very important bronze sculpture (B69-S14) for an exhibition. The ALE Committee agreed to the loan.

Mrs. Seller reported that Mr. Calhoun has agreed to draft a Collections Management Policy.

EDUCATION COMMITTEE REPORT:

Mrs. Brady congratulated Mr. d'Argence on the Asian Masterpieces in Wood Exhibition and said she hopes everybody visits this beautiful exhibit again and again.

In conjunction with the Society for Asian Art the Education Department will have a series of films and performing art programs during June and July for the Korean Folk Art Exhibit.

Mrs. Brady thanked Margaret Catron for her remarks concerning the Education Department.

Mr. d'Argence reported that the search for a Curator of Education has not produced what they expected. Although they had three very good candidates, they chose to go somewhere else. In the meantime, he is working very closely with So Kam Ng.



SPECIAL EVENTS COMMITTEE:

Mrs. McCoy reported that invitations to the opening of the Korean Folk Art Exhibit on June 14th and the special reception for the Society for Asian Art Members on June 15th will be mailed soon.

A dinner honoring Mrs. Koret will follow the reception on June 14th. The dinner will be given at Trader Vic's Restaurant at 8:00 p.m. and all Commissioners are urged to attend.

SOCIETY FOR ASIAN ART:

Mrs. Foo announced this will be her last Commission meeting as her term as President expires. She thanked all the Commissioners and said her Board has been very happy with the information and cooperation received from the Commission.

OTHER MATTERS:

Democratic  
Convention

Mr. Gerstley advised the Commission that he is on the Mayor's Host Committee. We have been asked to host a reception for approximately 350 to 400 delegates to the Democratic Convention on Sunday, July 15th, from 7:00 to 9:00 p.m. He can get the wine donated and the Host Committee believes they can get the food. We would have to pay for the guards and bartenders. He believes we should host this reception.

On motion made, seconded and unanimously passed, the Commission voted to host a reception for the Democratic Convention on Sunday, July 15, 1984 in the Asian Art Museum.

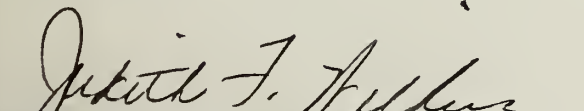
ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and passed, the meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy  
Secretary

APPROVED:

  
Mrs. Brayton Wilbur, Jr.





ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of April 2, 1984

Minutes

Present:

Yvon d'Argencé  
Mrs. John B. Bunker  
Alexander D. Calhoun  
Dean Warren W. Faus  
Mrs. Philip J. McCoy  
James E. O'Brien  
Mrs. Robert Seller  
Mrs. Walter H. Shorenstein  
Mrs. Brayton Wilbur, Jr.

Absent:

Allen D. Christensen  
Dr. Irving Philips  
Rudolph Schaeffer  
Robert C. Sutton

Acquisitions:

Large dish, E-Karatsu ware, gift of Mrs. Roger Kent (R84.10)

After discussion, on motion made, seconded and passed, the Committee accepted Mrs. Kent's gift with the understanding that it will be displayed with the same frequency as other objects in the permanent collection.

Policies:

Mr. Calhoun agreed to draft a collections management policy.

Loans:

India! Metropolitan Museum of Art, September 9-December 1, 1985

The Metropolitan Museum of Art has requested a South Indian bronze sculpture of Siva (B69 S14) for this exhibition. Mr. d'Argencé recommended that we loan the object. On motion made, seconded and passed, the Committee approved the loan.

Exhibitions:

Japanese Calligraphy Exhibition

Mrs. Seller and Mr. d'Argencé both received letters from the University of California. The University Art Museum so far has raised \$5,000 for this exhibition, which is being planned as the focus of a symposium. Mr. d'Argencé estimates that the exhibition will cost each museum slightly over \$30,000. Mr. Calhoun will try to raise \$16,000 and said that the





Foundation will possibly contribute an additional \$16,000. It was agreed that the deadline for raising the necessary funds would be the end of July.

#### Indian Exhibition

Mr. d'Argencé reported that several Indian officials will visit San Francisco this month. We should know by early May if we can pursue this project. One option is an exhibition being organized in Paris, but the selection lists for this and the exhibitions being organized in Washington and New York are not yet available.

Mrs. Robert Seller  
Chairman



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CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

# ASIAN ART COMMISSION

JUL 5 1984

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

SAN FRANCISCO  
PUBLIC LIBRARY

## PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, July 10, 1984 - 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

#### Commissioners

MRS BRAYTON WILBUR, JR  
Chairman

MRS AGNES ALBERT

MRS GEORGE T BRADY, JR

ALEXANDER D CALHOUN

MRS WILLARD O CARO

MARGARET BLUNT CATRON

NEIL D CHAITIN

ALLEN D CHRISTENSEN

MRS DANIEL E CHU

EDWARD J CONNER

RANSOM M COOK

GEORGE H FITCH

R GWIN FOLLIS

JAMES M GERSTLEY

WILLIAM F GOLTZE

GEORGE F HEWITT, JR

KISHORE KRIPALANI

CYRIL MAGNIN

MRS PHILIP J MCCOY

HAN NONG

JAMIE E O'BRIEN

PAUL A O'LEARY

MRS ROBERT SELLER

WILLIAM E STEEN

YASUSHI SUMIYA

DR HAYDN WILLIAMS

1. Approval of Minutes
2. Chairman's Report - Mrs. Wilbur
3. Director's Report - Mr. d'Argence
4. Development Committee Report - Mr. Gerstley
5. Finance Committee Report - Mr. Conner
6. Building Committee Report - Mr. Follis
7. Security Committee Report - Mr. O'Brien
8. Asian Communities Outreach Committee Report - Mrs. Chu
9. ALE Committee Report - Mrs. Seller
10. Education Committee Report - Mrs. Brady
11. Special Events Committee Report - Mrs. McCoy
12. Nominations Committee Report - Mr. O'Leary
  - a) Nomination of Cyril Magnin as Honorary Commissioner
  - b) Nomination of Emma C. Bunker, Norman Chadwick Eckersley, Warren W. Faus and Genevieve Spiegel as Commissioners.

#### Honorary Commissioners

RICHARD GUMP

JACQUELIN H HUME

EDWARD M NAGEL

MRS WALTER H SHORENSTEIN

13. Associated Groups Reports

14. Other Matters

15. Adjournment

Asian Art Museum  
The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator



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SAN FRANCISCO  
PUBLIC LIBRARY

ASIAN ART COMMISSION MEETING

July 10, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:  
Vice Chairmen:

Mrs. Brayton Wilbur, Jr.  
Alexander D. Calhoun  
Neil D. Chaitin  
Edward J. Conner

Chief Financial Officer/  
Treasurer:

Edward J. Conner

Secretary:

Mrs. Philip J. McCoy

Mrs. George T. Brady, Jr.  
Allen D. Christensen  
Mrs. Daniel E. Chu  
Edward J. Conner  
James M. Gerstley  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Robert Seller  
William E. Steen  
Dr. Haydn Williams

ABSENT:

Brent M. Abel  
Mrs. Agnes Albert  
Mrs. Willard O. Caro  
Margaret Blunt Catron  
T. M. Chang  
Ransom M. Cook  
R. Gwin Follis  
George F. Jewett, Jr.  
Kishore Kripalani  
Cyril Magnin  
Han Nong  
Yasushi Sumiya

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator  
James J. Connell, President, Society for Asian Art  
Mrs. Vernon McKale, Chairman, Docent Council  
Gary Dolin, Deferred Gifts Officer, AAMF  
Ann Squires, Development Officer, AAMF  
Aileen A. Griggs, Executive Secretary, AAC and AAMF





APPROVAL OF MINUTES:

Mrs. Wilbur asked the secretary to correct the June 5, 1984 Executive Committee minutes, page three, line 13, to read "Asian Art Museum" instead of Fine Arts Museums. Thereafter, on motion made, seconded and passed, the minutes of the meetings held on May 1, 1984 and June 5, 1984 were approved as circulated.

CHAIRMAN'S REPORT:

Mrs. Wilbur advised the Commissioners that the first Tuesday of September will fall the day after Labor Day and asked for approval to hold the Annual Meeting on September 11, 1984.

On motion made, seconded and passed, the Commission set the date for the Annual Meeting for September 11, 1984.

Committee Reports:

Mrs. Wilbur said she would very much appreciate it if each committee would give her a written report of this year's activities with a copy to Aileen Griggs at the Commission office. With these reports each chairman can give a brief summary of their committee's activities at the Annual Meeting.

Orientation Meeting

Mrs. Wilbur reported that the orientation meeting for the nominees to the Commission, new officers to the Boards of the Society for Asian Art and the Museum Society was held on June 28, 1984. Mr. d'Argence spoke briefly about the collections, Mr. Dowty outlined the functions of the museum staff, and Ms. Squires described the functions of the Asian Art Museum Foundation. Mr. d'Argence then led a tour through the galleries and storage areas of the museum.

DIRECTOR'S REPORT:

Mr. d'Argence reported that the Korean Folk Art Exhibition is doing very well. It has generated some very good publicity largely thanks to our Public Relations Director, Lorrie Bunker. A number of educational programs has generated from the exhibition including "An Evening in Seoul" which took place in the museum.

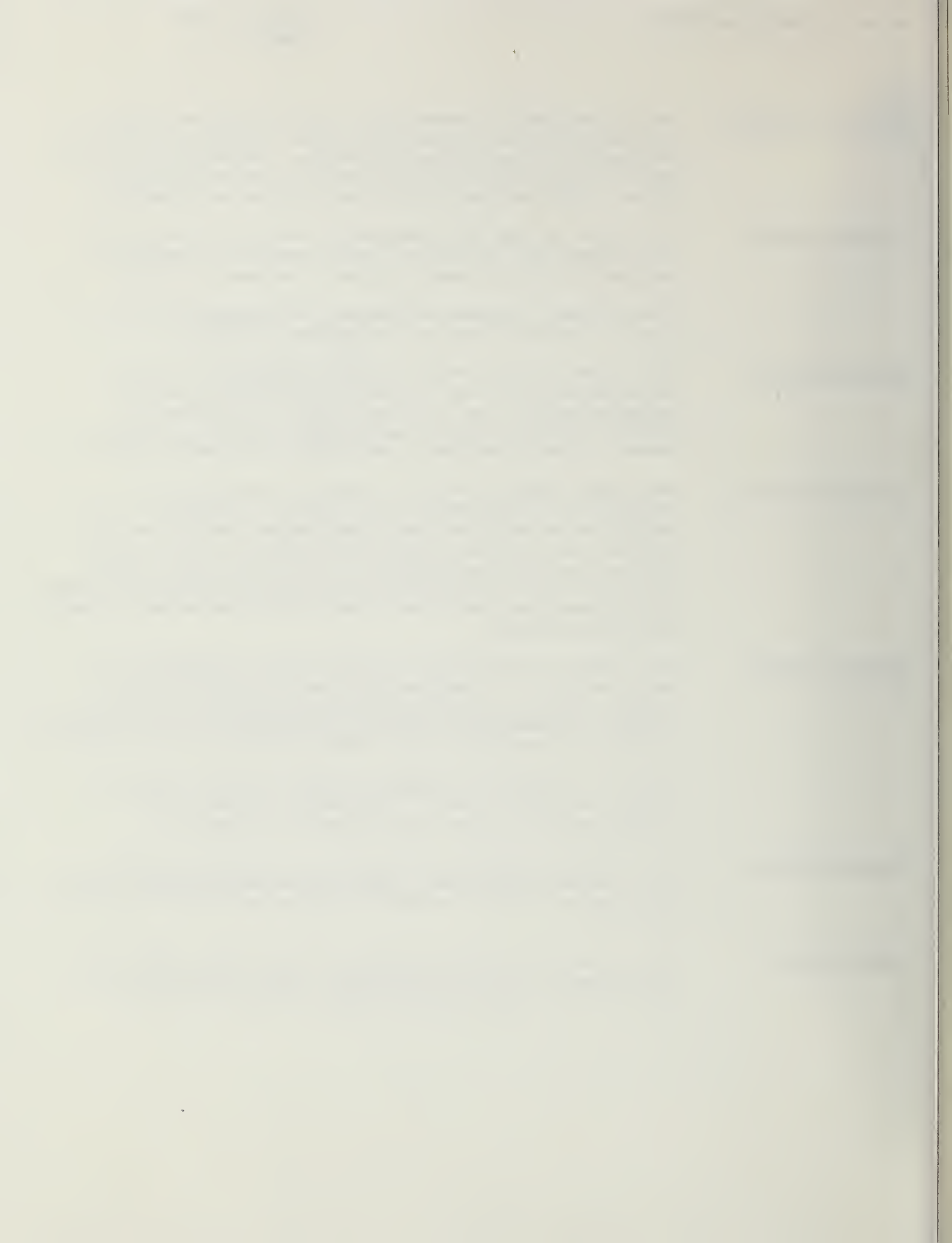
Two other exhibits, the Japanese Ceramics and Masterpieces in Wood are very well attended. Attendance has been so heavy to the Masterpieces in Wood that brochures are running out.

Shanghai Exhibit

Mr. d'Argence spoke with the Director of the Houston Museum last week who told him they expect approximately 250,000 visitors to the exhibit before it closes. Catalogue sales have been very good also.

Indian Exhibit

Negotiations are moving very slowly but the Indian Ambassador to Washington will be in San Francisco later this month and will meet with Mr. d'Argence and our group to expedite matters.



DEVELOPMENT COMMITTEE MEETING:

Mr. Gerstley reported grant requests have been forwarded to the Mortimer Fleishhacker Foundation in the amount of \$18,745 for an education grant for the teachers workshop, and to NEA in the amount of \$50,000 to cover thematic exhibitions in the foyer.

Thanks to Mrs. Wilbur's friendship with Mr. Gould who is a member of the Hearst Foundation, we hope to receive another donation to our Endowment Fund.

IMS has made a grant of \$50,000 for general operating purposes which will be paid in quarterly installments starting July 15, 1984.

Mr. Dolin reported that the most recent news letter regarding deferred giving has been sent to members of the Society for Asian Art. Several inquiries have been received. On July 16th he will make a presentation to the staff.

FINANCIAL REPORT:

Mr. Conner reported that he, Mrs. Wilbur, Mr. Dowty and Ms. Fink went to the Board of Supervisors hearings on finances for the museum. An additional \$170,456 was granted for general operating expenses making the total City budget \$869,040.

SECURITY REPORT:

Mr. O'Brien made the security report.

ASIAN COMMUNITIES OUTREACH PROGRAM REPORT:

East Meets West

Mrs. Chu reported that the kick-off reception for the East Meets West concert on June 22, 1984 at the museum was very well attended. She was disappointed that the Chinese galleries were closed. Nearly 3,000 tickets have been sold to the concert and a fundraiser is planned. The Asian Art Museum Foundation will be a recipient of any profits received.

The Committee is now preparing for the Pacific Islands Delegation to the Democratic Convention which is due in next week for a Docent guided tour of the museum.

Mrs. Wilbur congratulated Mrs. Chu on her work.

ALE COMMITTEE REPORT:

Mrs. Seller reported the Japanese Calligraphy Exhibition has been cancelled. The Asia Society wrote Ms. Kakudo that the exhibition would only be granted to two other locations outside of New York.

EDUCATION COMMITTEE REPORT:

Mrs. Brady reported that the Education Committee Guidelines will soon be completed and forwarded to all Commissioners.





ETHICS COMMITTEE:

Mr. O'Brien, Chairman of the Ethics Committee, asked the members of the ALE Committee how they are progressing on the code for that committee. Mr. Calhoun said the committee will have a draft by September.

Mrs. Seller added that she had checked with Judy Teichman regarding the Fine Arts Museums control over some Asian art objects but does not have a decision.

Mr. Conner urged that the ALE policies be completed as soon as possible.

Mrs. Brady discussed the problem of the Docents accessibility to the library under the new security system. Mr. O'Brien assured her that special procedures will be arranged and also suggested that perhaps some frequently used books might be made available in an area outside the library.

SPECIAL EVENTS COMMITTEE REPORT:Korean Openings

Mrs. McCoy reported on the opening receptions for the Korean Folk Art show. The first evening honoring the Korean community and members of City Hall was relatively successful but the bars were closed early. No one was able to get refreshments or see the exhibit until the last half hour of the reception.

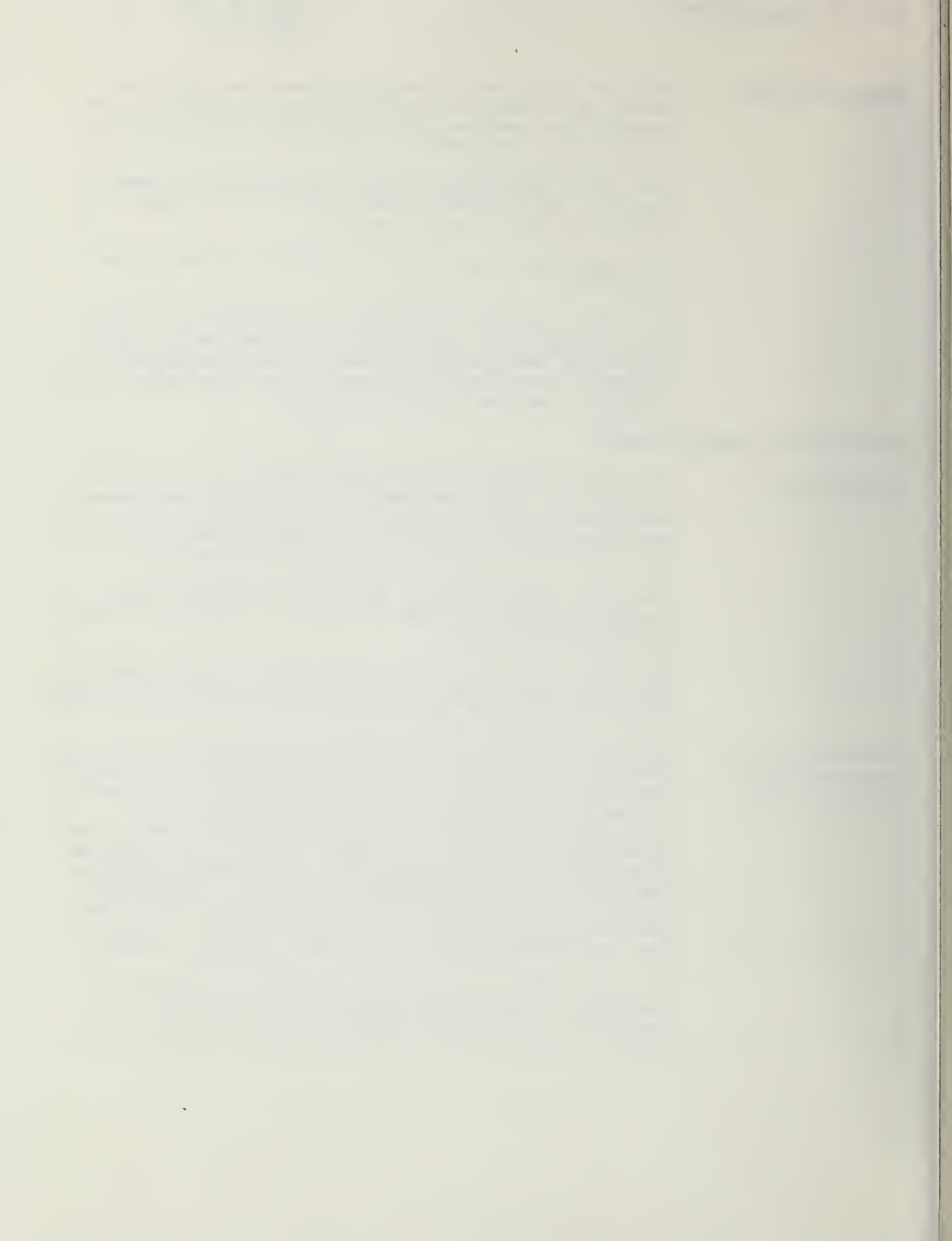
The second evening honoring the Society for Asian Art was a beautiful reception and very successful. It was well attended and graciously received.

Mrs. McCoy raised the issue of bad acoustics in the Gruhn Court. Mrs. Wilbur agreed that it is a problem and said they are trying to get some advice on what to do.

Democratic National  
Convention Party  
Sunday, July 15th

Mr. Gerstley reminded everyone that the Commission and the Host Committee of San Francisco will have a reception for the Alaskan and New York Delegations to the Democratic National Convention. The party is a nonpartisan affair given for the City of San Francisco and asked that as many Commissioners who can make it be present to host the reception. Representatives from the Docents, the Society for Asian Art, and The Museum Society have been invited to help the Commission as hosts. Haas Brothers, Wentz Brothers and Louis M. Martini Wineries will donate the wine and Mr. Gerstley has arranged for the liquor to be donated. The Foundation will pay for the guards, janitors, et cetera.

On Monday, July 16th, the Mayor is hosting a luncheon for all the Mayors attending the convention. Prior to the luncheon there will be a reception in the Asian Art Museum which will require the museum to be closed from 11:00 a.m. until 1:00 p.m.



NOMINATIONS COMMITTEE REPORT:

Mr. O'Leary reported that after the labors of several meetings the Nominating Committee would like to place the following nominations before the Commission for a vote:

Honorary Commissioner - Cyril Magnin

On motion made, seconded and unanimously carried Cyril Magnin was nominated for appointment as an Honorary Commissioner by the Mayor.

New Commissioners:

Emma C. Bunker  
Norman Chadwick Eckersley  
Warren W. Faus  
Genevieve Spiegel

On motion made, seconded and unanimously carried, Emma C. Bunker, Norman Chadwick Eckersley, Warren W. Faus and Genevieve Spiegel were approved by the Commission to be presented to the Mayor for appointment as Asian Art Commissioners.

The following Commissioners were nominated for reappointment for another term:

Alexander D. Calhoun  
Ransom M. Cook  
R. Gwin Follis  
J. M. Gerstley  
George F. Jewett, Jr.  
Mrs. Robert Seller

On motion made, seconded and carried, the above Commissioners were nominated for reappointment.

SOCIETY FOR ASIAN ART:

Mr. Connell thanked the Commissioners for the reception given for the Society on the Korean opening. He said he hopes the good relationship between the Society and the Commission continues in the forthcoming year. He also announced that the Society is looking into leading a tour to Japan.

DOCENT COUNCIL:

Mrs. McHale reported on the Docent year ending June 30, 1984. 77 Docents were active in the program; 1,416 museum tours to an audience of almost 14,000 were given including tours of the permanent galleries as well as special exhibitions; 262 school programs were given in the museum and in the schools; and the Speakers Bureau gave 36 lectures to 1,822 people. Charges for the Speakers Bureau are \$25 for lectures on the permanent collection and \$50 for special exhibitions; however, they charged \$75 for the Vatican. They give slide lectures to the San Francisco public libraries and have a reduced scale for seniors.

Noon tours are being given for the Korean Folk Art Exhibition.



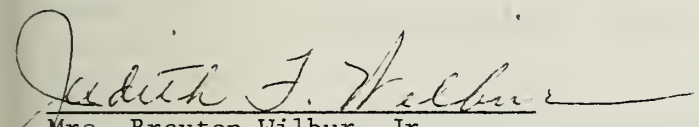
ADJOURNMENT:

There being no further business to come before the Commission,  
on motion made, seconded and carried, the meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy  
Secretary

APPROVED:

  
\_\_\_\_\_  
Mrs. Brayton Wilbur, Jr.  
Chairman





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CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

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## REMINDER AND PRELIMINARY AGENDA

### ANNUAL MEETING

#### ASIAN ART COMMISSION

Tuesday, September 11, 1984, 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

Chairmen of the Committees will make their annual reports.

#### BUSINESS MEETING:

##### 1. Chairman's Report - Mrs. Wilbur

- a) Proposed change in Bylaws
- b) Committee Assignments (See attached)
- c) Proposed reports from staff members at upcoming Commission meetings - Administration, Conservation Curatorial, Education, Library

##### 2. Director's Report - Mr. d'Argence

##### 3. Finance Committee Report - Mr. Conner

##### 4. Building Expansion Committee Report - Mr. Follis

##### 5. Development Committee Report - Mr. Gerstley

##### 6. ALE Committee Report - Mrs. Seller

##### 7. Security Committee Report - Mr. O'Brien

##### 8. Ethics Committee Report - Mr. O'Brien

##### 9. Education Committee Report - Mrs. Brady

##### 10. Asian Communities Outreach Program Report - Mrs. Chu

##### 11. Special Events Committee Report - Mrs. McCoy

##### 12. Corporate Relations Committee Report - Mr. O'Leary

##### 13. Associated Groups Reports

##### 14. Other Matters

##### 15. Adjournment

#### Commissioners

MRS BRAYTON WILBUR JR  
Chairman

MRS AGNES ALBERT

MRS GEORGE T BRADY, JR

ALEXANDER D CALHOUN

MRS WILLARD O CARO

MARGARET BLUNT CATRON

NEIL D CHAITIN

ALLEN D CHRISTENSEN

MRS DANIEL E CHU

EDWARD I CONNER

RANSOM M COOK

GEORGE H FITCH

R GWIN FOLLIS

JAMES M GERSTLEY

WILLIAM E GOETZE

GEORGE F JEWETT, JR

KISHORE KRIPALANI

CYRIL MAGNIN

MRS PHILIP J MCCOY

HAN NONG

JAMES E O'BRIEN

PAUL A O'LEARY

MRS ROBERT SELLER

WILLIAM E STEEN

YASUSHI SUMIYA

DR HAYDN WILLIAMS

#### Honorary Commissioners

RICHARD GUMP

JAQUELIN H HUME

EDWARD M NAGEL

MRS WALTER H SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator



## TENTATIVE COMMITTEE ROSTER 1984-85

### OFFICERS:

Chairman:	Mrs. Brayton Wilbur, Jr.
Vice Chairmen:	Alexander D. Calhoun Neil D. Chaitin Edward J. Conner
Chief Financial Officer/Treasurer:	Edward J. Conner
Secretary:	Mrs. Philip J. McCoy

### EXECUTIVE COMMITTEE:

Mrs. Brayton Wilbur, Jr.\*  
Alexander D. Calhoun  
Neil D. Chaitin  
Edward J. Conner  
Warren W. Faus (Education Committee)  
R. Gwin Follis (Priorities Committee)  
James M. Gerstley (Development Committee)  
Mrs. Philip J. McCoy  
Mrs. Robert Seller (ALE Committee)

### DEVELOPMENT COMMITTEE:

James M. Gerstley, Chairman  
Mrs. John Bunker (Outreach Committee)  
Neil D. Chaitin  
James J. Connell (Society for Asian Art)  
Edward J. Conner  
Warren W. Faus (Education Committee)  
Paul A. O'Leary (Business Community Outreach Committee)  
Mrs. Robert Seller (ALE Committee)  
Gary Dolin (Deferred Gifts)  
Ann Squires (Development)

### FINANCE COMMITTEE:

Edward J. Conner, Chairman  
Brent M. Abel  
Mrs. George T. Brady, Jr.  
Alexander D. Calhoun  
Margaret Blunt Catron  
Neil D. Chaitin  
T. M. Chang  
James M. Gerstley  
George F. Jewett, Jr.  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Hart Spiegel



ACQUISITIONS, LOANS & EXHIBITIONS COMMITTEE:

Mrs. Robert Seller, Chairman  
Mrs. John Bunker  
Alexander D. Calhoun  
Allen D. Christensen  
Warren W. Faus  
Mrs. Philip J. McCoy  
James E. O'Brien  
Dr. Irving Phillips  
Rudolph Schaeffer  
Mrs. Walter Shorenstein

BUILDING EXPANSION COMMITTEE:

R. Gwin Follis, Chairman  
Mrs. George T. Brady, Jr.  
T. M. Chang  
Edward J. Conner  
Ransom M. Cook  
James M. Gerstley  
George F. Jewett, Jr.  
Cyril Magnin  
Mrs. Philip J. McCoy  
Dr. Haydn Williams

ETHICS COMMITTEE:

James E. O'Brien, Chairman  
Brent M. Abel  
Alexander D. Calhoun  
Edward J. Conner  
James M. Gerstley  
Mrs. Philip J. McCoy  
Mrs. Hart Spiegel

EDUCATION COMMITTEE:

Warren W. Faus, Chairman  
Mrs. George T. Brady, Jr.  
Mrs. John Bunker (Asian Communities Outreach Committee)  
Mrs. Hart Spiegel  
Vice Chairman of Docent Council Responsible for Asian Art  
Museum Program  
Society for Asian Art Representative  
Public Schools Representative  
Hilary Hsu, Universities Representative





NOMINATIONS COMMITTEE:

Edward J. Conner, Chairman  
Mrs. John Bunker  
Alexander D. Calhoun  
Mrs. Robert Seller

SECURITY COMMITTEE:

James E. O'Brien, Chairman  
Brent M. Abel  
Allen D. Christensen  
Paul A. O'Leary  
John B. Dowty

ASIAN COMMUNITIES OUTREACH PROGRAM COMMITTEE:

Mrs. John Bunker, Chairman  
Mrs. Daniel Chu (Chinese Community)  
Warren W. Faus (Education Committee)  
Kishore Kripalani (Indian Community)  
Japanese Community Representative  
Han Nong (Korean Community)  
Lorrie Bunker  
Linden Chubin  
So Kam Ng  
Clarence Shangraw

PRIORITIES COMMITTEE:

R. Gwin Follis, Chairman  
Mrs. George T. Brady, Jr.  
Alexander D. Calhoun  
Neil D. Chaitin  
Mrs. Daniel E. Chu  
Edward J. Conner  
Warren W. Faus  
James M. Gerstley  
George F. Jewett, Jr.  
James E. O'Brien  
Mrs. Robert Seller



CORPORATE RELATIONS COMMITTEE:

Paul A. O'Leary, Chairman  
Brent M. Abel  
Mrs. John Bunker (Asian Communities Outreach Program)  
Alexander D. Calhoun  
T. M. Chang  
Norman C. Eckersley  
Kishore Kripalani  
Yasushi Sumiya  
Dr. Haydn Williams  
Ann Squires

SPECIAL EVENTS COMMITTEE:

Mrs. Philip J. McCoy, Chairman  
Mrs. Bernice Ach  
Mrs. George T. Brady, Jr.  
Mrs. John Bunker  
Mrs. Willard O. Caro  
Margaret Blunt Catron  
Mrs. Daniel E. Chu  
Mrs. Edward Dodge  
Mrs. Robert Seller  
Mrs. Hart Spiegel  
Museum Society Special Events Chairman  
Society for Asian Art Representative  
Lorrie Bunker  
Juliet Berger  
John B. Dowty

\*Mrs. Bryaton Wilbur, Jr. is ex-officio on all committees.

\*\*Yvon d'Argence is ex-officio on all committees excepting Nominations and Ethics.



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SF = ASIAN ART COMMISSION MEETING

ANNUAL MEETING

SEPTEMBER 11, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:

Mrs. Brayton Wilbur, Jr.

Vice Chairmen:

Alexander D. Calhoun

Neil D. Chaitin

Edward J. Conner

Chief Financial Officer/

Treasurer:

Edward J. Conner

Secretary:

Mrs. Philip J. McCoy

Mrs. George T. Brady

Margaret Blunt Catron

T. M. Chang

Mrs. Daniel E. Chu

Ransom M. Cook

James M. Gerstley

George F. Jewett, Jr.

James E. O'Brien

Paul A. O'Leary

Dr. Haydn Williams

ABSENT:

Brent M. Abel

Mrs. Willard O. Caro

Allen D. Christensen

R. Gwin Follis

Kirshore Kripalani

Han Nong

Mrs. Robert Seller

Yasushi Sumiya

IN ATTENDANCE:

Warren W. Faus, Commission Nominee

Mrs. Hart Spiegel, Commission Nominee

Yvon d'Argence, Director and Chief Curator

John, B. Dowty, Assistant Director for Administration

James J. Connell, President, Society for Asian Art

Mrs. Vernon McKale, Chairman, Docent Council

Gary Dolin, Deferred Gifts Officer, AAMF

Ann Squires, Development Officer, AAMF

Aileen A. Griggs, Executive Secretary, AAC and AAMF





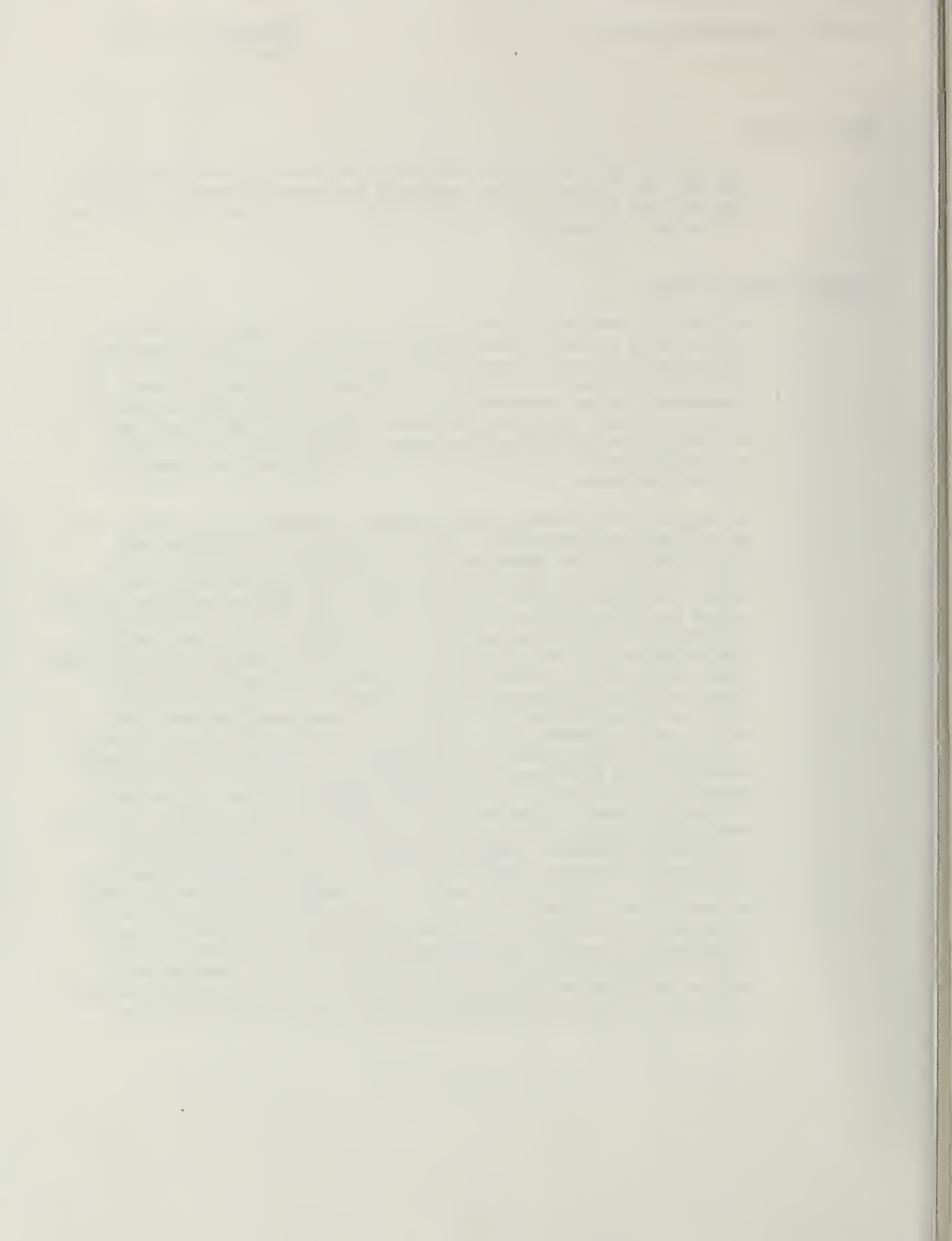
ANNUAL MEETING:

Mrs. Wilbur welcomed the two Commission Nominees, Dean Warren W. Faus and Mrs. Hart Spiegel. She introduced and welcomed James J. Connell, President of the Society for Asian Art and Mrs. Vernon McKale, Chairman of the Docent Council.

CHAIRMAN'S ANNUAL REPORT:

Mrs. Wilbur made the following report: As each Committee Chairman has prepared an annual report on the activities of his/her committee during the past year, I would like to highlight and focus on some of the broader issues we have been working on during the past year. The Commission's major responsibility is to set and maintain the general policies, insure and secure the financial needs of the Museum, and be responsible for its various assets. The Director and his staff are responsible for the implementation of those policies established by the Commission.

As the Asian Art Museum's activities have expanded, there appears to be an ever increasing need to have in writing those policies and guidelines which are approved by the Commission. Not only do they help to improve the understanding of everyone involved as to what the goals are and how they are to be achieved, but written policies mutually agreed upon provide a protection for the Commissioners, the Director and the staff. Following an Executive Committee meeting on January 5, 1984 at which the American Association of Museums Accreditation Visiting Committee's On-site Evaluation was reviewed, the Committee strongly recommended that written policies be drawn up to cover the various areas governing the museum. A major step had been taken with the writing of the Ethics Code. This has now been followed by a statement of principles with regard to appointments of curators and of the staff members of the Asian Art Museum, requirements necessary for building expansion, guidelines for the Education Committee, and a procedure for special events. The necessity of having our house clearly in order has recently been reinforced by the articles in the Examiner about the Fine Arts Museums. Whether we like it or not, we are a public institution, funded by public monies and, therefore, open to scrutiny by the public. Fortunately, we are a new museum, therefore know what we have in our collections and have a newer building which is easier to secure and maintain. We are also fortunate in that we have been following the generally accepted museum practices. However, I feel that it is extremely important in the coming year to complete our written policies and, in particular, those of the Collection Management because it is potentially an area in which controversy could arise.



Secondly, in this past year we have increased the public's awareness of the museum and its programs. This has been done in a variety of areas from the enormous effort that has been put forth by Vyolet Chu's Asian Communities Outreach Committee, special passes for students, the Korean Folk Art Exhibition, small exhibitions, a variety of receptions from the Democratic National Convention to others, to free admission on every Saturday morning. In the area of publications we now have a calendar, an information brochure and listings in the Asian Yellow Pages in three languages, not to mention the various scholarly articles and publications about which the Director can speak better than I. The reason I am mentioning the need to continue to make the public from all communities and backgrounds aware of the Museum, its collections, exhibits, educational programs or just recreational use, is for two reasons. First, we are a public museum, publicly funded and to be used by the public. Second, if we wish to expand our space, the public must first be aware of what we offer and desire to participate in our activities before we can expect their support, whether it be political or financial.

This brings me to my final point which is intertwined in both our long range goals and our space needs. Under Jim Gerstley and his Development Committee tremendous strides have been made towards trying to achieve more stable financing for the museum. With our \$5-million goal for our endowment drive, remembering that Brundage left no endowment for the museum, we are now around the half-way mark. Jim will report the exact figures; however, you will recall the precarious financial situation we were faced with following Proposition 13. In addition, we have received increased funding from the City. The financial stability is important to the proper functioning of the museum and, certainly, without it we could not seriously consider expanding our space which is something that has been needed for a long time.

#### FINANCE COMMITTEE REPORT:

Mr. Conner made the annual financial report and added that under Mrs. Wilbur's and Mr. Gerstley's leadership the City increased the budget by approximately \$150,000 for a total operating budget from the City in the amount of \$868,753.

#### SECURITY COMMITTEE REPORT:

Mr. O'Brien reported on security at the museum.





BUILDING COMMITTEE REPORT:

In Mr. Follis's absence, Mrs. Wilbur reported that during the year there have been a variety of discussions about expansion plans and the most favored one continues to be to try to expand in our present building.

Mrs. Wilbur arranged a meeting with Messrs. Kingsley, Scott, Wilsey, Cook and Gerstley at which everyone agreed to approach the Board of Supervisors on a unified front to get permission to build in Golden Gate Park. The Fine Arts Museums need additional space for their administrative offices and would like to place the Spanish Cloisters in the vicinity of the de Young Museum. The physical needs of the de Young building need to be looked at collectively; however, both the Asian Art and Fine Arts Museums would be responsible for their own plans and financing.

In addition to discussions relating to expanding in the present location, other discussed plans have included moving to the Yerba Buena Center, to some location in the Civic Center area, and also the Cogswell College building was investigated.





DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley reported that during the fiscal year ending June 30, 1984 the Development Committee was enlarged to include the Chairmen or their designees of each committee potentially interested in grants. A representative from the Society for Asian Art was included.

The Development Committee held three meetings.

The matching funds for the National Endowment for the Arts Challenge Grant of \$300,000 was completed this year. The grant of \$300,000 was matched with new or increased gifts in the amount of \$900,000. The total of \$1,200,000 is in the endowment fund, the interest from which will support the Museum's programs in perpetuity.

The following grants were applied for and granted:

The National Endowment for the Arts granted \$30,000 for the utilization of the permanent collections.

The National Endowment for the Arts also granted \$6,000 towards the improvement of the storage conditions for the museum's collection of stone sculptures and its collection of Tibetan tankas.

The Koret Foundation granted \$50,000 to underwrite the costs of bringing "Auspicious Spirits, Korean Folk Painting and Related Objects" to San Francisco from June 15 to July 29, 1984.

The Institute of Museum Services granted \$50,000 for general operating support of the Museum's programs.

The following applications were denied:

San Francisco Foundation	For Development office expenses, encouraged to reapply;
NEA	For Computer Consultant
NEA	For Ventilation and Exhaust System
NEA	For Restoration of Paintings Plan
NMA	For Museum Internships
NEA	For Museum Training: encouraged to reapply again next year under a different category.

The following applications are still in progress and we are awaiting responses:

Fleishhacker Foundation	Education Program
NEH	Challenge Grant
California Arts Council	Support for Prominent Organization
IMS	For Conservation of Paintings.



ALE COMMITTEE REPORT

Mr. Calhoun reported on the ALE Committee's activities for the year as follows:

Exhibitions:

- May 1983 to Nov. 1984 Treasures from the Shanghai Museum: 6,000 Years of Chinese Art initiated by the Asian Art Museum of San Francisco and circulated to Chicago, Houston and Smithsonian museums.
- May 1983 Exhibition of selected objects from Avery Brundage Collection sent to Hong Kong Museum of Art. This is the first time an Asian museum has exhibited objects from a Western museum. The exhibition was very successful and attracted large crowds.
- Oct. 1983 to Jan. 1984 Bamboo Carving of China - Circulated by Asia House, New York
- Nov. 1983 Kakiemon Porcelains - funded by Mitsui
- Dec. 1983 Reopening of Chinese galleries. Completely new selection of objects.
- Jan. to Apr. 1984 Medieval Stone Sculpture from Eastern India - Inhouse exhibit displayed in foyer
- Feb. 1984 Year of the Rat - 45 Netsuke objects in Gruhn Court
- Apr. to Sept. 1984 Asian Masterpieces in Wood - Inhouse, displayed in foyer. Funding from NEA grant from our inhouse exhibitions.
- June to July 1984 Auspicious Spirits: Korean Folk Paintings and Related Objects - a major exhibit on second floor. Major funding from Koret Foundation.
- Sept. to Dec. 1984 Selected Masterpieces of Near Eastern Art from the Avery Brundage Collection - 50 objects in foyer. This exhibition planned to coincide with international meeting of the Near Eastern Studies Association taking place in San Francisco in November.

Gifts:

- 1983 Five Indian miniature paintings from George Hopper Fitch.
- Khmer bronze ornament and Indian architectural element from Mr. and Mrs. John Bunker.
- Knife of bronze and iron from Mr. and Mrs. Walter Shorenstein.
- 1984 Four Indian Miniature paintings from George Hopper Fitch.
- E-Karatsu large Japanese dish from Mrs. Roger Kent.
- Kakiemon bowl from Kakiemon Sakaida
- Plus many other less important but most acceptable gifts from various donors



Purchases

1983            Five Chinese Fan Paintings  
              Eleven Chinese Lacquers

1984            Tibetan Bronze Statue

Every month a new acquisition is displayed in Gruhn Court - a feature called "Acquisition of the Month."

Loans

Ongoing requests from museums throughout the United States for objects from our permanent collections.

EDUCATION COMMITTEE REPORT:

Mrs. Brady reported that the year of 1983-84 was a year of change and adjustment for the Education Department. The Stulsaft grant was completed and, thus, the position of School Coordinator was terminated, resulting in less help for the regulars in the department in supervision of the school programs. The Education Curator resigned leaving the Assistant Curator, So Kam Ng, responsible for the programs. Attached to these minutes is Ms. Ng's outline of the year's activities from which it is evident that she carried through creditably. One series of interviews for a new Curator of Education has been completed without success but the search continues.

During the year the Education Committee met as regularly as possible, its minutes were duly recorded, and its membership follows:

Margaret Blunt Catron  
Mrs. Daniel E. Chu  
Dean Warren Faus  
Mrs. Hiroe Harris  
Mrs. Jane Lurie  
Mrs Philip J. McCoy  
Forrest Mortimer  
Mrs. Olive Rose  
Mrs. Hart Spiegel

Ex Officio:        Mrs. Brayton Wilbur, Jr.  
                     Yvon d'Argence  
                     Curator of Education

Mrs. Brady believes the following to be the accomplishments of the Committee in conjunction with the Director for this year:

1. Defining the role of the Education Committee which is to: Set policy, review policy and make recommendations.
2. The inclusion of the Education Committee Chairman in Development Committee meetings, thus, the chairman will have advance knowledge of and proposed funding for programs.







3. The Director arranging for the curators in charge to conduct advance training gallery walkthroughs for the Docents, an accommodation until a capable Education Curator is in place.
4. Agreement with the Society for Asian Art on its three-year Docent Training Program and the museum's participation therein.
5. The development of a revitalized school program for 1984-85, this under the knowledgeable Elaine Connell who will act as Docent School Coordinator. (See suggested changes attached to these minutes.)
6. The drafting of the Education Committee Guidelines which have been sent to the members of the Asian Art Commission and will be presented for approval.

Mrs. Brady said that in order to act within the guidelines careful perusal will show that the Committee and its Chairman must rely on the staff to communicate to the Committee all pertinent information regarding ongoing programs. The Director is confident this can be accomplished by the Committee meeting regularly. Also, traditionally the Education Committee Chairman has served as the Commission's representative to the Docent Council and she believes that person or another for the position should be listed in the Guidelines.

In conclusion, Mrs. Brady said that it has been a privilege to serve with her fine Education Committee and she extended her thanks to them all.

#### ASIAN COMMUNITIES OUTREACH PROGRAM:

Mrs. Chu reported that the Asian Art Museum's Outreach Program and its activities were intended to establish and maintain ties between the Asian communities and the Asian Art Museum, and to stimulate interest and participation in the programs and activities of the museum.

In September, 1983, through special arrangements with Asian publications including East/West, Asian Week, Chinese Times, Centre Daily news, San Francisco Journal and Asian Business League, many articles and photographs of Outreach programs enjoyed favorable coverage and were strategically placed to gain maximum readers' interest. Featured stories included that of Mayor Dianne Feinstein's arrival at the Asian Art Museum to greet the aged and handicapped of On Lok Senior Service Center during the Shanghai Exhibit.



During the week of October 1st to 8th, to celebrate Mahatma Ghandi's birthday, the Asian Art Museum, the City and County of San Francisco and the Association of Indians in America and other Bay Area Indian organizations commemorated "India Week" with a series of programs of classical music and dances, folk dances, a "Cuisine of India" banquet, costume show, plays, films, photo exhibits, arts and crafts demonstrations and an Indian carnival which filled Golden Gate Park with thousands of participants. It was a tremendous undertaking chaired by Commissioner Kishore Kripalani and members of the Outreach Committee which established a direct link into, and gave the Asian Art Museum exposure to an heretofore untapped source, the Indian community.

A week later, on the 8th of October, while not a direct part of the Outreach Program, Commissioner Vyolet Chu suggested to the Society of Asian Art, the name of a member of the Chinese community as a candidate for its Marco Polo Ball (a fund raiser for the Asian Art Museum) and helped with a preliminary fund raiser for his candidacy at the Kublai Khan restaurant. This initial contact gave him the exposure and the support of nearly a hundred raffle purchasers, many of whom attended the ball on the 15th of October in the Gruhn and Hearst Courts and contributed approximately \$14,000 in raffle sales which won him the title of Marco Polo.

The first year of the Asian Art Museum's Community Outreach Program, while in an exploratory stage, did establish a good foundation, credibility and rapport with the Asian communities and the Asian Art Museum. Contacts were made which familiarized and insured ongoing media coverages, visibility, and the repetitious use of the Asian Art Museum's name which resulted in meaningful relationships that paved the way to the following activities in 1984:

In March, 1984, the Asian Art Commission's Asian Community Outreach Committee completed an Outreach Program Study and an Outreach Annual Report which helped to define the goals and objectives of the program, to serve as a point of reference, and to provide guidance and continuity to established inroads into the Asian communities and the Asian Art Museum.

May 19th: A retreat for the Board of Directors of Asian Business League (a contact made at a previous Outreach luncheon for business and professional leaders of the Asian communities a year before), which utilized the facilities of the Museum for a lecture, group discussions and plenary session, luncheon hosted by the Foundation, and a docent tour of the Museum for families and friends. This retreat led to an Asian Business League hosted luncheon on July 11th which established further relationship with their member group, The Asian Yellow Pages.

June 22nd: A preliminary reception for "East Meets West Concert" was hosted by the Asian Art Museum in the Adrian Gruhn Court to acquaint its producer, conductor, and members of the concert with its sponsor, the Asian Art Museum. This first-of-a-kind concert which was held at Louise M. Davies Symphony Hall on July 21st was attended by over 3,000 from the Asian communities, including musical, business, professional and cultural groups.





SPECIAL EVENTS COMMITTEE REPORT:

Mrs. McCoy reported that the Special Events program began a year ago with a luncheon to honor the large donors for the Treasures from the Shanghai Museum and to honor our outgoing Commissioners George H. Fitch and William E. Goetze.

During the week of October 15th there were many activities for Indian Week as well as the Marco Polo Ball given by the Society for Asian Art which raised \$100,000.

On November 1st, a small reception sponsored with the Japan Society was given to open the Kakiemon Exhibition. A public relations luncheon was held on November 10th in the Director's office.

On December 13th the Development Committee Luncheon was given for the Society for Asian Art members and the annual staff luncheon was held on December 15th.

January was rather quiet with the exception of a public relations luncheon in the Director's office on January 19th.

In February the Museum Society sponsored a special evening for their patrons with the new installation of the Chinese galleries.

On April 26th another development luncheon was given in the Trustees Room at the de Young Museum.

The Korean Folk Art Exhibition opened on June 14th with a reception and dinner to honor Mrs. Koret and the Koret Foundation, other donors and the Korean community. A reception to thank the Society for Asian Art for their donation of \$100,000 to the Asian Art Museum Foundation's Endowment Fund was given on June 15th. Mrs. Wilbur held an orientation meeting for the nominated commissioners and the new officers for the affiliated groups on June 28th.

Early in 1984 the committee met with Ms. Bunker and Mr. Dowty to formulate a procedural guideline to be followed for inhouse events to clarify needs and procedures for each event. These were to have a year's trial for evaluation. Special events have multiplied with the needs of Outreach, Development and Public Relations. A new staff position has been created called Special Events Coordinator. This staff member will be in Lorrie Bunker's public relations department and will coordinate all special event information with Ms. Bunker, Mr. Dowty, and the administration. Cross checks will also be made with the Fine Arts Museums, Society for Asian Art, The Museum Society, the California Academy of Sciences and other organizations to avoid conflicts of dates. It is assumed the coordinator will reaffirm all arrangements with the Special Events Chairman, Outreach Chairman and Development officer. During the past month Ms. Bunker and Mr. Dowty have further changed the procedural outline into a new check list and budget estimate which will we hope fill all the needs and procedures for activities involving the museum.

Mrs. McCoy said she would like to thank her committee for all their assistance and extend a special thank you to Mrs. Han Nong for her invaluable aid during the Korean Folk Art Exhibition openings.





DOCENT COUNCIL: Mrs. McKale submitted an annual report for the Docent Council, a copy of which is attached hereto and by this reference made a part hereof.

INN BY THE LAKE INVITATIONAL GOLF TOURNAMENT:

Mrs. Wilbur introduced Ms. Elaine Hobbs, representing Mr. Caleb Chan who could not attend this meeting. Under the auspices of Mr. Chan, the Inn by the Lake Second Annual Invitational Golf Tournament was held for the benefit of the Asian Art Museum. Ms. Hobbs presented the Asian Art Museum Foundation with a check in the amount of \$2,000.

Mrs. Wilbur asked Ms. Hobbs to thank Mr. Caleb Chan and all his committee for this very thoughtful contribution. The Commission is very pleased to have this wonderful community event given for the benefit of the Asian Art Museum.

BUSINESS MEETING

APPROVAL OF MINUTES:

On motion made, seconded and carried, the minutes for the meeting held on July 10, 1984 were approved as circulated.

CHAIRMAN'S REMARKS:

Mrs. Wilbur feels the Executive Committee is too large to function as a workable group. She proposed that the Executive Committee be comprised of not more than nine members and be structured along the lines of the Fine Arts Museums' Executive Committee. Executive Committee meetings are open and everyone is invited. If an issue comes up that requires information from someone other than an Executive Committee member, that person would be called on to speak. Otherwise, the Executive Committee votes on the issue.

After discussion, on motion made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that Article VII, Section 1, first sentence, of this Commission's Bylaws be and is hereby amended to read in full as follows:

"Section 1. The Executive Committee shall be comprised of nine members of the Commission, including the officers, four or five chairmen of subcommittees selected by the Chairman, or those members of the Commission appointed by the Chairman."

Committee  
Assignments

Mrs. Wilbur asked the Commissioners to review the committee assignments forwarded to them and advise the Executive Secretary, Aileen Griggs, if they would like any changes.



Staff Reports

Mrs. Wilbur asked if the Commissioners would like to have representatives from the Museum staff - Administration, Conservation, Curatorial, Education and Library - speak at the full Commission meetings. She recommended that one of the five major departments have a staff member speak at each meeting.

The Commissioners were very much in favor of having the staff speak to the Commission about the functions of the various departments at the museum.

Mr. Chaitin also recommended that Hans Schiller make a presentation regarding building expansion for the new Commissioners. The Commission also approved this suggestion.

DIRECTOR'S REPORT:

Mr. d'Argence said he would like to share with the Commissioners current events happening at the museum: The Japanese galleries will reopen on October 18th with a new presentation of our Japanese collection. The Near Eastern Exhibition in the foyer under Mr. Shangraw's direction is progressing well and proofs for the brochure have reached the museum.

The Edo Fan Painting Exhibition is scheduled for October and November, 1985. Mr. d'Argence expressed his personal thanks to Commissioner Sumiya for arranging the contribution from California First Bank in the amount of \$15,000 to help underwrite the exhibition.

Shanghai  
Smithsonian

Mr. d'Argence attended the opening of the Shanghai Exhibition at the Smithsonian Institution in Washington, D.C. He said the opening which was attended by many dignitaries was very beautiful and well received. He has been advised that all the catalogues were sold within the first three weeks of the exhibition and it still has two months to run. This is very disappointing to him as the public will be deprived of having the catalogue.

Indian  
Exhibition

Mr. d'Argence stated that our exhibition will come from Paris. He and the staff are working on the grant for the exhibit.

Roger Broussal

Mr. d'Argence regretfully announced the forthcoming retirement of Roger Broussal, Chief Conservator. Roger has been a member of the museum staff longer than anyone else and will be missed.

DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley reported the fact was just developed that The Museum Society up until recently had corporate memberships which he instituted when working with them. Recently they turned over their corporate memberships to the Fine Arts Museum, which means we received none. He asked Mrs. Merriam to give us a list which she has done, and he has also asked her to give us a list of what they were giving at the time these accounts were turned over to the Fine Arts and who the contact person was. The Foundation will have to solicit its own corporate memberships.





Mr. Gerstley further reported that one of our biggest applications to NEH for \$500,000 to redo the second floor galleries has been turned down.

The Mervyn L. Brenner Foundation made a contribution to the general operating fund in the amount of \$4,500.00.

Mr. and Mrs. Albert Moorman made a large donation to endowment.

#### ALE COMMITTEE REPORT:

Mr. d'Argence reported that items declared surplus are being gathered to sell and, hopefully, the museum will make a profit this year on these items.

Mrs. Wilbur added that the Hibernia Bank made a contribution for the printing of the brochure for the Near Eastern Exhibition and are also planning to give a reception at the museum.

A meeting of the ALE Committee was held on July 19, 1984, a copy of the minutes of said meeting are attached hereto and by this reference made a part of these minutes.

#### EDUCATION COMMITTEE REPORT:

Mrs. Brady reported that she believes Mr. d'Argence will be interviewing applicants for the Curator of Education position.

#### ASIAN COMMUNITIES OUTREACH PROGRAM REPORT:

Mrs. Chu reported the East Meets West Concert at Davies Hall was very successful and presented a check in the amount of \$2,500.00 to the Asian Art Museum Foundation for their Endowment Fund. Mr. Andrew Lee, Producer of "East Meets West Concert" wrote Mrs. Chu a letter of thanks to the Commission, a copy of which is attached hereto.

Mr. d'Argence reported that Linden Chubin has been hired as Outreach Coordinator. Mr. Chubin is currently drawing up the coming year's program and costs.

Mrs. Wilbur said in order to give the committee more structure she has asked Mrs. Bunker to be the overall Chairman and other Commissioners will be in charge of various communities.

#### SPECIAL EVENTS COMMITTEE REPORT:

Mrs. McCoy reported that the reception to welcome the Democratic National Convention Delegates from New York and Alaska given by the Commission for the San Francisco Host Committee at the Asian Art Museum on July 16, 1984 was a huge success. Although we were expecting somewhere in the vicinity of 500 people, approximately 900 attended.





The reception honoring Richard Gump will take place on October 3, 1984 from 6:00 to 8:00 P.M. with a dinner following at Gaylord's Restaurant beginning at 8:00 P.M. All Commissioners are urged to attend the reception and dinner.

Mrs. McCoy said she will finalize policies for the Special Events Guidelines.

CORPORATE RELATIONS COMMITTEE:

Mrs. Wilbur announced that a new committee has been formed called the "Corporate Relations Committee." This Committee, chaired by Mr. Paul O'Leary, will have a twofold purpose: One to acquaint the corporations with our museum, and, two, to solicit financial support from corporations. Mr. O'Leary will organize activities such as lunches, films, lectures, etc. to get the corporations involved. The focus will primarily be on Asian companies or companies with Asian interests.

Mr. O'Leary added that his committee will basically assist the Asian Communities Outreach Committee and Development Committee. They have met with representatives of the Asian Business League. He announced that a meeting of the new committee is scheduled for September 21st at 4:00 p.m.

SOCIETY FOR ASIAN ART:

Mr. Connell said they are planning to co-sponsor with the Asian Art Museum a film series and lecture series of Near Eastern art to coincide with the exhibition. September 22-24 the Society will have a fund raising event, particulars are being mailed to all Commissioners and he asked for their support. He further reported that the Arts of Asia lectures for the Docent trainees will be given by Dr. Michael Sullivan and Dr. Patricia Berger.

ADJOURNMENT: There being no further business to come before the Commission, on motion made, seconded and passed, the meeting was adjourned.

Respectfully submitted,

---

Mrs. Philip J. McCoy  
Secretary

APPROVED:

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Mrs. Brayton Wilbur, Jr.  
Chairman



# EAST MEETS WEST CONCERT

August 30, 1984

FOR DIANNE FEINSTEIN  
Chair  
VOLET L. CHU  
Chairman, Asian Art Commission  
Reach Committee  
President, Chinese Historical Society  
America  
THOMAS F. WILBUR  
Chairman, Asian Art Commission  
DREW LEE  
Producer, East Meets West Concert  
EAST MEETS WEST CONCERT  
COMMITTEE

Commissioner Vyolet L. Chu, Chair  
Asian Art Museum Outreach Program  
Asian Art Museum  
Golden Gate Park  
San Francisco, CA 94113

Dear Commissioner Chu:


On behalf of the "East Meets West Concert", please accept our thanks for your personal commitment and leadership. Your contribution of time, dedication, advice and financial support helped to make our July 21, 1984 at Louise M. Davies Concert Hall a memorable and successful event.

As you are aware, over 3,000 appreciative audience, including a large and diverse representative of Asian leaders and community people were in attendance. This co-sponsored concert was a most note-worthy cultural undertaking in the history of our Asian Community.

I wish also to thank you personally and the the Asian Art Commissioners for having co-sponsored both the "Kick-off" reception of June 22, 1984 and the concert itself. These activities added stature and credibility in our overall efforts to bridge communication between the East and West. It produced high visibility and exposure to young aspiring artists. More importantly, it created interest and attention to the Asian Art Museum and its "Outreach" activities in the Asian Communities.

In appreciation for your involvement and help, enclosed is a check for \$2500.00 from net proceeds derived from the concert which is "East Meets West's" donation to your museum's Endowment Fund.

Sincerely yours,

  
Andrew Lee  
Producer  
"East Meets West Concert"

Encl: Check

Additional Advisory Committee  
ARTHUR ADLER  
General Director Emeritus  
San Francisco Opera  
RAH CALDWELL  
Artistic Director  
San Francisco Opera House  
D. CHEN  
Professor, San Francisco  
State University  
D. CHIO  
President  
Golden Gate  
OLAS M. CHIN  
Vice President  
San Francisco Asian Bank  
NIEL E. CHU  
President, Chinese  
Historical Society of America  
DR. GEORGE FOO  
President  
Asian Art Museum  
NEST GO  
Member of the Board  
of the Chinese  
Opera Company  
DORIS P. GETH  
President, International  
Visitors Center  
President  
Board Affairs Council  
BERT HSI  
Vice President  
Enterprise, Inc.

THOMAS HSIEH  
San Francisco  
Police Commission  
HILARY HSU  
Chancellor, Superintendent,  
San Francisco Community  
College District  
PATRICIA WRIGHT  
KLITGAARD  
Vice Chairman, San Francisco  
Shanghai Friendship Committee  
THOMAS J. KLITGAARD  
Co-Chairman, Chinese  
Culture Foundation  
HIM MARK LAI  
Co-Chairman  
Chinese Culture Foundation

CORDON LAL  
Chairman, San Francisco  
Shanghai Friendship Committee  
San Francisco Port Commission  
SALLY YU LEUNG  
Director, Chinese American  
International School  
ELLIE LIM  
Merina Opera Board  
LI CY LIM  
Director, Chinese Culture  
Foundation  
HARRY W. LOW  
Judge, Superior Court of  
San Francisco  
DR. ROLLAND LORIE  
President, Chinese Culture  
Foundation

JANER LUR  
President of the deYoung  
Museum Art School Board  
TERENCE A. McEWEN  
General Director  
San Francisco Opera  
DR. SU HUA NEWTON  
Founder, Newton Vineyard  
NANCY PICKFORD  
Past President  
International Visitors Center  
MILTON SALKIND  
President, San Francisco  
Conservatory of Music  
LILLIAN K. SING  
Judge, Municipal Court of  
San Francisco

DR. KEVIN STARR  
Former Columnist  
San Francisco  
Examiner/Chronicle  
CHANG-LIN TIEN  
Professor, University of  
California - Berkeley  
STANLEY TOM  
Tom Do Hong Foundation  
GEORGE TOM  
President, Tom Wine & Sons  
LINC-CHI WANG  
Professor, University of  
California - Berkeley  
BRANTON WILBUR JR.  
President, San Francisco  
Symphony

FLORENCE SUE WONG  
Trustee, Fine Arts Museum  
Board of Director, On Lok  
CHIA WEI WOO  
President, San Francisco  
State University  
BENNY YEE  
President, Hopkins Health  
& Investment Co.  
JOE YUEN  
Imperial Palace  
H. N. WONG  
President, Empress of China  
Founder, Chinese Historical  
Society of America

Specialist



July 18, 1984

SUGGESTED CHANGES FOR AAM 1984-1985 SCHOOL PROGRAM

- I. That in-museum presentations be substituted for in-school visits to middle and high schools
- II. That these presentations take place on a regularly scheduled week day afternoon. A tentative request has been submitted for use of the Trustees' Auditorium on Thursday afternoons from 1 p.m. to 3 p.m. from October 1984 through May 1985.
- III. That the auditorium presentations be followed by museum tours
- IV. That one of the present programs be perfected for use at each of three levels: 4-5, 7-8, and 11-12. No programs would be offered at other levels nor would programs be interchangeable between levels.
- V. That a chairman be named for each level: grammar, middle and high school. The chairman would select a team to work with him to perfect the program at that particular level.
- VI. That an effort be made to find active classroom teachers to assist in developing pre and post museum classroom activities. These teachers might also assist in publicizing the school program.
- VII. That docent teams continue to make in-school visits to grammar schools but attempt to meet with two separate classes per visit. This could be facilitated by making the presentation in an activity room or a cafeteria rather than in the individual classroom

Elaine Connell  
Coordinator of School Program, AAM







## I. Public Programs

- A. "Treasures form the Shanghai Museum," July-September, 1983. Continuation of programs. For details refer to the attached program brochure.
- B. India Week, October 1-8, 1983. For details refer to the attached program brochure.
- C. First Wednesday, November 2, 1983: "Bamboo: the Plant and its Products."
- D. First Wednesday, January 4, 1984: "Japanese Ghost Stories and Other Tales."
- E. First Wednesday, March 7, 1984: "The Expression of Life as Movement in Indian Sculpture and Dance."
- F. Special Lecture, March 19, 1984: "Medieval Art of Eastern India."
- G. Museum Sunday, May 13, 1984: Films, tours and demonstrations on the following themes: Chinese Painting; Tibetan Religion; Japanese Aesthetics.
- H. First Wednesday, June 6, 1984: "Art of the Japanese Potter."
- I. "Auspicious Spirits: Korean Folk Paintings and Related Objects," June 11-July 22, 1984. Film and lecture series, performances, special programs. For details refer to the attached program brochure.

## II. Docent Programs

- A. Produced written materials to distribute for all new exhibitions as part of the advanced training for docents: Bibliographies, explanatory notes, labels, text, reading lists and exhibition diagrams.
- B. Developed a Master Calendar.
- C. Gallery walk-throughs by Curators-in-charge:
  - 1. October 9, 1983: "Bamboo Carving of China."
  - 2. October 4 & 11, 1983: "Bamboo."
  - 3. November 1 & 5, 1983: "Kakiemon Porcelains: A Colorful Tradition."
  - 4. November 29, 1983: "New Chinese Gallery."
  - 5. December 14, 1983: "New Chinese Gallery."
  - 6. January 24, 1984: "Pala Stone Sculpture."
  - 7. February 5, 1984: "Chinese Gallery."
  - 8. April 17, 1984: "Asian Masterpieces in Wood."
  - 9. April 24, 1984: "Japanese Ceramics."
  - 10. June 15 & July 23, 1984: "Auspicious Spirits."
- D. Speakers' Bureau: lecture prepared under the supervision of the Education Department, April, 1984: "Auspicious Spirits."



### III. School Program

- A. Developed a school program newsletter: "This Year at the Asian Art Musuem." For details refer to the attached newsletter.
- B. Teachers' Workshop, November 19, 1983: "Chinese Painting: Views of Nature." For details refer to the attached brochure.
- C. Korean Teachers' Workshop changed to Korean Festival, June 30, 1984. Educational materials were produced and also distributed to "Camp Kite," Korean Youth Camp of Northern California. Docent tours for Camp Kite July 22 & 27, 1984.
- D. Asian Travels Game Board for middle school age children.

### IV. Publications

- A. Coordinator for Asian Art Museum's section of the Triptych magazine.
- B. Produced general brochures, program announcements and program notes for exhibitions and special programs.
- C. Wrote labels for "Auspicious Spirits: Korean Folk Paintings and Related Objects."
- D. Developed supplementary educational materials for First Wednesday and Museum Sunday programs.





DOCENT COUNCIL

M.H. de YOUNG Golden Gate Park  
MEMORIAL San Francisco, CA 94118  
MUSEUM (415) 750-3638

CALIFORNIA  
PALACE OF THE  
REGION OF HONOR

ASIAN ART  
MUSEUM OF  
SAN FRANCISCO

ANNUAL REPORT  
ASIAN ART MUSEUM DOCENT PROGRAM

Seventy-seven docents participated in the Asian Art Docent Program from July 1, 1983 to June 30, 1984. The AAM docents gave 1,724 tours (1,374 groups) to an audience of 19,492. These tours were in the following categories: General tours of the permanent collection, Special Exhibition tours, School tours and Speakers' Bureau slide-lectures. In addition, AAM docents participated in monthly tours for the DEAF, four First Wednesday (HOST) events, and two New Member Days sponsored by the Fine Arts Museums.

The Advanced Training for the AAM docents included Tuesday lectures sponsored by The Society for Asian Art, Stan Picher Memorial lectures and walk-throughs of the special exhibitions given by AAM curators.

Special school tours of the Shanghai Exhibition were given to students from 8 to 10 a.m. Fifty-four schools and 1,282 students (included in above figure) attended these tours. In addition, classroom programs were also conducted, and in November 1983, a Teachers' Workshop was held with Chinese Painting as its theme.

The Speakers' Bureau began its year presenting slide-lectures on the Treasures from the Shanghai Museum Exhibition. In the fall a brochure describing the permanent lecture series was designed and sent to over 100 organizations. A special lecture was also prepared for the special exhibition, Auspicious Spirits, Korean Folk Art, and a special flyer was designed and sent out to publicize this lecture.

The admissions committee of the Docent Council interviewed more than 160 candidates to begin a new docent training class, and in October 1984, a new class of 90 trainees will begin a three-year course for Asian Art Museum docents. Many of those selected are bilingual in oriental languages and have a background and interest in the museum school program.

AAM docents also contributed museum service hours in staffing the AAM Docent Book Library and Slide Library.

Vicki McKale  
Docent Council Chairman

5 September 1984





ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of July 19, 1984

Minutes

Present:

Yvon d'Argencé  
Mrs. John B. Bunker  
Dean Warren W. Faus  
Dr. Irving Philips  
Mrs. Robert Seller

Absent:

Alexander D. Calhoun  
Allen D. Christensen  
Mrs. Philip J. McCoy  
James E. O'Brien  
Rudolph Schaeffer  
Mrs. Walter Shorestein  
Mrs. Brayton Wilbur, Jr.

Mr. d'Argencé said that Mr. Calhoun had given him proxy to vote for him.

Oriental Collections at the Fine Arts Museums:

There was a discussion on Oriental objects in the possession of the Fine Arts Museums. It was felt that the Chairman of the Committee should write again to Judy Teichman reiterating the Committee's concern and requesting that she take action as soon as possible to relieve the Asian Art Commission of responsibility for Oriental objects belonging to the City of San Francisco which are not under the Asian Art Museum's control.

Exhibitions:

1. Shanghai Exhibition

Mr. d'Argencé reported that the final attendance at The Museum of Fine Arts, Houston is over 175,000. Half of the visitors to the museum attended the Shanghai Exhibition. Although it was the major attraction, there was a fee for the exhibition, and regular museum admission is free.

Mr. d'Argencé passed around the July 1984 issue of Apollo magazine containing an article he had written on the Shanghai Exhibition.

2. Korean Folk Art Exhibition

Mr. d'Argencé reported that the Korean Folk Art Exhibition is doing better and that we have had some very good publicity.



3. Masterpieces of Near Eastern Art

The staff is working on this exhibition, and the brochure will go to the printer next week. Financial support is coming from NEA, The Hibernia Bank, the Center for Middle Eastern Studies at Berkeley, and The Society for Asian Art for the lecture series.

4. We have been offered the following three exhibitions for 1985:

a. Japanese Fan Paintings in Western Collections

Organized by the New Orleans Museum of Art, this exhibition is comprised of 66 works, 16 of which are mounted as hanging scrolls. The fee is \$4,000. It is being shown in New Orleans and at one additional museum. It is available from approximately October 5 through December 1, 1985. We can ask Mr. Sumiya if California First Bank would be interested in using its \$15,000 grant for this purpose. If so, California First Bank would be the only sponsor.

b. Jardine Matheson Exhibition

Jardine Matheson has offered us an exhibition on the history of the company, its growth and trade with China.

c. Major Moon Stones

This is an exhibition of stones from a lake in China which was hit by a meteorite and is not an art exhibition.

Mr. d'Argencé said that, given our space and manpower limitations, we can accept only one of these exhibitions. On motion made, seconded and passed, the Committee accepted the Japanese Fan Paintings Exhibition.

5. Exhibition of Contemporary Chinese Paintings

Mr. d'Argencé said that Hugh Moss has offered us an exhibition of contemporary Chinese paintings and that he will keep the Committee informed as it develops.

6. Indian Exhibition

Mr. d'Argencé reported that the exhibition scheduled for the Grand Palais in Paris has definitely been given to us. Until we have the selection, we cannot work on a budget. The Museum of Fine Arts, Houston is interested in principle.





## Loans:

### 1. Iwasa Matabei Exhibition

The Fukui Prefectural Museum has requested the loan of a scroll painting by Iwasa Matabei (B64 D3). The exhibition will take place from November 16 through December 16, 1984 at the Fukui Prefectural Museum, which is modern and very well equipped. It will not travel. Mrs. Seller has approved the loan, subject to final approval by the Committee. On motion made, seconded and passed, the Committee confirmed the Chairman's approval of the loan.

### 2. Bones of Jade, Soul of Ice: The Flowering Plum in Chinese Art

Yale University Art Gallery has requested the loan of three ceramics and one jade (B60 P176, B60 P2354, B60 P2+ and B60 J22+) for this exhibition, which will also be shown at the University Art Museum, Berkeley, and the St. Louis Art Museum. The exhibition's tour will take place from January 23 through November 3, 1985. On motion made, seconded and passed, the Committee approved the loan.

## Acquisitions:

### 1. Financial Situation

Mr. d'Argencé said that at the last Foundation meeting it was reported that \$75,000 is owed to the Foundation for the purchase of fan paintings and lacquers from Dubosc. The debt is in fact \$69,000. We will not know until later in the year if the sale of surplus works of art will cover this amount.

### 2. Purchase

Mr. d'Argencé recommended the purchase of a Tibetan bronze statue of a Bon deity (R84.22). On motion made, seconded and passed, the Committee authorized Mr. d'Argencé to approach the Foundation for the loan of \$8,700 to purchase the piece.

### 3. Gifts

The following objects were offered as unconditional gifts:

- a. Islamic bowl, lead-glazed splash ware, gift of Lewis K. Land. R84.14.
- b. Collection of 14 assorted ethnographic objects, gift of Mr. and Mrs. Robert Nichols. R84.18.1-.14.





- c. Indian miniature painting, Vishnu and Lakshmi on Garuda, gift of Mr. and Mrs. George Hopper Fitch. R75.2.4.
- d. Indian miniature painting, Rana Sangram Singh II of Mewar, gift of Mr. and Mrs. George Hopper Fitch. R74.1.3.
- e. Indian miniature painting, Krishna and Radha from Sat Saiya Series, gift of Mr. and Mrs. George Hopper Fitch. R75.2.6.
- f. Indian miniature painting, Krishna on the Road to Kundinapura, gift of Mr. and Mrs. George Hopper Fitch. R77.1.6.

On motion made, seconded and passed, the Committee accepted these unconditional gifts.

Public Day Disclaimer:

It was felt that a disclaimer should be drawn up to protect the museum from any liability when members of the public bring in objects for authentication. Mr. d'Argencé said that a draft had been prepared and that he would see that it is finalized.

Collections Management Policy:

Mrs. Seller will talk to Mr. Calhoun about drawing up a collections management policy.

Mrs. Robert Seller  
Chairman



CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

# ASIAN ART COMMISSION

NOV 1 1984

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

SAN FRANCISCO  
PUBLIC LIBRARY

October 30, 1984

## PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, November 6, 1984 - 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

#### 1. Chairman's Report - Mrs. Wilbur

- a) San Francisco-Shanghai Friendship Exchange  
(See attached memorandum)
- b) Cultural Exchange - Is the Museum interested in being included in cultural exchanges being organized by the Chinese Culture Center and others? If other groups have organized a cultural exchange or visit, are we interested in having them perform as well at the Museum?
- c) Mayor's MBO Letter
- d) Status on Civil Service Positions - Mr. Dowty
  - i) Curator
  - ii) Conservation
- e) Audit of our collection by next May and policy for auditing our library
- f) Wednesday evening opening during summer and report on last summer's attendance by Mr. Dowty.

#### 2. Director's Report - Mr. d'Argence

#### 3. Development Committee Report - Ms. Squires

#### 4. Finance Committee Report - Mr. Conner

#### 5. Building Committee Report - Mr. Follic

#### 6. Security Committee Report - Mr. O'Brien

#### 7. Ethics Committee Report - Mr. O'Brien

#### 8. Asian Communities Outreach Committee Report - Mrs. Bunker

#### 9. Corporate Relations Committee Report - Mr. O'Leary

#### Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

MRS. AGNES ALBERT

MRS. GEORGE T. BRADY, JR.

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAIKIN

ALLEN D. CHRISTENSEN

MRS. DANIELLE CHU

EDWARD J. CONNER

RANSOM M. COOK

GEORGE H. FITCH

R. GWIN FOLLISS

JAMES M. GERSTLEY

WILLIAM E. GOETZ

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

CYRIL MAGNIN

MRS. PHILIP J. MCCOY

HAN NONG

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

WILLIAM E. STEEN

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

#### Honorary Commissioners

RICHARD GUMP

JAQUITTIN H. HUMI

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

#### Asian Art Museum

The Avery Brundage Collection

YVON D'ARGENCE

Director and Chief Curator





Preliminary Agenda - Asian Art Commission Meeting

November 6, 1984

Page two

10. ALE Committee Report - Mrs. Seller
11. Education Committee Report - Dean Faus
12. Special Events Committee Report - Mrs. McCoy
13. Nominations Committee Report - Mr. Conner
  - a) Commissioner Nong has resigned
14. Associated Groups Reports
15. Other Matters



CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

October 30, 1984

Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

MRS. AGNES ALBERT  
MRS. GEORGE T. BRADY, JR.

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHATTIN

AARON D. CHRISTENSEN

MRS. DANILLE CHIU

EDWARD J. CONNER

RANSOM M. COOK

GEORGE H. FITCH

R. GWIN FOLLIS

JAMES M. GERSTEFY

WILLIAM E. GOETZE

GEORGE F. JEWELL, JR.

KISHORE KRIPALANI

CYRIL MAGNIN

MRS. PHILIP J. MCCOY

HAN NONG

JAMES L. O'BRIEN

PAUL A. O'HARY

MRS. ROBERT SEILER

WILLIAM E. STEEN

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

EDWARD M. NAGEL

MRS. WALTER H. SHORINSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator

TO: ASIAN ART COMMISSIONERS

FROM: MRS. BRAYTON WILBUR, JR.

RE: PROPOSED PROJECT TO ASSIST THE SHANGHAI MUSEUM  
WITH BUILDING A NEW MUSEUM BY ORGANIZING A  
NATIONAL TEAM OF MUSEUM EXPERTS TO GO TO  
SHANGHAI AS CONSULTANTS

Enclosed is copy of letter from Gordon J. Lau for your review and discussion at the upcoming Commission meeting. The background concerning this project is as follows:

Supervisor Bill Maher, who has just returned from Shanghai, called me about this project and felt it was an opportunity for the Asian Art Museum to further strengthen its ties with the Shanghai Museum. He was most enthusiastic about it but was somewhat vague about how many people should be sent, exactly what type of "Museum Experts" were required (architects? conservators? inventory assistants? etc.), how long they should stay, and the costs. Generally, San Francisco pays for the airfares and Shanghai pays the costs of the people while they are there.

As the terms for the coming year will be negotiated during our visit, I feel uncomfortable rushing into a project of this magnitude. I spoke to Gordon Lau, the Chairman of this committee, who agreed with me that we should look into this further, discuss it when we are in Shanghai, and if it looks like something we would like to do, propose it firmly for the following year (1985-86) when we could identify people, costs, what the Asian Art Museum would want in return, etc. I told Gordon I wanted a reaction from my Commissioners and would let him know on the airplane where we stood.

cc: Mr. Yvon d'Argence



SAN FRANCISCO-SHANGHAI FRIENDSHIP COMMITTEE  
555 MONTGOMERY STREET - SUITE 1010  
SAN FRANCISCO, CA 94111  
(415) 788-7300

GORDON J. LAU, CHAIRMAN

October 15, 1984

Dear Members,

Mayor Feinstein is leading a small delegation on the return trip to Shanghai on November 7, 1984. During our stay in Shanghai, we will be negotiating a Memorandum of Understanding with Shanghai for the forthcoming year.

Some of you have already submitted suggestions and proposals for programs with Shanghai. If any member has a suggested program, would you please submit the proposal to me at 555 Montgomery Street, San Francisco, California 94111, in writing prior to October 27, 1984.

Enclosed please find a summary of the forty (40) programs that have either been completed or are in progress with Shanghai.

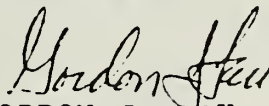
As many of you know, all of the work of the Committee is done by volunteers. Our committee is divided into a subcommittee structure consisting of the following:

1. Economic Subcommittee
2. Cultural and Educational Subcommittee
3. Host Subcommittee
4. Medical Exchange Subcommittee

If any of you would like to work on the above subcommittees, please send me a short note indicating your interest.

Thank you.

Sincerely,

  
GORDON J. LAU

hc  
enclosures





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*Minutes*  
SF - ASIAN ART COMMISSION MEETING

Tuesday, November 6, 1984

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:

Mrs. Brayton Wilbur, Jr.

Vice Chairmen:

Neil D. Chaitin

Edward J. Conner

Chief Financial Officer/

Treasurer:

Edward J. Conner

Secretary:

Mrs. Philip J. McCoy

Mrs. John Bunker

Margaret Blunt Catron

Mrs. Daniel E. Chu

Ransom M. Cook

Norman C. Eckersley

Warren W. Faus

George F. Jewett, Jr.

James E. O'Brien

Paul A. O'Leary

Mrs. Robert Seller

Mrs. Hart Spiegel

ABSENT:

Brent M. Abel

Mrs. George T. Brady, Jr.

Alexander D. Calhoun

Mrs. Willard Caro

T. M. Chang

Allen D. Christensen

R. Gwin Follis

James M. Gerstley

Kishore Kripalani

Yasushi Sumiya

Dr. Haydn Williams

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator

John B. Dowty, Assistant Director for Administration

James J. Connell, President, Society for Asian Art

Mrs. Vernon McKale, Chairman, Docent Council

Gary Dolin, Deferred Gifts Officer, AAMF

Ann Squires, Development Officer, AAMF

Aileen A. Griggs, Executive Secretary, AAC and AAMF



APPROVAL OF MINUTES:

On motion made, seconded and carried, the minutes for the Annual Meeting and Business Meeting held on September 11, 1984 were approved as circulated.

CHAIRMAN'S REPORT:

Mayor's Mrs. Wilbur discussed the Management-by-Objectives Performance  
MBO Letter Report for Fiscal Year 1983-84 she received from the Mayor and distributed to all Commissioners. She called attention to the Mayor's requests that: a formal collections management policy be expedited; better public relations be established and a plan drawn up to achieve this; Monday and Tuesday attendance be increased; the Outreach budget is increased to \$30,000 in the City budget specifically to improve attendance and the awareness of the Asian Art Museum amongst the local Asian communities; and the bilingual labels and directional signs in the galleries be started.

Attendance Mr. Dowty stated that he felt the Mayor's criticism regarding Monday and Tuesday attendance was unjustified because she has never measured us. Up until just before the letter was written he was in contact with Betty Lim. He believes we should do our utmost to increase attendance but should not be criticized before we try.

Mrs. Wilbur asked the Commissioners for suggestions as to how we should proceed on this matter.

Mr. d'Argence said there is no way to separate our attendance from the de Young Museum as the guards only report an approximate number. He feels it would be a good idea for the Commission to hire a person with a clicker counter to keep accurate attendance numbers.

Mr. Chaitin stated that he did not think the Mayor's letter was critical but that she set some new targets for the museum. She has said increase Monday and Tuesday attendance and we should make every attempt to do so.

Several Commissioners put forth ideas such as: lower admission fees, more school groups, tours for community leaders and better public relations.

Mrs. Wilbur recommended an ad hoc committee be formed to pursue better public relations and thereby increased attendance for the museum and the Commission unanimously approved.





SF-Shanghai

Mrs. Wilbur asked if the Museum is interested in being included in cultural exchanges being organized by the Chinese Culture Center and others, and whether if other groups have organized a cultural exchange or visit we are interested in having them perform as well at the Museum.

Mrs. Bunker recommended that if we can sponsor something that is not being sponsored by someone else this would be a good idea but we should not spend our funds for programs initiated by others. The Commissioners agreed.

Audit of  
Collection  
& Library

Mr. Dowty reported that the internal audit division of the City Controller's office will audit our collection and library. They will do them after the collection management policies are in place. Inventory records for the museum will be audited for accuracy. The library has not been inventoried for the last ten years and will have to be done prior to this audit.

Mr. O'Brien added that in the general collection a continuing inventory is kept and it is his assumption that whenever an item is acquisitioned it is added to the general inventory. Some years ago microfilm copies of the general inventory were made and are lodged in a safe deposit box outside of the museum. Mr. O'Brien recommended that the library follow the same monthly inventory policy as the museum does for general collection. He will have this incorporated in the collection management policy.

Conservation

Mr. Dowty recommended that Alexis Pencovic be made Acting Conservator and Richard Barden be made Acting Assistant Conservator, until a replacement can be found for Roger Broussal. Mr. d'Argence and he would like to start a major search for a new conservator and asked the Commission's approval to proceed.

On motion made, seconded and carried, the Commission approved Alexis Pencovic be made Acting Conservator, Richard Barden be made Acting Assistant Conservator, and a major search for a conservator be instigated.

Wednesday  
Evening  
Summer  
Openings

Mrs. Wilbur reported that the Fine Arts Museums found out that a large number of people between the ages of 21 and early 40's visited the museum during the Wednesday evening summer openings and asked if the Commission would like for her to try to obtain funding for our staying open this summer.

On motion made, seconded and passed, the Commission approved the Asian Art Museum remaining open during Wednesday summer evenings and that Mrs. Wilbur seek funding for same.



DIRECTOR'S REPORT:

Mr. d'Argence expressed his deep sympathy to the people of India over the tragic death of Prime Minister Gandhi.

Japanese  
Galleries

The Japanese galleries were reopened to the public on September 19th with good comments on Ms. Kakudo's translation.

Near East  
Masterpcs.

The Near Eastern Masterpieces opened on September 24th and will remain in the foyer until January 1st. On October 4th the Hibernia Bank sponsored a reception for this exhibition. A brochure covering the exhibit has been printed.

Gump  
Galleries

On October 3rd the Richard Gump Galleries of Indian Art were opened.

Tibetan  
Tankas

On October 18 and 19, the Tibetan Tankas and Indian Miniatures were rotated under the supervision of Terese Bartholomew.

Ikebana

The charm of the Ikebana attracted a different segment of the community. Estimated attendance amounted to 6,000 people.

Annual  
Report

The Annual Report was mailed on October 8th. Please advise Mr. d'Argence if you have any questions.

Broussal

Roger Broussal submitted his retirement notice on October 19th. Mr. d'Argence would like to be able to advertise nationally in order to find someone with the background to do research at an international level. He believes our conservation department should be able to operate on the level of major museums.

Korean  
Dinner

Helen Nong hosted a dinner for the former Director of Culture in Korea who is now President of the National Cultural Foundation in Korea. Amongst others, Peter Henschel, Don Meyer and Mr. d'Argence discussed having a cultural center in San Francisco. Mr. d'Argence said the idea was very well received by Foreign Minister Kim. The idea is to show treasures from Korea as well as pieces from our collections.

Shanghai

As of October 28th, 260,127 people have attended the exhibit at the Smithsonian Institution in Washington, D.C., which means about 3,300 per day. At that rate by the end of November they should have over 350,000 attendees. 64,000 catalogues have been sold and we could have sold more had there been any in stock. Jack Dowty and Alexis Pencovic will accompany the exhibition back to Shanghai when it closes. Total Shanghai visitors will amount to over one million.





DEVELOPMENT COMMITTEE REPORT:

Ms. Squires announced she had a wonderful journey on the Society for Asian Art's Silk Tour through China.

She reported that the California Arts Council granted \$40,000 which will help fund both the Outreach and Education programs. Now that the museum is officially a prominent arts organization we can apply for another grant next year.

Mrs. Wilbur, Mr. Gerstley and Ms. Squires met with Mrs. Merrian of The Museum Society regarding patrons categories. The current definition of a Museum Society Patron is one who contributes \$1,000 or more per year to The Museum Society, the Fine Arts Museum or the Asian Art Museum. A donor of art that is accumulatively worth \$10,000 is also considered a patron for that year.

Some time ago The Museum Society handed over the corporate donors list to the Fine Arts Museums which was unknown to us until recently. They have given us the list and the Development office is following through on investigating the corporate donors and amounts they contributed.

Financial and estate planning seminars and luncheons will be given on November 29th for Society for Asian Art members and on December 7th for active Docents. Please advise Ms. Squires if you would like to attend.

BUILDING COMMITTEE REPORT:

Mrs. Wilbur reported that Mr. Follis is re-examining the past plans of what the Asian Art Museum would like and will make a defined proposal in January.

Mr. Kingsley has appointed Messrs. Scott and Wilsey to be a contact with the Asian Art Commission regarding our plans. She would like to appoint Messrs. Cook and Follis as our contacts to meet with the Fine Arts Museums. The Commissioners approved.

SECURITY COMMITTEE REPORT:

Mr. O'Brien reported the security system is in place and operating as planned.

ETHICS COMMITTEE REPORT:

Mr. O'Brien reported that the three investigations covering management investigations, management policies and museum operations are proceeding. Ultimately, he will come up with a draft which the staff and Commission can celebrate and before too long we will have a Collection Management Policy. He has talked with Carol Banfield who feels that the interviews have been helpful.





FINANCE COMMITTEE REPORT:

Mr. Conner reported that he and Mr. Dowty have started today preparing an increased budget to present to the Mayor for next fiscal year.

NOMINATING COMMITTEE REPORT:

Mr. Conner reported that Commissioner Nong has submitted his resignation due to the fact that his profession requires him to stay in the Far East longer than anticipated.

On motion made, seconded and unanimously carried the Commissioners adopted the following resolution:

RESOLVED, that the Commission recognizes the excellent, energetic and intelligent service that Commissioner Han Nong has rendered during his incumbency, accepts with regret his resignation, and thanks him for his service over the past four years.

Mrs. Wilbur recommended that the Nominating Committee try to nominate another person from the Korean community, whereafter Mr. Conner asked the Commissioners to please send him recommendations for the new Commissioner.

ASIAN COMMUNITIES OUTREACH COMMITTEE REPORT:

Mrs. Bunker reported that Linden Chubin has been employed as Outreach Coordinator.

Asian Communities Outreach Program Committee Guidelines and Tentative Budget for the program are attached hereto and by this reference made a part hereof of these minutes. Mrs. Bunker stated these guidelines were drawn up along the standards set forth in the Mayor's Management-by-Objectives letter. Please review same in order that the guidelines can be voted on at the Commission meeting in January. If you have any suggestions, please advise Mrs. Bunker.

Bi-lingual labels are one of their first priorities and the first project will be the Jade Room which they hope to have completed within the 1984-85 year. Finding a translator is not an easy process but it is being done.

On August 22nd The Flowing Stream Ensemble performed with approximately 400 people in attendance.

On October 19th, the Ikebana International was very successful with approximately 6,000 visitors during that weekend.

On November 1st, the Outreach program hosted an extremely successful meeting with the Korean community leaders.



Linden Chubin and Lorrie Bunker held a 2:30 to 4:00 p.m. orientation meeting followed by an introduction by Mr. d'Argence in the Gruhn Court and a walkthrough and tour by Mr. Shangraw. Afterwards, Mrs. Bunker gave a reception in her apartment.

Both Mrs. Bunker and Linden Chubin have tried to take in all the Asian community functions in the area that would seem meaningful to the museum.

Audio visual material is being planned. Mrs. Bunker feels this will be quite expensive and will be used by many groups other than the Outreach program. Their committee will meet with the Corporate Relations, Development and Education Committees to develop a program.

Mrs. Bunker extended her condolences to the Indian community on the untimely death of Prime Minister Indira Gandhi.

#### CORPORATE RELATIONS COMMITTEE REPORT:

Mr. O'Leary emphasized the great need for public awareness to the Asian Art Museum was brought out in the committee's meeting held on September 21st. Discussions at this meeting centered around ideas for planning, scheduling and budgeting. The committee recognizes the importance of the Corporate Relations Committee working in close liaison with the Asian Communities Outreach Program Committee and the Development Committee.

A good initial start in corporate relations was started by the luncheon earlier this year with the Asian Business League, but he emphasized that this initial contact must be followed up aggressively and with some regularity if we are to maximize the cooperation of the Asian communities.

Mr. O'Leary reported that prior to Mr. Eckersley's becoming a Commissioner he had never received an invitation to visit the Asian Art Museum or to learn more about its activities. Mr. Eckersley was speaking, of course, in his (pre-commissioner) capacity as a prominent San Francisco businessman, and the feeling was that some system should be established to get leading Bay Area businessmen more actively involved in Asian Art Museum affairs. Special days at the museum for large corporations where employees would be generously supplied with free tickets through the public relations office with the full cooperation of the top executive staff of the firm in question were





recommended. Mr. Eckersley also felt that better support from the local newspapers in San Francisco, Oakland, San Jose, et cetera, regarding more publicity about the changes in exhibits and other museum functions is desirable. Also, the San Francisco Chamber of Commerce monthly magazine which obtains wide-spread distribution throughout the business community should be solicited.

T. M. Chang recommended that more be done with the hi-tech concerns in San Mateo and Santa Clara Counties. Closer contact with the Asian business fraternity, particularly amongst the Chinese, Japanese and Koreans and support of the various Asian Chambers of Commerce and such organizations as the Japan Society, the Korean-American Chamber of Commerce, et cetera, should be established. Mr. Chang, who is one of the founders of the Chinese-American Chamber of Commerce, felt that we could be doing a lot within that organization, as well as developing closer ties with the Shanghai-San Francisco Sister City arrangement. He felt that we should print articles written in Chinese in the local Chinese papers, and that he would personally see to it that we would have support in promoting any audio-visual information about the Asian Art Museum on the television channel 26.

Mr. O'Leary recommended a special film on Betamax or VCR cassettes to promote the Asian Art Museum throughout Northern California be professionally made in order to obtain the proper type of publicity for the Asian Art Museum, and which would greatly assist the Development Committee in their fund raising efforts.

#### EDUCATION COMMITTEE REPORT:

Dr. Faus reported they are interviewing applicants for the Curator of Education position and will complete the interviews this week. One fine candidate has applied.

The committee has met and is embarking on regular monthly meetings.

Dr. Faus has reviewed the well planned program put together by Ms. Ng for the Education Department and he recommends the budget prepared by her be approved.

The Docent Training Program is progressing very well.

Chancellor Superintendent Hilary Hsu of the San Francisco Community College has agreed to serve on the Education Committee.



SPECIAL EVENTS COMMITTEE REPORT:

Broussal Retirement Mrs. Wilbur thanked Mrs. McCoy for her work on the luncheon given for Roger Broussal today at the Villa Taverna to honor Roger for his many years service to the City and County of San Francisco and especially to the Asian Art Museum. Mr. Broussal was appointed Conservator Emeritus by the Asian Art Commission. Mayor Dianne Feinstein issued a proclamation that November 6, 1984 was to be known in San Francisco as "Roger Broussal Day."

Xmas Party The Annual Christmas party given by the Commissioners for the staff will be held on December 14th at Harbin's Restaurant. Mrs. Seller is in charge of the luncheon.

Deferred Giving Luncheons Two deferred giving luncheons are scheduled for November 29 and December 7. Please advise Ann Squires if you would like someone invited.

The Commission will host a reception on January 23, 1985 for the Association of Art Museum Directors.

SOCIETY FOR ASIAN ART:

Mr. Connell announced that invitations for the film weekend on February 22, 1985 will be sent out for early commitments for tables. Mrs. Catron added that she feels it is important the Commissioners names appear on the list for tables as the Society just raised \$100,000 for the Asian Art Foundation Endowment Fund.

Mr. Conner reported the Society for Asian Art is trying to increase its membership. They have hired a computer service firm to assist them and he asked if the Commissioners have any suggestions on what the Society might do to increase membership to please advise him.

DOCENT COUNCIL:

Mrs. McKale said she would be happy to submit audio statistics for their Monday and Tuesday events. The Docents give many special tours at \$2.00 per person and she will submit these records if the museum would like them.

ADJOURNMENT:

The Asian Art Commission adjourned the meeting with the following resolution in memory of Prime Minister Indira Gandhi:



RESOLUTION OF COMMISSIONERS EXTENDING SYMPATHY UPON TRAGIC  
DEATH OF PRIME MINISTER INDIRA GANDHI

WHEREAS, the Asian Art Commissioners desire to record  
their deep sorrow at the tragic death of the esteemed  
Prime Minister Indira Gandhi, be it

RESOLVED, That the Commissioners of the Asian Art Commission  
hereby formally express their grievous loss in the death  
of Prime Minister Gandhi, and do hereby note in the records  
the passing from this life of a woman who was esteemed  
by her countrymen, loved by her friends, and respected  
by all.

Respectfully submitted,

---

Mrs. Philip J. McCoy  
Secretary

APPROVED:

---

Mrs. Brayton Wilbur, Jr.





I. PREAMBLE: CHARGE TO THE COMMITTEE

The Chairman of the Asian Art Commission has given the following charges to the Outreach Committee:

To initiate, study and approve Outreach Program policies for the Asian Art Museum subject to final approval by the Commission. Such policies will be formulated in writing in communication with the Director of the Museum. The Outreach Program will be guided by the intentions designated by the Office of the Mayor. The Director, Assistant Director of Administration, Senior Curator and Outreach Coordinator will be responsible to the Outreach Committee for the proper implementation of said policies.

II. PROGRAM GOALS:

The Outreach Program will:

- A. Establish a communication network with community organizations and associations to enhance information exchanges and the coordination of activities.
- B. Encourage Asian groups to participate in Museum related educational and cultural activities as the Asian Art Museum, in turn, takes a more active role in supporting community events.
- C. Improve the accessibility of the Asian Art Museum by encouraging Asian groups to use the varied resources of the Museum.
- D. Provide bi-lingual or multi-lingual brochures and information to attract Asian language residents to the Asian Art Museum.
- E. Develop programs which reflect the needs and interests of the San Francisco Bay Area's Asian communities.

III. COMMITTEE MEMBERSHIP

The Outreach Committee will consist of the following members:

- A. The Asian Art Commission Chairman (ex officio).
- B. The Director and Chief Curator of the Asian Art Museum (ex officio).
- C. The Chairman, appointed by the Asian Art Commission Chairman.
- D. At least four representatives of Asian cultures, Asian Art Commissioners or designees.
- E. The Senior Curator of the Asian Art Museum.
- F. The Asian Communities Outreach Coordinator.
- G. The Public Relations Director of the Asian Art Museum.
- H. The Curator of Education of the Asian Art Museum.
- I. Members of other appropriate Asian Art Museum Committees on a per need basis.



#### IV. COMMITTEE RESPONSIBILITIES

In addition to those cited in the Preamble above, the Outreach Committee's responsibilities are:

- A. To assist the Outreach coordinator and museum staff in  
1) establishing contact with key Asian community leaders in the San Francisco Bay Area; and 2) executing Outreach Programs and projects initiated by or connected with the Asian Art Museum.
- B. In cooperation with the Director, to review and recommend all grant proposals for Outreach Programs prior to submission to the Development Committee.
- C. To review and recommend to the Asian Art Commission and the Asian Art Museum Foundation the Outreach Budget submitted by the Director as part of the proposed annual budget.

#### V. OPERATIONAL GUIDELINES

The Outreach Committee will operate under the following general guidelines:

- A. The Committee will work closely with the Outreach Coordinator and appropriate museum staff in matters of Outreach policy, proposed and on-going Outreach programs, grant proposals and any other matters related to the foregoing.
- B. The Committee will analyze the Outreach Coordinator's findings and conclusions previously submitted to the Director and the Senior Curator for their review.
- C. A report of the Asian Art Museum's Asian Communities Outreach Program will be submitted to the Director for inclusion in the Annual Report to the Office of the Mayor and The Asian Art Commission.





ASIAN COMMUNITIES OUTREACH PROGRAM BUDGET PROPOSAL

	<u>DESCRIPTION</u>	<u>COST</u>	<u>SUB-TOTAL</u>
I.	COMMUNITY INFORMATION/GROUP TOURS		
	A. Subscriptions/Memberships	500.00	
	B. Attendance at community functions	1,000.00	
	C. Special reference materials	100.00	
	D. Community Leader Group Tours/ Monday-Tuesday emphasis/ Bi-lingual upon request	2,500.00	
			4,100.00
II.	TYPESET/GRAPHICS/PRINTING		
	A. AAM Bi-lingual Brochure (20,000)	5,000.00	
	B. AAM Bi-lingual Posters	2,000.00	
	C. Distribution Costs	1,000.00	
	D. Bi-lingual Program Announcements/ Handouts	2,500.00	
	E. Bi-lingual Labels/Signage (Jade Room)	6,000.00	
			16,500.00
III.	TRANSLATION SERVICES (\$20/hour)	2,000.00	2,000.00
IV.	MAILINGS/POSTAGE	2,000.00	2,000.00
V.	CULTURAL/PERFORMING ARTS PROGRAMS		
	A. Demonstrators	3,000.00	
	B. Equipment/Technical Support	600.00	
			3,600.00
VI.	AAM VIDEO CONSULTANT	1,000.00	1,000.00
VII.	OUTREACH COORDINATOR'S SALARY	23,200.00	23,200.00

TOTAL    \$ 52,400.00







*SF*  
= ASIAN ART COMMISSION MEETING *Minutes*

Tuesday, January 8, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:

Vice Chairmen:

Chief Financial Officer/

Treasurer:

Secretary:

Mrs. Brayton Wilbur, Jr.

Neil D. Chaitin

Edward J. Conner

Edward J. Conner

Mrs. Philip J. McCoy

Mrs. George T. Brady

Mrs. John Bunker

Mrs. Willard O. Caro

Margaret Blunt Catron

T. M. Chang

Allen D. Christensen

Mrs. Daniel E. Chu

Ransom M. Cook

Warren W. Faus

R. Gwin Follis

James E. O'Brien

Paul A. O'Leary

Mrs. Robert Seller

Mrs. Hart Spiegel

Dr. Haydn Williams

DOCUMENTS DEPT.

FEB 4 1985

SAN FRANCISCO  
PUBLIC LIBRARY

ABSENT:

Brent M. Abel

Alexander D. Calhoun

Norman C. Eckersley

James M. Gerstley

George F. Jewett, Jr.

Kishore Kripalani

Yasushi Sumiya

IN ATTENDANCE:

William E. Goetz, Past Commissioner

Yvon d'Argence, Director and Chief Curator

John B. Dowty, Assistant Director for Administration

James J. Connell, President, Society for Asian Art Mrs.

Vernon McKale, Chairman, Docent Council

Ann Squires, Development Officer

Aileen A. Griggs, Executive Secretary





APPROVAL OF MINUTES:

Mrs. Wilbur called the meeting to order and asked for approval of the minutes of the meeting held on November 6, 1984.

Mrs. Bunker, Chairman of the Asian Communities Outreach Committee, asked that the attachment to the minutes from that committee be amended under the Preamble, second paragraph, line 4, as follows: Delete the period after Museum and insert "...Museum, and will include those requests designated by the Mayor."

Dean Faus, Chairman of the Education Committee, asked that paragraph 1, line 3, of his report be amended to read, "Four candidates are being interviewed."

The Secretary noted the corrections and on motion made, seconded and carried, the minutes of the meeting held on November 6, 1984, having been circulated to all Commissioners, were approved as amended.

CHAIRMAN'S REPORT:

Mrs. Wilbur said that she received a call from the Mayor requesting that caterers be allowed into the Gruhn Court before 5:00 p.m. on January 17th to prepare for a reception and dinner given in connection with the Super Bowl weekend. Mr. Dowty will do his best to accommodate them.

Mrs. Wilbur asked the Chairmen of all committees to advise Jack Dowty of meetings to be held at the Museum in order that he can enter these on his calendar.

DIRECTOR'S REPORT:

Mr. d'Argence reported that on November 13, 1984, the Museum had a very nice afternoon honoring the patrons of the Society for Asian Art. They viewed the remodeled Korean and Japanese galleries, viewed the storage area and gathered for refreshments in his office.

A week later Mr. d'Argence along with Mr. and Mrs. John Bunker met with the Consul General of Japan who said Japan would like to do something of importance with our Museum. Yoshiko Kakudo is meeting with people in Japan and will report upon her return.

On November 30th the acquisition of the month - a pair of porcelain birthday saucers, mark and reign of Zianfeng (1851-1861 A.D.), a gift of Mrs. Barbara Kurtz, was installed.

On December 8th, the final group of curators from Shanghai were in San Francisco on their way back home. They



spent about three days with us and expressed great satisfaction with what had been done. They accompanied the last shipment to Shanghai along with Messrs. Dowty and Pencovic. Reports from Messrs. Dowty and Pencovic are attached hereto and by this reference made a part hereof.

In conjunction with their new museum in Shanghai the Chinese would like some help in setting up an acoustiguide or audio guide system.

On December 22nd Yoshiko Kakudo was interviewed by the press in conjunction with the reopening of the Japanese galleries.

On January 6, 1985 the Masterworks of Ming, 15th Century Blue-and-White Porcelains opened in the foyer gallery. This beautiful installation was done by Clarence Shangraw.

Mr. d'Argence distributed the Bank of Canton's annual calendars. This year's reproduction is from one of the Museum's early paintings entitled, "Two Birds on a Blossoming Branch."

January's gift of the month will be an I-Ching piece given by Wally Goodman.

Mrs. Wilbur visited Shaanxi Province on her recent trip to China with the Mayor. She thought we should have an exhibition from Shaanxi and Mr. d'Argence wrote the Consul here in San Francisco. The answer is "by all means we should proceed with this plan," and the Consul advised him to write to a number of people. The Consul also reminded Mr. d'Argence that while he was visiting China in October of 1980 on a Control Data Corporation mission that they talked to a number of people in Beijing about his request for a selection from the Imperial Palace. The consul told him that the Minister of Culture had approved the request. The Ministry is recommending a group of 150 items for an exhibition here. He reminded the Commissioners that Detroit was very anxious to have the Shanghai Exhibition and Beijing would like Detroit to be included in this exhibition. All of the above will have to be discussed in the next ALE Committee meetings.





DEVELOPMENT COMMITTEE REPORT:

Ms. Squires said this is the season that proposals go out. The Development office forwarded two proposals to the National Endowment for the Arts requesting funding for internships. Other proposals including a request to the Institute of Museum Services will be submitted.

The brochure for the Corporate campaign headed by Mr. O'Leary is being prepared and will hopefully be ready by the end of January.

Ms. Squires announced that Gary Dolin has been appointed Development Officer for the Oakland Museum. He will remain as a consultant to the Foundation on deferred giving matters.

FINANCE COMMITTEE REPORT:

Mr. Conner reported that a supplemental request to the budget for \$50,000 has been submitted to the City, \$29,000 for increased security and \$29,000 for the air conditioning system which is in dire need of maintenance. There is an indication from the Mayor's office that these will be granted.

Mr Conner reported that the fiscal budget for 1985-86 must be submitted by February 1, 1985.

SECURITY COMMITTEE REPORT:

Mr. O'Brien reported that the Security Committee will meet on January 23rd to take inventory of any outstanding problems which might exist.

The Shanghai Exhibition was returned to China with no claims by their government.

Mr. Follis asked for a report on guard allocation which Mr. O'Brien gave.

ETHICS COMMITTEE REPORT:

Mr. O'Brien reported the investigation which was undertaken continues.

Carol Banfield and Judith Teichman, Deputy City Attorney, have prepared a draft of the Collection Management Policies. A meeting is scheduled on January 25th with the Museum staff and members of the ALE Committee to begin dealing with this segment of the overall policies.

ASIAN COMMUNITIES OUTREACH COMMITTEE REPORT:

Mrs. Bunker asked for a vote of approval for the Asian Communities Outreach Program Guidelines as listed in the



minutes of the November 6, 1984 meeting and amended in today's minutes.

On motion made, seconded and unanimously passed, the Asian Art Museum Asian Communities Outreach Program Committee Guidelines were approved as outlined in the minutes dated November 6, 1984 and the amendment of the Preamble, second paragraph, fourth line to read..."Museum, and will include those requests designated by the Mayor."

Mrs. Bunker reported that every effort is being made to meet the Mayor's requests as outlined in the Mayor's MBO letter. Bilingual labels for the jade including the jade in storage will be completed by June 30th. To translate these objects is a very expensive project. Also, the flyer and poster for the Masterworks of Ming are bilingual.

In order to answer the Mayor's request for increasing the Museum's attendance on Mondays and Tuesdays, the committee is encouraging groups to come to the Museum on those days for special programs. On November 7th, a Japanese flute concert by Michiko Akao was held; a modern Japanese music concert series is scheduled for January 22, February 27 and March 17; and on April 16th a benefit for Southeast Asian refugees program will be held. All the above programs and posters will be bilingual.

Mrs. Bunker said if anyone has any ideas where her committee might solicit money to help their program she would be happy to hear from them.

#### EDUCATION COMMITTEE REPORT:

Dean Faus reported that the interviews for the Curator of Education went very well. The interviewing committee made up of six people by unanimous agreement selected Richard Mellot who will start On January 21, 1985. A copy of Mr. Mellott's Curriculum Vitae was distributed to all Commissioners on November 13, 1985.

Dean Faus commended So Kam Ng on organizing the three teachers workshops. The first of three held on November 28th was based on the art of the Middle East which tied into our Near East Exhibition, the prayer rugs exhibition at the de Young and the conference at Berkeley on Middle Eastern Arts. 279 people attended with speakers from UCLA, the University of South Carolina and Washington State. The next workshop will be on blue-and-white porcelains followed in April by botanical motifs in Asian art. These workshops are one of the best means we have of reaching out to the school system.

Ms. Ng is also working on a program of films for Mondays and Tuesdays.





CORPORATE RELATIONS COMMITTEE REPORT:

Mr. O'Leary reported that the committee made up of thirteen will hold a meeting within the next thirty days as soon as the corporate brochures are ready. Solicitation of corporations will be divided up amongst the committee members and a decision will need to be made as to what kind of discount will be offered to the corporate donors on evenings at the museum. The push for corporate giving will have to take place before any audio visual assistance is ready but it is hoped they will be able to have this by the third or fourth quarter.

AD HOC PUBLIC RELATIONS COMMITTEE REPORT:

Mrs. Catron reported that at their initial meeting in early December the major decision was to offer free admission to the Museum on Mondays and Tuesdays during February as our Valentine to the City of San Francisco. While the committee is brainstorming a really dynamic public relations policy for their long range plan to increase the public's awareness of and participation in the Asian Art Museum, the short-term plan for this month is to have the Museum staff do all they can to publicize the free Mondays and Tuesdays with the interesting programs being put together by the Education and Outreach departments.

Investigations are being made into the best possible person or firm to design a dynamic, effective image for the Asian Art Museum. Messrs. Chaitin and Cook have given some wonderful ideas to sell our museum, one of which is to place a banner across the front of the museum.

One of the chief objectives of the committee is to attract the ordinary person to visit and participate in our Museum. Any suggestions to help the committee to achieve its goals will be greatly appreciated.

ALE COMMITTEE REPORT:

Mrs. Seller reported that the Hans Popper Collection was exhibited here in 1973. Mrs. Popper recently died and her daughter, Mrs. Weiss would like to lend us the exhibition on a five year basis with the provision that 25 percent of the items be on display at all times except during large traveling exhibitions. The collection comprises 145-150 objects. The collection will have to be reappraised by Mrs. Weiss. The museum would be responsible for moving the collection and seeing that the agreement is enforced. It could be covered under our insurance policy. Some of the objects are similar to objects in our collection while others are very rare and difficult to find. Mr. d'Argence recommends that we accept the collection.





On motion made, seconded and unanimously passed, the Commission voted to accept the Hans and Gretl Popper Collection on a five year loan.

Mrs. Seller enumerated the gifts to the Asian Art Museum as outlined in the minutes of the Acquisitions, Loans and Exhibitions Committee meeting of December 4, 1984, a copy of which is attached hereto and by this reference made a part hereof. After discussion, on motion made, seconded and passed, the Commission approved acceptance of all the gifts described in the Acquisitions, Loans and Exhibitions minutes attached hereto and made a part of these minutes.

#### SPECIAL EVENTS COMMITTEE:

Mrs. McCoy reported that the reception honoring Richard Gump and dedicating the redecorated Indian galleries was very successful. The dinner for Mr. Gump at Gaylord's Restaurant arranged by Commissioner Kripalani was lovely.

The Annual Christmas Luncheon for the staff at Harbin's Restaurant with beautiful decorations made by Mrs. Wilbur was a huge success.

On January 23rd, a reception will be co-hosted by our Director, Mr. d'Argence, and the Commissioners for the Association of Art Museum Directors. All Commissioners are invited to attend.

On February 5, 1985, the Commission will give a luncheon to celebrate Mayor Feinstein's appointment of Cyril Magnin as a Honorary Commissioner. The luncheon will begin at 12 Noon followed by the Executive Committee Meeting at approximately 2:00 p.m.

#### NOMINATING COMMITTEE REPORT:

Mr. Conner reported that a vacancy exists because of Commissioner Nong's resignation. A questionnaire was circulated to all Commissioners, copy attached, with the request that recommendations be forwarded to Mr. Conner. If you have not done so, please use the attached questionnaire to submit any suggestions to Mr. Conner.

Mr. Chaitin suggested that people who might be considered as possible Commissioners in the future be asked to serve on various committees in order to determine their interest in the Asian Art Museum.



SOCIETY FOR ASIAN ART:

Mr. Connell reported that plans for the Asian Film Festival are going well. Out of 220 invitations sent 130 purchased tickets so far. He thanked Commissioner Catron for all her help and the Commissioners for their 100% sponsorship of this event.

The Arts of Asia lectures have resumed with Dr. Berger, Curator of Chinese Art, Asian Art Museum, as speaker.

DOCENT COUNCIL REPORT:

Mrs. McKale reported for the six months beginning July 1 and ending December 31, 1984 the Asian Art Docents gave tours to an audience of 7,200. These 66 Docents had tours for 700 students, 4,800 adults and 1,700 special requests.

For the month of February, tours for the Masterworks of Ming Exhibition will be given on Mondays, Wednesdays, Fridays and Saturdays. On other days Jade tours will be given.

ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and carried, the meeting was adjourned.

Respectfully submitted,

---

Mrs. Philip J. McCoy  
Secretary

APPROVED:

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Mrs. Brayton Wilbur, Jr.  
Chairman





M E M O

26 December 1984

TO : Ivon d'Argence

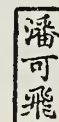
FROM: Alexis Pencovic

SUBJ: Unpacking/Condition Reporting, Shanghai Exhibition.

While I know Jack has written you in general about the unpacking of the Shanghai exhibition, I would like to report from the standpoint of my own involvement. I wish to state that the entire procedure went extremely smoothly, and with the utmost of cooperation from all members of the Shanghai museum staff. They, from Director Shen on down were extremely pleased with the success of the exhibition, the part our museum played in it, and the rapport with our staff. They expressed these feelings over and over. During our stay they were all most hospitable and helpful in every way, and it was a genuine pleasure working with them. They all send the heartiest of greetings to you, and to the entire staff here.

There were four items with minor damage - a tiny flake of lacquer off the underside of the pedestal of the table (apparently occurring in Houston), the head broken off a procession figure (at an old break), a portion of the back of the hat of another procession figure (at the weak joint of the mold-halves), and a separation at an old repair of the head-dress of a standing female T'ang figure. The staff unanimously decided the damages extremely minor considering the amount of travel involved - especially since these breaks occurred at points of inherent weakness in the object itself, and were obviously not due to carelessness or mishandling. They decided the repairs could be made in-house very easily, and that no claims were warranted.

While at the museum I asked to tour the conservation facilities and was very impressed with what they accomplish. I was particularly impressed with the remounting of Chinese paintings, which I observed in various stages, as well as fully completed. It may well behoove us to send our Chinese works needing remounting or other remedial work of a serious nature to them for restoration, rather than elsewhere. It is certain to be more practical financially, more authentic esthetically, and at the same time weld another bond between our two museums.





ASIAN ART MUSEUM OF SAN FRANCISCO  
THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK, SAN FRANCISCO, CALIFORNIA 94118

December 31, 1984

MEMORANDUM

To: Ivon d'Argencé

From: Jack Dowty *JMD*

Subj: Shipping, Unpacking, Condition Reporting, Shanghai  
Exhibition

1. The shipping of the four segments of the exhibition went smoothly and as scheduled and arrived safely in Shanghai.
2. The condition reporting progressed satisfactorily with the Chinese doing the unpacking and inspection and Alexis and I observing.
3. Three pieces sustained minor damage. Two were from the procession, a horseman and a footman. The third piece was a standing figure (Tang) of a female with a fancy hairdo. The horseman's head broke off at an old repair line, the footman lost a triangular piece from the back of his head at the mold line. The woman's head broke in several pieces all previously repaired. No mention was made of the small nick from the underside of the lacquer table.
4. Alexis and I held a closing conference with the museum staff after the condition reporting was completed and asked very pointedly if they would file a claim for the damage to the three pieces. Mr. Huang said that the museum staff would simply repair the damage in their conservation laboratory.
5. The shipping of the first three segments of the exhibition was by truck from the Smithsonian Institution to JFK in New York City. The condition of the highways between Washington D.C. and New York City and in the city itself are abominable. There are many ruts and holes that severely jar even a moving van and probably the contents therein. While there is no proof that the damage sustained by the three pieces mentioned in paragraph three



Ivon d'Argence  
12/31/84 memo  
page two

was due to rough road conditions, I feel that this should be taken into consideration if we move artifacts across country by surface transportation in the East and mid-west.

6. Our reception and all our dealings with the Chinese were warm and friendly. They appear to be extremely pleased with the exhibition and feel that it was a great success. They assured us that they would consider doing another one sometime in the future.
7. From our standpoint, I feel that we accomplished a great deal in the person to person diplomacy department, and in a small way struck a blow for democracy and the American way of life.
8. I think that all of us involved, the staff, the Commission and the Foundation can be proud of our success in this undertaking.

JBD/bg





ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of December 4, 1984

Minutes

Present:

Yvon d'Argencé  
Carol Banfield  
Terese Bartholomew  
Dr. Patricia Berger  
Mrs. John B. Bunker  
Alexander D. Calhoun  
Allen D. Christensen  
Dean Warren W. Faus  
Jack Foss  
Yoshiko Kakudo  
James E. O'Brien  
Alexis Pencovic  
Dr. Irving Philips  
Mrs. Robert Seller  
Clarence F. Shangraw  
Mrs. Walter H. Shorenstein  
Mrs. Brayton Wilbur, Jr.

Absent:

Mrs. Philip J. McCoy  
Rudolph Schaeffer

APPROVAL OF MINUTES

On motion made, seconded and passed, the minutes of the meeting of July 19, 1984 were approved.

ACQUISITIONS

The Hans and Gretl Popper Collection

The Hans Popper Collection was exhibited here in 1973 and was accompanied by a catalogue. Mr. d'Argencé reported that Mrs. Popper recently died and that her daughter, Mrs. Weiss, consulted him about a place for the collection. One possibility is this museum. She is willing to lend the collection to this museum for about five years if we agree to display about 25 percent of the items at all times except during large traveling exhibitions. The collection comprises 145-150 objects, and we would be required to display approximately thirty items. The collection will have to be reappraised, and that will be taken care of by Mrs. Weiss. We would be responsible for moving the collection and seeing that the agreement is enforced. It could be covered under our insurance policy. Some of the objects are similar to objects in our collection; others are very rare and difficult to



find. Mr. d'Argencé and Mr. Shangraw agreed that the requirement to display 25 percent of the collection at all times and the space it would require in storage would not be a problem. On the recommendation of Mr. d'Argencé and Mr. Shangraw, a motion was made, seconded and approved to authorize Mr. d'Argencé to discuss arrangements with Mrs. Weiss. Mrs. Seller appointed Mr. Calhoun to work with Mr. d'Argencé to see that arrangements are satisfactory.

#### Collections Management Policy

Ms. Banfield, Collections Management Policy consultant, distributed a progress report on the collections policies as well as a brief version of the Harvard policies on international law on acquisitions. Ms. Teichman asked the Committee members to think about how they want to approach this question for the Collections Management Policy.

#### Carmick Bequest

Mr. Shangraw informed the Committee that Mrs. Carmick's collection of about fifty items of Peking glass, Chinese ivories, ceramics, snuff bottles and other decorative objects will be presented to the Committee in the future.

#### Dickenman Bequest

He reported that the Dickenman estate was left in a life trust to a friend of the deceased. The museum owns the collection, which consists of 105 pieces of export ware, and will have possession on the death of Mr. Dickenman's friend. Mr. Shangraw has made an inventory of the items, and they are now being appraised. He recommended that we perform an annual inventory check. Mr. d'Argencé said that in addition we ought to perform a condition report. Since it belongs to the museum, we should insure the collection. On motion made, seconded and passed, the Committee accepted the gift.

#### Anderson Gift (R84.24.1-.2)

Mr. Shangraw recommended that two Korean ceramics offered as unconditional gifts by Lisette Anderson be accepted for other disposition as they duplicate objects in the collection. On motion made, seconded and approved, the Committee accepted the gift for other disposition.





Cumming Gift (R84.39)

Mr. Shangraw recommended that the Committee accept the gilt bronze Infant Buddha offered by Mr. Cumming as it fills a gap in the collection. On motion made, seconded and passed, the Committee accept the gift for accession.

Denny Deferred Gift (R84.33.1-.3 and R84.37)

Mr. Denny has offered three pieces of Japanese porcelain and a set of eight Chinese painted scrolls as a deferred gift through the Development Office. They are offered as a long-term loan with transfer of title taking place sometime in the future.

Mr. Calhoun suggested that Mr. Shangraw tell Mr. Denny that we would prefer that he give us the objects now or promise to do so within a few years and that we would also like a written provision in his will. On motion made, seconded and approved, the Committee deferred acceptance of these items until further information is obtained.

Discussion followed on the advantages and disadvantages of setting a policy in regard to conditional gifts. It was felt that the Denny gift is a loan plus an unconditional gift and that each case should be decided based on its desirability for the collection.

Dickenman Bequest (R84.27.1-.2)

Ms. Kakudo recommended that the Committee accept for resale two paintings bequeathed by Dr. Dickenman as unconditional gifts. On motion made, seconded and approved, the Committee accepted the paintings for other disposition.

Malone Gift (R84.23.1-.5)

On motion made, seconded and passed the Committee voted to accept for other disposition the five Japanese objects offered as unconditional gifts by Mr. Malone.

Fitch Gift (R74.1.2, R74.1.4, R74.1.5, R77.1.5, R77.1.7, R78.18.2)

Mrs. Bartholomew recommended that the seven Indian miniatures offered by Mr. Fitch be accepted for the permanent collection. On motion made, seconded and passed, the Committee accepted for accession the seven miniatures offered by Mr. Fitch.



de Young Transfer of Indian and Indonesian Weapons

Mr. Shangraw reported that seven items were transferred by the de Young Museum recently, three of which they want returned. Many years ago we requested that the de Young transfer 14 Asian weapons to us. Mr. Shangraw will send a letter to Tom Seligman at the de Young requesting the transfer of the remaining items. A motion was made that the Committee accept the four items that have been offered and that Mr. Shangraw be authorized to send a letter requesting the remaining items.

Bon Deity (B84 B1)

Mrs. Bartholomew reported that she sent a photograph of the Bon deity recently purchased by the Committee to the only Bon specialist in the Western world. He has asked permission to publish our piece.

Land Bowl (B84 P2)

Mr. d'Argencé reported that the Land bowl, which was accepted by the Committee, has been x-rayed. The x-rays show that 98 percent of the bowl is original. Mr. d'Argencé has informed Mr. and Mrs. Land.

Shorenstein Gift (B84 M1.1-.3)

The Committee thanked Mr. and Mrs. Shorenstein for the gift of three pieces of lacquer which they have acquired for the museum. These have now been formally given.

Shawl Gift (R84.40.1-.3)

Dr. Berger presented three small gilt bronzes offered by Louis Shawl the previous day. Since they require further study, it was recommended that the Committee accept them for other disposition and, based on Dr. Berger's findings, accept any for accession that she recommends at the next meeting.

Gifts Accepted for Accession and for Other Disposition

Discussion followed on the wording on the ALE Committee Recommendation Form "Accepted for Other Disposition." It was felt that this wording would prejudice donors if they are audited by the IRS. Mr. Foss said that donors





of objects of art should be told whether their gifts are designated for accession into the permanent collection or for resale so that they can take the proper tax deduction. His opinion is that unless the museum designates items for a related use the donor cannot take as a deduction the full appraised value of the gift. Mr. Shangraw felt that when a curator has studied an object and catalogued it, as in the case of all potential gifts, this is a related use. A new IRS regulation was mentioned that if the museum keeps a donated object for two years the donor is allowed to deduct the full appraised value.

Mr. Calhoun directed Mr. Foss to change the wording on the ALE Committee Recommendation Form to "Accepted as an Unrestricted Gift."

#### Other Year-end Gifts

It was agreed to authorize Mr. d'Argencé to accept other items offered as unconditional gifts before the end of 1984 as unrestricted gifts. The Committee will act retroactively at its next meeting to accept them either for accession or as unrestricted gifts.

### EXHIBITIONS

#### Exhibition from Xian

Mrs. Wilbur proposed that the museum consider organizing a major exhibition from the Xian area, including some recently excavated objects, to take place in six to ten years. Discussion followed on financing and logistics. Mr. d'Argencé said that if the Committee and the Commission are willing to make a very major effort, then the staff will do so, but this means that we will do nothing else for two or three years. On motion made, seconded and passed, the Committee directed the Committee Chairman and the Director to explore this possibility.

#### Magnin Jade Room

Mr. Calhoun said that the Jade Room is the most popular room in the museum and that it is looking very shabby. We should get estimates for refurbishing it. Mr. Shangraw expects an estimate shortly for fabric, padding and coating on the fabric for easy maintenance. It was suggested that this be included in next year's City budget and that we borrow from the Foundation. Mrs. Wilbur will find out if Mr. Magnin would be interested in funding this project.





### Chinese Rhinoceros Horn Carvings

Mr. d'Argencé reported that the International Exhibitions Foundation has sent us a preliminary proposal for an exhibition of rhinoceros horn carvings primarily from the Chester Beatty Collection, which will consist of 75-85 items. It will be available in 1986 and 1987. The rental fee has not yet been determined. When a list of the exhibition objects is received, the Committee will consider it.

### Kawari Kabuto

Japan House Gallery has offered us an exhibition of 60-70 helmets. It would be available from late February to March 1986. The fee is \$20,000, including insurance, plus prorated shipment expenses of \$5,000-10,000 and living expenses for one curator. The total would be about \$50,000. Ms. Kakudo will obtain more information.

### Japanese Fan Paintings

The dates for the exhibition have been changed to October 8, 1985-January 5, 1986. It was felt that we should find out now if a poster will be available from New Orleans. Ms. Kakudo and Ms. Bunker were asked to report to the Committee on what is being done for publicity. It was felt that our sponsor, California First Bank, should get credit in the catalogue.

### Indian Exhibition

Mrs. Bartholomew reported that the Indian representative of the Festival of India will be in New York next week and is supposed to send us a final list of the exhibition objects. Due to the lateness in getting the necessary information, Mr. Calhoun requested Mr. d'Argencé and Mrs. Bartholomew to present the Committee with some alternatives at the next meeting.

### Shanghai Exhibition

Mr. d'Argencé reported that the Shanghai Exhibition is being returned to Shanghai. Over a million people have seen the exhibition. The Committee congratulated Mr. d'Argencé for having put together the exhibition and for having made it so successful.



#### National Maritime Museum Association

Mr. d'Argencé mentioned that Neil Chaitin had suggested that if the museum puts on an exhibition with a maritime theme we could apply for a grant from the National Maritime Museum Association, which would also be used for an exhibition related to the sea.

#### Chinese Furniture Exhibition

Mrs. Bunker reported that a recent Society for Asian Art study group visited two private local collections of Chinese furniture which contained a total of thirty to fifty pieces. These objects are of high quality, and both collectors would be very happy to participate in an exhibition at the Asian Art Museum. On motion made, seconded and approved, the Committee endorsed Mrs. Bunker's proposal for an exhibition of Chinese furniture on the West Coast. Mr. d'Argencé was asked to develop a detailed proposal.

#### MISCELLANEOUS

##### Public Day Disclaimer

Mr. Shangraw has drafted a proposed Public Day disclaimer and showed it to the Conservators and Curators for comments. All of these have been sent to the City Attorney's Office.

##### Sale of Surplus Items

Mr. Shangraw reported that there are 480 items of surplus art ready to be sold. He was asked to circulate a list of the objects to the Committee members. Mr. Calhoun felt that the sale should wait until the Collections Management Policy is completed and that all options, i.e., auctions, dealers, should be reexamined. He asked Mr. Shangraw to send a memorandum with his recommendations to all Committee members. After that the Committee members will meet to view the objects for resale and decide how to proceed.

##### Inventory of Brundage Surplus

Mr. Calhoun reported that Ms. Teichman of the City Attorney's Office thinks it is possible that we could get a court order modifying the agreement with Mr. Brundage to allow us to sell surplus items in the Brundage Collection. We need to present to the court the items that are surplus and





the gaps in the collection that need to be filled. Mr. O'Brien said that this has to be done in a careful and systematic way to give the City Attorney's Office a strong case to present to the court. It was felt that surplus has to be defined very tightly and that we should get the court order restricted to those items that we recommend to the court.

Mr. d'Argencé said that we have a list of items that Mr. Brundage recognized as surplus and that they started trimming the collection in 1964 and continued until his death in 1975.

On motion by Mr. Calhoun, seconded and approved, the Committee voted to ask the Director and curators to make a study of the entire Brundage Collection and to report to the Committee what objects, if any, should be disposed of as surplus.

Mr. d'Argencé said that this would be a tremendous task. Mr. Calhoun asked Mr. d'Argencé if he was prepared to assure the Committee that there is no necessity to do the job, that it has already been done. Based on his assurance, Mr. Calhoun modified his motion to ask Mr. d'Argencé and the curators to review the items that they already consider surplus and to determine if there need to be additions without making a review of the entire collection.

Mrs. Bartholomew felt that making a "wish list" of objects for the collection would encourage the illegal importation of art objects. Mr. Calhoun said that the Committee's actions in the past have demonstrated an awareness of international laws on importation of art objects and that he would expect the curators not to recommend for purchase objects that would violate international laws.

#### Inventory of Collectors and Collections

Mr. Calhoun felt that we need to know what gaps exist in the collection so that we can cultivate collectors who possess these objects. He asked the curators to consolidate information on collectors whom they know who have objects that would fill gaps in the collection.

Mrs. Seller appointed Mrs. Bunker to head the project to create an inventory of collectors.



### Contemporary Exhibitions

Mrs. Seller proposed that the museum consider displaying exhibitions of contemporary art. Mr. d'Argencé seconded the proposal but said that to display contemporary exhibitions we would need to make a long-term effort. This would require a full-time curator with specialized knowledge. Mr. Calhoun asked Mr. d'Argencé to give the Committee a proposal on what kind of help he would need for this project and the background this person ought to have in order to request support from the Foundation or City.

### Schedule of Meetings

The next meeting will be held at 9:30 a.m. on January 17, 1985. Starting in January the Committee will meet bimonthly on the third Thursday of the month at 9:30 a.m. with an extra meeting in December.

### LOANS

#### Gilt Bronze Buddhist Statues of Asia

The Tokyo National Museum has requested the loan of the 338 Buddha (B60 B1034) from September to December 1986. After discussion, on motion made, seconded and passed, the Committee regretfully declined the request because the object is unique and irreplaceable.

#### Kushan Sculpture

The Committee previously approved the Cleveland Museum of Art's request for the loan of a pair of Gandharan brackets (B60 S83 and S84) for the Kushan Sculpture exhibition. The new schedule of the exhibition is as follows:

The Cleveland Museum of Art	November 13, 1985-January 5, 1986
The Asia Society, New York	February 13-April 6, 1986
Seattle Art Museum	May 13-July 13, 1986

On motion made, seconded and passed, the Committee approved the loan based on the revised schedule.

#### Masters of Japanese Calligraphy

The loan of two Japanese paintings (B64 M3 and B62 D1) has been previously approved. Mr. d'Argencé informed the





Committee that the dates of the showing of the exhibition in Seattle have been changed. The new dates are May 9-July 14, 1985.

The Elegant Brush: Chinese Painting Under the Ch'ien-lung Emperor, 1735-1795

The Phoenix Art Museum has requested the loan of two Chinese paintings (B67 D6 and B70 D1) for this exhibition, which will travel to the Santa Barbara Museum of Art and the Metropolitan Museum of Art. We have received facilities reports on all three museums. The Phoenix Art Museum has a sprinkler system which is not in service. We have asked for confirmation of this in writing. It was felt that the Committee could approve this loan, providing the Phoenix Art Museum has their sprinkler system disconnected and we have this assurance in writing.

Bones of Jade, Soul of Ice: The Flowering Plum in Chinese Art

Mr. d'Argencé informed the Committee that this loan was previously approved but that Yale University had made an error in the number of one piece they requested. We have now clarified with them that the piece that they want to borrow for the exhibition is B60 P2359 (instead of B60 P2354).

Chinese Lacquer with Basketry Panels

China House Gallery has requested the loan of a lacquer box (B60 M427) for this exhibition, which is to be shown at China House Gallery and two other museums yet to be determined. Mr. Shangraw recommended that the object be hand carried, and Mr. Pencovic agreed that it could travel with a courier. On motion made, seconded and passed, the loan to China House Gallery was approved, provided that the object is hand carried. Travel to other museums will be considered when the other museums are known.

Mrs. Robert Seller  
Chairman



THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS

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CANDIDATES FOR ASIAN ART COMMISSION

I would like to suggest the following names to the Nominating Committee as possible candidates for the Asian Art Commission:

NAME:

ADDRESS:

TELEPHONE NUMBER:

QUALIFICATIONS:

By \_\_\_\_\_  
COMMISSIONER



CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

MAR 4 1985  
SAN FRANCISCO  
PUBLIC LIBRARY

February 26, 1985

Commissioners

MRS BRAYTON WILBUR, JR.  
Chairman

MRS AGNES ALBERT

MRS GEORGE T BRADY, JR

ALEXANDER D CALHOUN

MRS WILLARD O CARO

MARGARET BLUNT CATRON

NEIL D CHAITIN

ALLEN D CHRISTENSEN

MRS DANIEL E CHU

EDWARD J CONNER

RANSOM M COOK

GEORGE H FITCH

R GWIN FOLLIS

JAMES M GERSTLEY

WILLIAM E GOETZE

GEORGE F. JEWETT, JR

KISHORE KRIPALANI

CYRIL MAGNIN

MRS PHILIP J MCCOY

HAN NONG

JAMES E O'BRIEN

PAUL A O'LEARY

MRS ROBERT SELLER

WILLIAM E STEEN

YASUSHI SUMIYA

DR HAYDN WILLIAMS

Honorary Commissioners

RICHARD GUMP

JAQUELIN H HUME

EDWARD M. NAGEL

WALTER H. SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator

## REMINDER AND PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, March 5, 1985 - 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

1. Presentation of the Yerba Buena Gardens development by Helen Sause, Project Director, Yerba Buena Center.
2. Chairman's Report - Mrs. Wilbur
3. Director's Report - Mr. d'Argence
4. Development Committee Report - Mr. Gerstley
5. Finance Committee Report - Mr. Conner
6. Ad Hoc Public Relations Committee Report - Margaret Catron
7. Security Committee Report - Mr. O'Brien
8. Ethics Committee Report - Mr. O'Brien
9. Asian Communities Outreach Committee Report - Mrs. Bunker
10. Education Committee Report - Dean Faus
11. Corporate Relations Committee Report - Mr. O'Leary
12. ALE Committee Report - Mrs. Seller
13. Special Events Committee Report - Mrs. McCoy
14. Nominations Committee Report - Mr. Conner
  - a) Nomination of Carl D. Gustavson, Chairman, President, and Chief Executive Officer of Hibernia Bank, as a Commissioner. (See attached resume)
15. Associated Groups Reports
16. Other Matters
17. Adjournment

MAIL ADDRESS: ASIAN ART MUSEUM • GOLDEN GATE PARK • SAN FRANCISCO, CA 94118 • TELEPHONE (415) 986-7629

# THE HISTORY OF THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF THE UNIVERSITY OF OXFORD

IN TWO VOLUMES

THE FIRST

FROM HIS MAJESTY'S

COMMISSIONERS

OF THE GREAT SEAL

OF GREAT BRITAIN

AND

OF THE CHURCH OF ENGLAND

IN THE YEAR

1649

AND

IN THE YEAR

1650

AND

1651

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1652

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AND



*SF*  
ASIAN ART COMMISSION *Minutes*

1/85  
SPECIAL MEETING OF EXECUTIVE COMMITTEE

Tuesday, March 5, 1985

Jack's Restaurant, 615 Sacramento Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:

Mrs. Brayton Wilbur, Jr.

Vice Chairmen:

Edward J. Conner

Neil D. Chaitin

Chief Financial Officer/

Treasurer:

Edward J. Conner

Secretary:

Mrs. Philip J. McCoy

Warren W. Faus

James E. O'Brien

Mrs. Robert Seller

Yvon d'Argence

Aileen A. Griggs

DOCUMENT 7-1000

APR 24 1985

PUBLIC EDITION

Mrs. Wilbur stated that at the last meeting of the Executive Committee many on the Committee expressed a desire to have a retreat or seminar to bring our Five-year Plan as well as our goals up to date. Also it has been recommended that the Priority Committee reconvene to review and identify the areas that need to be discussed.

A list of people recommended to conduct seminars was distributed and discussed by the Executive Committee.

After discussion, the Committee authorized Mrs. Wilbur to investigate the various names submitted and make a selection of her choice to conduct a seminar.

ADJOURNMENT: The meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy  
Secretary

APPROVED:

*Judith F. Wilbur*  
Mrs. Brayton Wilbur, Jr.



ASIAN ART COMMISSION MEETING

Tuesday, March 5, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:      There were present:

Chairman Presiding:

Mrs. Brayton Wilbur, Jr.

Vice Chairmen:

Neil D. Chaitin

Edward J. Conner

Chief Financial Officer

Treasurer:

Edward J. Conner

Secretary:

Mrs. Philip J. McCoy

Mrs. George T. Brady, Jr.

Mrs. John Bunker

Margaret Blunt Catron

T. M. Chang

Allen D. Christensen

Mrs. Daniel E. Chu

Ransom M. Cook

Warren W. Faus

James E. O'Brien

Paul A. O'Leary

Mrs. Robert Seller

Mrs. Hart H. Spiegel

Dr. Haydn Williams

ABSENT:

Brent M. Abel

Alexander D. Calhoun

Mrs. Willard O. Caro

Norman C. Eckersley

R. Gwin Follis

James M. Gerstley

George F. Jewett, Jr.

Kishore Kripalani

Yasushi Sumiya

IN ATTENDANCE:

Yvon d'Argence, Director and Chief Curator

John B. Dowty, Assistant Director of Administration

Michaela Cassidy, Chairperson, Technical Assistance Committee  
for YBC

Helen Sause, Project Director, Yerba Buena Center

James J. Connell, President, Society for Asian Art

Mrs. Vernon McKale, Chairman, Docent Council

Aileen Griggs, Executive Secretary

Ann Squires, Development Officer



YERBA BUENA DEVELOPMENT PROJECT UPDATE:

Mrs. Wilbur introduced Mrs. Helen Sause, Project Director for the Yerba Buena Center, San Francisco Redevelopment Agency; and Ms. Michaela Cassidy, Chairperson of the Technical Assistance Committee for the Yerba Buena Center.

Ms. Cassidy discussed the policies with regard to the cultural facilities planned for the Yerba Buena Gardens.

Mrs. Sause gave a status report on the Yerba Buena Center and the spaces that could facilitate the Asian Art Museum.

CHAIRMAN'S REPORT:

Commission Seminar Mrs. Wilbur reported that an Executive Committee meeting was held at Noon today to discuss organizing a seminar or retreat for the whole Commission to discuss and establish goals and priorities. Their consensus is it would be more realistic to have one full day rather than a weekend meeting. The Executive Committee authorized Mrs. Wilbur to choose someone from the names submitted to conduct the seminar. It is hoped to have this seminar in April but due to the great deal of planning a date cannot yet be set.

Cyril Magnin Mrs. Wilbur read a letter received from Honorary Commissioner Cyril Magnin to thank the Commission for the luncheon given for him on February 14th. A copy of Mr. Magnin's letter is attached to these minutes.

Mrs. Wilbur announced that Dr. Patricia Berger has been promoted to Curator IV. She congratulated Dr. Berger and read two letters from Docents, Mrs. Melvin B. Black and Mrs. Pierre S. Rhein commending Dr. Berger's work.

DIRECTOR'S REPORT:

Ming Blue & White Mr. d'Argence reported that of all the foyer exhibitions the Ming Blue and White has met with the most success. The brochure has been reprinted because of its popularity.

Mr. d'Argence reported that February had been an exceptional month as the museum staff went through a number of experiments. Thanks to Mrs. Wilbur's idea a facsimile of the Rhinoceros was filled with candy for children 12 or under to guess the amount. Those who did the best were to receive a prize. Out of 800 reponses in about ten days there were five winners for which a prize winning ceremony was held.

Botanical Motifs The Hundred Flowers - Botanical Motifs in Chinese Art will be the next colorful foyer exhibit. The exhibition will be organized by Terese Bartholomew, our curator of Indian





art who is also a Chinese curator. Ms. Bartholomew's husband, a botanist, will assist in the technical points. Hibernia Bank is underwriting the cost of the brochures and will sponsor two evening receptions, one for customers and one for guests. The Hibernia Bank focuses its banking on Asian companies.

Brundage

Mr. d'Argence said a film producer operating out of Sacramento visited him regarding producing a film on Avery Brundage. It might be a mini-series on television but is in the planning stages now. He will keep the Commission informed.

Shanghai

While the Shanghai Exhibition is back in China, the Museum is still in business. The Franklin Mint is still producing scarfs, plates and other items.

Chinese  
New Year

On February 20th, the Museum celebrated the beginning of the Chinese New Year, the Year of the Ox.

Popper

On Friday, March 1st, the Popper Collection was moved to the Museum under the guidance of a lawyer representing the Popper family. All the objects (140 pieces) are now on loan to the Asian Art Museum.

Indian

Dr. Goswamy, a representative of the Indian government for the selection and organization of the Paris exhibition visited the Museum.

Legislative  
Seminar

Mr. d'Argence recommended that some of the Commissioners attend the Legislative Seminar in Washington, D.C. on March 14, 15 and 16 as one of the most important phases of this seminar is to meet with members of Congress.

Mrs. Wilbur said Commissioners Faus, McCoy and Williams will represent the Commission and if any other Commissioners can be of assistance to please advise her. Thereafter, Mrs. Wilbur read the following resolution drafted by Dr. Faus:

WHEREAS, In his budget message delivered to Congress on February 4, 1985 President Reagan requested an 11.7% reduction in the budget of the National Endowment for the Arts, and a 10% reduction in the budget of the National Endowment for the Humanities; and

WHEREAS, The President also proposed a 98% cut in the budget of the Institute of Museum Services, in effect eliminating the Institute; and

WHEREAS, The tax simplification plan proposed by the Treasury Department contains provisions which, if enacted into law, would seriously affect charitable contributions and donations to museums throughout the nation; and



WHEREAS, These budget and tax reform proposals would, if enacted, result in a three-pronged reduction of support from the federal government, the private sector, and local governments which would have a devastating effect on the nation's museums and cultural organizations; and

WHEREAS, Grants from these federal agencies have encouraged private individuals and corporations to make matching contributions which have enabled our museum to offer many significant exhibitions and educational programs for the benefit of the general public; and

WHEREAS, The members of the Asian Art Commission, the governing board of the Asian Art Museum of San Francisco, believe that such drastic budget reductions and tax simplification plans would have grave consequences for the vital cultural life of this country;

NOW, THEREFORE, BE IT RESOLVED, That the Asian Art Commission of San Francisco strongly urges its elected representatives to study these issues with the utmost care and vigorously oppose proposals which would cut federal support for the arts and sharply reduce private giving for public purposes.

On motion made and seconded, the above resolution was unanimously passed by the Asian Art Commissioners.

Estate of  
Protes

Mrs. Wilbur presented the following resolution regarding the estate of Mildred Protes, deceased:

WHEREAS, Mildred Protes, deceased, donated all her books, except paperback books and children's books to the Asian Art Museum Library, and

WHEREAS, a Court Order was filed on January 7, 1985 approving Petition for Partial Distribution of the above estate; and

WHEREAS, the arrangements concluded by Fred A. Cline, Librarian, for the disposition of the books bequeathed to the Asian Art Museum Library by Mildred Protes, deceased, have been reviewed by the City Attorney's Office and by a committee of this Commission, it is therefore

RESOLVED, that the arrangements for the disposition of said books concluded by Fred Cline are hereby approved by the Asian Art Commission.

On motion made, seconded and passed, the above resolution was adopted by the Commission.





DEVELOPMENT COMMITTEE REPORT:

Ann Squires announced that the Foundation has reserved a table for the Chamber of Commerce Business Arts Awards luncheon and asked all interested Commissioners to attend.

Two grant proposals have been submitted to NEA, one for the Japanese Helmet Exhibition for \$19,000 and one for the Indian Exhibition for \$50,000.

A grant has been awarded for the Textile Exhibition.

Prices to various organizations for rental of all or portions of the Asian Art Museum were discussed and approved subject to any amendments by Mr. Gerstley.

FINANCIAL REPORT:

Mr. Conner reported that a budget in the amount of \$868,000 has been submitted to the City. Outreach and revolving exhibitions have been included as a permanent part of the budget. In addition, supplemental requests in the amounts of: \$58,000 for Monday, Tuesday guards, \$15,000 for Outreach, \$30,000 for Principal Preparator, \$6,000 for Computer Study and \$5,000 for insurance have been submitted.

NOMINATING COMMITTEE REPORT:

Mr. Conner reported that the Nominating Committee having forwarded Carl D. Gustavson's resume to all Commissioners placed his nomination before the Commission.

On motion made, seconded and unanimously carried, Carl D. Gustavson was approved by the Commission to be presented to the Mayor for appointment as Asian Art Commissioner.

ALE COMMITTEE REPORT:

Mrs. Seller reported that an exhibition from Japan entitled Kawari Kaburo has been offered to the Asian Art Museum at a fee of \$40,000 by Japan House. They have now offered to reduce the fee to \$20,000. Decision is pending.

No other exhibits are planned except the Indian. If the Museum does not get this one, an inhouse Indian Exhibition can be done.

Mrs. Seller expressed the wish that the Museum would receive some money for acquisitions from the profits of the Shanghai Exhibition.



AD HOC PUBLIC RELATIONS COMMITTEE REPORT:

Mrs. Catron thanked the Commissioners for the 100% participation in the Society for Asian Art's Film Weekend Festival. She feels that public relations starts with each of the Commissioners and congratulated them on their support.

The Ad Hoc Public Relations Committee met on February 13th. A questionnaire was distributed to the people visiting the Museum on free Mondays and Tuesdays, a copy of which and the results thereof are attached and by this reference made a part hereof.

Mrs. Catron further reported that investigations are continuing in the search to find talented graphic arts people and advertising agencies who would be willing to do pro bono work for the Asian Art Museum. Although Grey Advertising had offered to do some extensive work for us, due to other commitments they had to withdraw their offer for the present.

Mrs. Wilbur thanked Mrs. Catron and Mr. Chaitin for their work in making the month of February at the Museum so successful.

SECURITY REPORT:

Mr. O'Brien reported the supplemental appropriation from the City for the fire and safety program was granted.

A Security Code covering all kinds of emergencies is being prepared and printed. Copies will be distributed as soon as they are completed.

ETHICS COMMITTEE REPORT:

Mr. O'Brien reported the Ethics Committee is still working on the Collections Management Code. Frequent meetings have been held and he is encouraged that the discussions are open, relaxed and everyone seems to be adding to the conversations.

Mrs. Wilbur complimented Mr. O'Brien on his work.

ASIAN COMMUNITITES OUTREACH PROGRAM REPORT:

Mrs. Bunker reported that Outreach contributed to the successful Monday and Tuesday free days in February by a constructed docent tour schedule, contacting community organizations for tours, sharing cost of films and introductions with the Education Department, and constructing and supervising distribution of the survey for the Ad Hoc Public Relations Committee.





The second Japanese concert was very successful with 250 people attending including the Consulate General of Japan and guests. A reception was given at Mrs. Bunker's home following the concert to honor the musicians and co-sponsors of the concert series. Sasabuki, the Japanese music magazine gave the concerts a very good writeup.

On February 27th, the existing films of the Avery Brundage collection were shown at 8:30 a.m. to facilitate the business people who needed to reach their offices for the workday. It is now the consensus of opinion that a ten minute video film would be more than adequate for our present needs.

On April 3rd, the Outreach Program will present a First Wednesday program with the Chinese Folk Dance Association and the Asian American Dance Collective.

On April 16th, the Refugee Women's Program Benefit will be given in the Gruhn Court from 6:00 to 8:00 P.M.

An Indian dance group performance is being arranged for October 15th in the bandshell.

Bilingual labels for the Jade Room are expected to be completed in June.

Linden Chubin, Outreach Coordinator, will attend an Outreach Workshop at the Metropolitan Museum of Art in May.

Mrs. Bunker said the best of our Outreach announcement is that Joe Yuey, who owns the Imperial Palace, had us to lunch to celebrate his 80th birthday and he has agreed to allow the Asian Art Museum to put his collection on display. This has come about due to his friendship and relationship with Commissioner Chu and she will be the coordinator for the Committee.

#### EDUCATION COMMITTEE REPORT:

Dean Faus reported that February was a successful month for the Education Department. On March 2, a lantern maker from China demonstrated the making of lanterns in the Gruhn Court. The March 6th First Wednesday program is devoted to the Chinese New Year with a demonstration of the Lion Dance and comments on the New Year's Celebrations. On March 24th, Terese Bartholomew and her husband will lecture on the The Hundred Flowers, Botanical Motifs in Chinese Art. April will bring a classical Indian dance performance and on Saturday and Sunday, May 11-12, the Museum Marathon will include two lectures, one on Japanese aesthetics and one on a general overview of the Asian Art Museum, as well as tours of the Botanical Motifs exhibition.





Dean Faus said that the new Curator, Richard Mellott, will be presenting an education program as it is his plan to get the Education Department moving again.

CORPORATE RELATIONS COMMITTEE REPORT:

Mr. O'Leary reported the committee met on February 19th and will meet again on Tuesday, March 12, at 2:15 p.m. He thanked the Commissioners for approving the schedule of fees and remarked that Mr. Gerstley's return from his fishing trip in New Zealand will stimulate the committee. They plan a mail campaign to go along with the personal contact campaign.

SPECIAL EVENTS COMMITTEE REPORT:

Mrs. McCoy reminded the Commissioners about the reception for the Mayor and Board of Supervisors on March 14th to close the Masterworks of Ming exhibition.

Mrs McCoy reported that Neil Chaitin and others have suggested that each Commissioner contribute \$200.00 per year towards special events. In this manner the cost of these events would be more evenly divided amongst the entire Commission.

Mr. Chaitin made a motion that each Commissioner contribute \$200.00 to the Foundation to cover Special Events costs. The motion was seconded and unanimously passed.

Mrs. McCoy requested that Bruce Avery, Coordinator of Special Events along with Mr. Dowty's office post a calendar of all scheduled meetings and events. Chairmen of committees and anyone else scheduling meetings should advise them of dates in order that the postings can be current and correct.

SOCIETY FOR ASIAN ART REPORT:

Mr. Connell reported that the film equipment was not working properly for the weekend film event. Also, the heating system was turned off leaving the auditorium icy cold. The problem will be addressed and corrected.

Mr. Connell thanked the Commissioners for their support in the film gala weekend which attracted over 500 people.

DOCENT SOCIETY:

Mrs. Spiegel reported that on the free February Mondays and Tuesdays, Docent tours doubled in attendance from the prior February.



Special fortune cookies are being made for the children who attend the Lion Dance performance and a little booklet on Chinese Zodiac animals has been written by the Education Department.

THE MUSEUM SOCIETY:

Mrs. Spiegel thanked the Commissioners who attended the Tiffany Ball last December and reported that a check would be forthcoming. Mrs. Wilbur said she understands the Asian Art Museum Foundation will receive approximately \$16,000 as the Asian Art Museum's share of the proceeds.

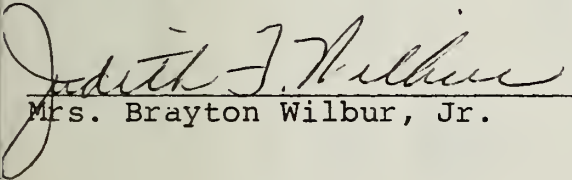
ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and carried, the meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy  
Secretary

APPROVED:

  
\_\_\_\_\_  
Mrs. Brayton Wilbur, Jr.





QUESTIONNAIRE RESPONSE FOR FOUR DAYS (Feb. 18/19 and Feb. 25/26). Questionnaire was produced and offered following the directive from the meeting held February 13, 1985. During this period Attendance: 6,087 Questionnaire response: 745 (12.2%)

Complete analysis is still in progress, but the following tally has been made;

ASIAN ART MUSEUM OF SAN FRANCISCO  
THE AVERY BRUNDAGE COLLECTION  
GOLDEN GATE PARK, SAN FRANCISCO, CALIFORNIA 94118

QUESTIONNAIRE

Thank you for coming to the Asian Art Museum. The Museum would appreciate your filling out this questionnaire so that we can better serve you.

Please check those answers which apply.

AGE:

58 - 7.8%      125 - 16.6%  
Under 15      16-21      22-60      61 & Over

1. I came to the Museum today only because it is FREE 297 - 40.2%

2. I came to the Museum today primarily to see:

a. Special FILM Program 114 - 15.8%

b. MING Exhibition 334 - 46.3%

c. The Avery BRUNDAGE Collection 251 - 33.8%

d. Other \_\_\_\_\_

3. I learned about the FREE Mondays and Tuesdays in February:

a. in ADVANCE (newspaper, radio, etc.) 138 - 18.6%

b. from the SIGN on the building 405 - 52.4%

4. I would come back to the Asian Art Museum on days that are NOT FREE 442 - 59.6%

5. Comments \_\_\_\_\_

Thank you for your cooperation. We, at the Museum, hope to see you again soon.

cable address: Sancenor/telephone (415) 558-2993

Comments were made by 246 persons. Of those, 45 were enthusiastic about the free day, some volunteering that the museum should extend free days/always be free, etc. 152 persons made highly favorable and favorable comments about the AMA generally, its collections, its beauty, its exhibitions, the films, etc. There were 12 who offered constructive criticism, ranging from dissertation on why Wade-Giles rather than Pinyin should be used on labels; request that the \$\$ value of each object be included on the label; complaint at not being able to get into the de Young; complaint that the de Young Cafe was not open; anxiety that the objects should be better protected from touching by the public; suggestion that additional background information be used on labels, etc. Others specified how they had heard of the AMA, such as "Learned of this from info in Clift Hotel Room" or the fact that they were tourists who returned every year or that they are Museum members who come often.

It should be noted that the percentages do not add up to 100 because not all persons answered all questions or in the same ways. The percentages are figured against the total number of questionnaires.



CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

April 19, 1985

Commissioners

MR. BRAYTON WILBUR, JR.  
Chairman

BRENT M. ABEL

MRS. GEORGE T. BRADY, JR.

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

ALLEN D. CHRISTENSEN

MRS. DANIEL E. CHU

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

WARREN W. FAUS

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

MRS. PHILIP J. McCOY

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

MRS. HART SPIEGEL

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

TO: Asian Art Commissioners  
FROM: Mrs. Brayton Wilbur, Jr.  
RE: Master Calendar

Although Bruce Avery will keep the master calendar, Commissioners are responsible for arranging all their own meetings and advising Bruce of the dates for same.

cc: Bruce Avery

Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

WALTER H. SHORENSTEIN

Asian Art Museum

THE Avery Brundage Collection

YVON d'ARGENCÉ

Director and Chief Curator





**Bank of America**

**San Francisco Private Banking Office**

April 10, 1985

Asian Art Museum Foundation of S.F.  
Asian Art Museum - The Avery Brundage Collection  
60 Corte Real #6  
Greenbrae, CA 94904

Re: Change of Address/Goetze

Dear Sir/Madam:

As referenced above, the correspondence address for Mr. Goetze has been changed as follows:

William E. Goetze  
Bank of America #1329  
555 California Street, 47th Floor, Suite 4700  
San Francisco, CA 94104

Your attention to this matter will be appreciated.

Sincerely,

Michele A. Brame  
Authorized Officer  
(415) 622-8098

MB:me





February 13, 1985

Mrs. Brayton Wilbur, Jr.  
ASIAN ART MUSEUM  
Golden Gate Park  
San Francisco, CA 94118

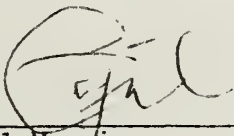
My dear Judy:

It is difficult for me to find words to express my appreciation for the wonderful luncheon given in my honor....

My contributions to the Asian Art Museum have certainly been a pleasure and a great source of satisfaction and pride. Your thoughtful acknowledgement and magnificent letter opener meant a great deal to me -- and touched me more than you know!

I thank you, most sincerely for your kind considerations on my behalf -- and extend a very special thanks to all my dear friends at the Asian Art Museum.

With warmest regards,

  
\_\_\_\_\_  
Cyril Magnin



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CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

April 1, 1985

Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

MRS. AGNES ALBERT

MRS. GEORGE T. BRADY, JR.

ALEXANDER D. CAIHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

ALFRED CHRISTENSEN

MRS. DANIEL F. CHU

EDWARD J. CONNER

RANSOM M. COOK

GEORGE H. FITCH

R. GWIN FOELES

JAMES M. GERSTLEY

WILLIAM F. GOETZE

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

CYRIL MAGNIN

MRS. PHILIP J. MCCOY

HAN NONG

JAMES F. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELFER

WILLIAM F. STEEN

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

TO: ASIAN ART COMMISSIONERS

FROM: MRS. BRAYTON WILBUR, JR.

RE: MEETINGS

[Agenda]

The Commission meeting for April has been cancelled.

The full Commission will meet on Tuesday, May 7, 1985, 2:00 P.M., Brayton Wilbur Room, 550 Kearny Street, San Francisco.

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Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

Asian Art Museum  
The Avery Brundage Collection

YVON d'ARGENCÉ  
Director and Chief Curator





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CITY AND COUNTY OF SAN FRANCISCO

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PUBLIC LIBRARY

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

April 30, 1985

Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

BRENT M. ABEL

MRS. GEORGE T. BRADY, JR.

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

ALLEN D. CHRISTENSEN

MRS. DANIEL E. CHU

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

WARREN W. FAUS

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

MRS. PHILIP J. MCCOY

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

MRS. HART SPIEGEL

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

PRELIMINARY AGENDA

ASIAN ART COMMISSION MEETING

Tuesday, May 1, 1985 - 2:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

1. Chairman's Report - Mrs. Wilbur
  - a) Introduction of Carl Gustavson
  - b) City Admission Fee Raise to \$3.00
  - c) Summer Thursday Evening openings from July 4th to August 29 with regular admission charges for extended hours to offset costs of guards.
  - d) Mayor's Special Museum Committee
- 3) Tiffany Ball Receipt from The Museum Society in the amount of \$16,931.37
2. Director's Report - Mr. d'Argence
3. Development Committee Report - Mr. Gerstley
4. Finance Committee Report - Mr. Conner
5. ALE Committee Report - Mrs. Seller
6. Building Committee Report - Mr. Follis
7. Security Committee Report - Mr. O'Brien
8. Ethics Committee Report - Mr. O'Brien
9. Ad Hoc Public Relations Committee Report - Margaret Catron
10. Asian Communities Outreach Committee Report - Mrs. Bunker
11. Education Committee Report - Dean Faus
12. Corporate Relations Committee Report - Mr. O'Leary
13. Special Events Committee Report - Mrs. McCoy
14. Nominations Committee Report - Mr. Conner
15. Associated Groups Reports
16. Other Matters

Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

Asian Art Museum  
The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator



APR 30 1985

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CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

April 29, 1985

Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

BRENT M. ABEL

MRS. GEORGE T. BRADY, JR.

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

ALLEN D. CHRISTENSEN

MRS. DANIEL E. CHU

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

WARREN W. FAUS

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

MRS. PHILIP J. MCCOY

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

MRS. HART SPIEGEL

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

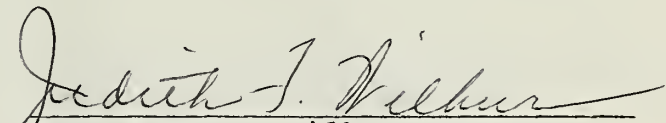
## NOTICE OF SPECIAL MEETING

### ASIAN ART COMMISSION

Wednesday, May 1, 1985 - 10:00 A.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

NOTICE IS HEREBY GIVEN That a special meeting of the Asian Art Commission will be held at the Brayton Wilbur Room, 550 Kearny Street, San Francisco, California on Wednesday, May 1, 1985 at 10:00 A.M. for the purpose of discussing Mr. d'Argence's contract; and to consider and act upon any other matters which may properly come before the meeting.

  
Mrs. Brayton Wilbur, Jr.  
Chairman

Notice: If you cannot be present at the meeting, YOU ARE RESPECTFULLY URGED TO SIGN AND RETURN THE ENCLOSED PROXY.

Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

Asian Art Museum  
The Avery Brundage Collection

YVON d'ARGENCE  
Director and Chief Curator



CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

Commissioners

## WAIVER OF NOTICE OF SPECIAL MEETING

MRS. BRAYTON WILBUR, JR.  
Chairman

BRENT M. ABEL

MRS. GEORGE T. BRADY, JR.

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

ALLEN D. CHRISTENSEN

MRS. DANIEL E. CHIU

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

WARREN W. FAUS

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

MRS. PHILIP J. MCCOY

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

MRS. HART SPIEGEL

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

I, the undersigned, being a Commissioner of the Asian Art Commission, do hereby consent to the holding of a special meeting of the Commissioners on Wednesday, May 1, 1985 at 10:00 A.M. at the Brayton Wilbur Room, 550 Kearny Street, San Francisco, for the purpose of discussing Yvon d'Argence's contract.

I do further consent to the transaction of any business, in addition to the business noticed to be transacted, that may come before the meeting.

Dated at the City of \_\_\_\_\_,  
State of \_\_\_\_\_, this \_\_\_\_\_ day  
of \_\_\_\_\_, 1985.

\_\_\_\_\_  
Signature of Commissioner

Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCE

Director and Chief Curator





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SF = ASIAN ART COMMISSION *Minutes*  
SPECIAL MEETING

Wednesday, May 1, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT: There were present:

Chairman Presiding:	Mrs. Brayton Wilbur, Jr.
Vice Chairmen:	Neil D. Chaitin
	Edward J. Conner
Chief Financial Officer	
Treasurer:	Edward J. Conner
Secretary:	Mrs. Philip J. McCoy
Mrs. George T. Brady, Jr.	
Mrs. John B. Bunker	
Alexander D. Calhoun	
Ransom M. Cook	
Warren W. Faus	
R. Gwin Follis	
James M. Gerstley	
George F. Jewett, Jr.	
Kishore Kripalani	
James E. O'Brien	
Paul A. O'Leary	
Mrs. Robert Seller	
Mrs. Hart Spiegel	
Dr. Haydn Williams	

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ABSENT: Brent M. Abel  
Mrs. Willard O. Caro  
Margaret Blunt Catron  
T. M. Chang  
Allen D. Crhistensen  
Mrs. Daniel Chu  
Norman Eckersley  
Carl D. Gustavson  
Yasushi Sumiya

IN ATTENDANCE:

Judith L. Teichman, Deputy City Attorney  
Aileen A. Griggs, Executive Secretary



Mrs. Wilbur called the meeting to order and stated that the Asian Art Commission will convene in Executive Session to discuss a personnel matter.

The Executive Session was held and the following actions were taken:

1. The Board approved the appointment of Yvon d'Argence as Director Emeritus as of July 1, 1985.
2. The Board approved a proposal for a five year contract between the City and County of San Francisco and Yvon d'Argence pursuant to which he would prepare catalogues or handbooks for the Avery Brundage Collection.
3. The Board approved an interim three months agreement between the City and County of San Francisco and Yvon d'Argence to complete work with the Japanese Curator on the Japanese Handbook, and authorized Mr. d'Argence's release from day to day administrative responsibilities in order that he might work on said Japanese Handbook.
4. The Board adopted the following resolution commending Mr. d'Argence for his service as Director of the Asian Art Museum:

WHEREAS, Yvon d'Argence has served as Chief Curator of The Avery Brundage Collection of Asian art for twenty-one years; and

WHEREAS, Yvon d'Argence has served as the Director of the Asian Art Museum of San Francisco since it opened in 1966; and

WHEREAS, Yvon d'Argence worked with Avery Brundage in selecting objects for the Brundage Collection, one of the outstanding collections of Asian Art in the United States; and

WHEREAS, under his directorship, the Asian Art Museum has gained a reputation as one of the finest museums in the United States; and

WHEREAS, Yvon d'Argence has organized several special exhibitions for the Museum which have toured throughout the United States and abroad, including the Osaka Exchange Exhibition in 1970, "5000 Years of Korean Art" in 1979 and "Treasures from the Shanghai Museum: 6000 Years of Chinese Art" in 1983; and





WHEREAS, Yvon d'Argence has been appointed Director Emeritus of the Museum and is expected to spend the next few years working on a series of definitive catalogues similar to Chinese Jades in The Avery Brundage Collection, and Bronze Vessels of Ancient China in The Avery Brundage Collection, which were published in 1972 and 1977 respectively, and

WHEREAS, production of these catalogues will carry out the purpose of the Asian Art Commission to assure that the work of preparing catalogues of the scholarly caliber sought by Mr. Brundage shall be continued;

NOW, THEREFORE, BE IT RESOLVED, That the Asian Art Commission commends Rene Yvon d'Argence on his many accomplishments in his role as the Director and Chief Curator of the Asian Art Museum of San Francisco; and

BE IT FURTHER RESOLVED, That the Commission expresses its sincere appreciation to Yvon d'Argence for his years of outstanding service as the Director and Chief Curator of the Asian Art Museum; and

BE IT FURTHER RESOLVED, That the Commission appreciates Yvon d'Argence's willingness to devote his time and efforts in the future to the scholarly cataloguing of The Avery Brundage Collection.

5. Mrs. Wilbur recommended that Clarence Shangraw, Senior Curator, be made Acting Director while the Commission conducts an international search for Mr. d'Argence's successor.

On motion made, seconded and unanimously carried, the Commission approved appointing Clarence Shangraw as Acting Director for this interim period.

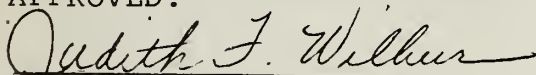
ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and unanimously passed, the special meeting of the Commission was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy, Secretary

APPROVED:

  
\_\_\_\_\_  
Mrs. Brayton Wilbur, Jr.



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~~SF~~ = Minutes  
= ASIAN ART COMMISSION MEETING

Tuesday, May 7, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

Chairman Presiding:	Mrs. Brayton Wilbur, Jr.
Vice Chairmen:	Neil D. Chaitin Edward J. Conner
Chief Financial Officer/ Treasurer:	Edward J. Conner
Secretary:	Mrs. Philip J. McCoy

Mrs. George T. Brady, Jr.  
Mrs. John B. Bunker  
Margaret Blunt Catron  
Mrs. Daniel E. Chu  
Ransom M. Cook  
R. Gwin Follis  
James M. Gerstley  
Carl D. Gustavson  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Robert Seller  
Mrs. Hart Spiegel

ABSENT:

Brent M. Abel  
Alexander D. Calhoun  
Mrs. Willard O. Caro  
T. M. Chang  
Allen D. Christensen  
Norman Eckersley  
George F. Jewett, Jr.  
Kishore Kripalani  
Yasushi Sumiya  
Dr. Haydn Williams

IN ATTENDANCE:

Clarence F. Shangraw, Acting Director  
Lorrie Bunker, Public Relations Director  
John B. Dowty, Assistant Director of Administration  
Aileen A. Griggs, Executive Secretary  
Mrs. Vernon McKale, Chairman, Docent Council  
Ann Squires, Development Officer



APPROVAL OF MINUTES:

The minutes of the Executive Committee Meeting and the Commission Meeting held on March 5, 1985 having been circulated to all Commissioners were approved.

CHAIRMAN'S REPORT:Carl Gustavson

Mrs. Wilbur introduced and welcomed Mr. Carl Gustavson as a new member of the Commission

Mrs. Wilbur presented the following resolution for admission fees increase which was passed by the Commission:

Admission Fee  
Increase

WHEREAS, the proposed increase is based upon a survey of major American museum admission fees, as well as major museums in California; and

WHEREAS, Admissions funds are an important source of income to support operating costs;

NOW, THEREFORE, BE IT RESOLVED, that the Asian Art Commission in coordination with the The Fine Arts Museums of San Francisco does hereby authorize an admission fee increase to be effective on July 1, 1985; and

BE IT FURTHER RESOLVED, that the new rate structure will be as follows:

Persons under 5 years of age	Free
Persons 5-through 17 years of age	\$1.00
Persons 18 through 64 years of age	\$3.00
Persons over 65 years of age	\$1.00
Free periods to be determined	Free
Members of The Museum Society	Free
Members of the Society for Asian Art	Free
Other Museum professionals including museum trustees	Free
Members of ICOM, AAM, AMA, and AAMD	Free
Guests as may be determined by the Museums	Free
Recognized education groups from kindergarten through high school and organized handicapped groups, including persons in charge thereof	Free
Public and private S.F. students in grades K-12 with proper identification	Free
College student annual pass	\$5.00

and be it

FURTHER RESOLVED, that the payment of one fee will cover admission to the Asian Art Museum, California Palace of the Legion of Honor, and the M. H. de Young Memorial Museum on the same day except that an additional fee may be charged by the appropriate sponsoring entity for special exhibitions.





Monday/Tuesday  
Opening

Mr. O'Brien asked about the Asian Art Museum staying open on Mondays and Tuesdays.

Mr. Gerstley responded that this year staying open on those days would generate revenues of approximately \$35,000 while the cost of staying open will cost approximately \$66,000. Under next year's City budget the guards will receive a substantial increase and our losses will increase if we stay open. He added that the Museum is asking for extra staff, the Foundation is trying to build endowment and acquisitions would like to be increased. According to the papers the City surplus is decreasing which will make the City budget tighter and tighter wherein allowances to various organizations such as ours will be reduced, consequently making the Museum more dependent on the endowment program. He recommended closing the Museum on Mondays and Tuesdays.

Mr. O'Brien asked what the Mayor thought of us closing on Mondays and Tuesdays.

Mr. Gerstley stated that the Mayor said it was up to us. The thing which intrigued the Mayor was the fact that we stayed open on a free basis in February where the attendance rose from 2700 to 9700. She was quite impressed with that and asked why we did not apply the Outreach monies to Mondays and Tuesdays.

Mrs. Bunker stated that it is a standard practice for most museums to close on Mondays.

Mrs. Wilbur will confer with the Fine Arts Museums' Trustees about having them stay open on Tuesdays and on joint promotion for free Saturday mornings.

Summer Evening  
Opening

Mrs. Wilbur reported that the Fine Arts Museums will be open on Thursday evenings during the summer from July 4th to August 29th with regular admission charges for the extended hours to offset costs of guards.

On motion made, seconded and passed, the Commission voted to remain open during the above period.

Mayor's Special  
Visual Arts Space  
Committee

Mrs. Wilbur reported that about a month ago the Mayor called a special meeting in her office with the heads of the visual arts - Academy of Sciences, Asian Art Museum, Fine Arts Museums and Modern Art Museum. The purpose of the meeting was triggered by the de Young forcing the Art School to move and the Modern Art Museum's problems with the veterans. The Mayor appointed the representatives as a committee to examine the museums space problems. The group had a successful second meeting and at their third meeting were asked to enlarge the group. Mrs. Wilbur appointed Messrs. Faus and Follis who emphasized that we chose to stay where we are in the park and expand our facilities. The underlying issue seems to be political and if the group can come up with a collective plan such as a museum concourse area, allowing undergroup parking, et cetera, it will make a big impact.



Mr. Follis added that the only institution that put forward an outright program of its needs and desires was the Asian Art. The rest all gave very general and very vague reports. The Academy of Sciences mentioned their concrete plan that they are going forward with. As you know, we had been told that they would enlarge their museum on the southwest corner. We thought the outcome of their political contest over that issue would have a big bearing on our hopes. Apparently, they are not going to increase their footprint in the park. If we are ever going to move, maybe our best chance would be if we could do it in connection with the creation of a visual arts center with another museum. He recommended some sort of cohesion in the various museums' programs and group donations.

Museum Society  
Proceeds

Mrs. Wilbur further reported that the Foundation received the proceeds from the Tiffany Ball from The Museum Society and that the anticipated revenue from The Museum Society for the coming fiscal year will be in the neighborhood of \$175,000.

First d'Argence  
Catalogue

Mrs. Wilbur asked the Commission to make a choice for the first catalogue which Mr. d'Argence will prepare. The Commission unanimously voted that the first catalogue will cover Korea.

Goal Setting  
Session

Mrs. Wilbur advised the Commissioners that John Williams has offered to do a goal setting session with the Commission for free and asked for recommended dates. As soon as a date is set the Commissioners will be notified.

Appointment of  
Search Committee  
for new Director

Mrs. Wilbur asked for a motion to appoint a Search Committee for a new Director consisting of Commissioners Bunker, Faus, Gerstley, O'Brien and herself. An advertisement was drawn up for public use by the professional magazines and was forwarded to the American Association of Museums for publication in their special edition of available positions to be circulated at the annual meeting in Detroit.

On motion made, seconded and unanimously carried the Commission approved the appointment of the above as the Search Committee for a new Director.

Trustees  
Auditorium

Mrs. Wilbur further reported that she, Lorrie Bunker and Jack Dowty are trying to straighten out the auditorium situation with the de Young Museum with regard to fees, reservations, et cetera.

Mrs. Wilbur asked the Special Events Chairman to plan a dinner sometime in the near future to celebrate making Mr. d'Argence Director Emeritus.

ACTING DIRECTOR'S REPORT:

Mr. Shangraw remarked that for the first time in 20 years he was sitting in a Commission meeting. He said when the Commission decided that they would create a transition period between Directors they set up a mechanism to carry out the policies and activities in the institution and that he was deeply honored of their trust in him during this period. He said, "I take this on with the philosophy of reverting back to my Asian Studies: 'If you order me I will rebel; if you tell me I will forget; if you show me I will remember; but, if you involve me I will understand.'"





Mr. Shangraw further stated that he feels that in a period of transition such as this he thinks it is wrong for the Museum to sit still and wait for the appointment of a new Director. He would like to draw the Commission's attention to the fact that 1986 is the Twentieth Anniversary for the Museum and we can plan an exhibition by focusing on what we have here in San Francisco for a public message of how great this institution is. He recommended the following for 1986:

Joe Yuey Exhibition of Chinese Lacquers with possibly an international symposium connected;

Rudolph Schaeffer will be 100 years old in June of 1986 and a celebration should be planned.

The next foyer exhibition will be "Art with the Written Word" sponsored by NEA, which will open sometime in late September.

"The Art of Wine" will follow the above exhibition. Christian Brothers Winery has donated \$10,000 towards this exhibit and also plan to have a reception.

Mr. Shangraw has joined a group of museum colleagues in the region who are getting together to share problems.

#### DEVELOPMENT COMMITTEE REPORT:

Ann Squires reported that grants have been submitted for the Indian Exhibition, one hand delivered to Washington, D.C. by Mss. Bunker and Wilbur. Ms. Squires spoke to the woman who is reviewing the proposal and her response to the show is very positive.

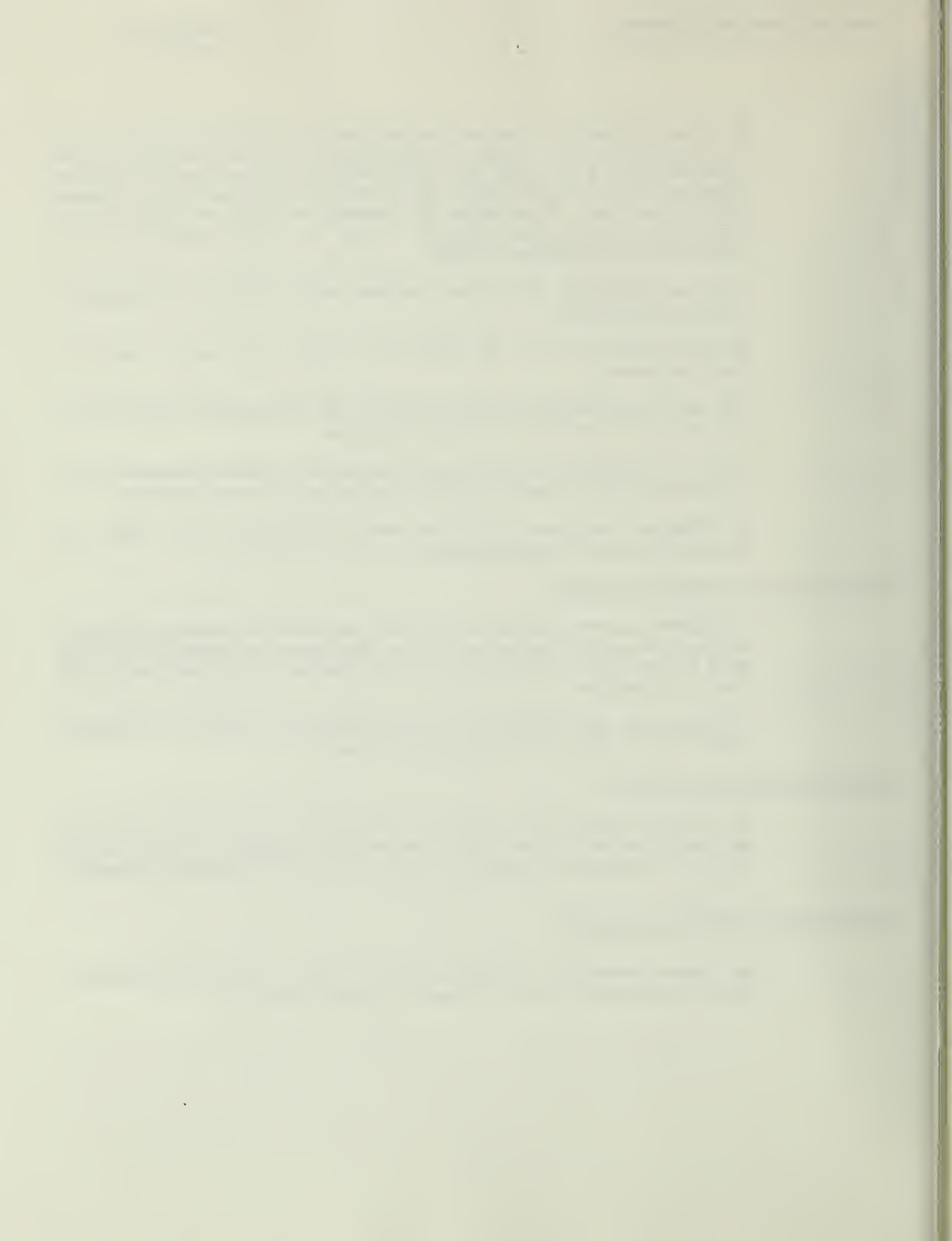
A proposal has been submitted to the California Arts Council for \$120,000, which is three times what we requested last year.

#### FINANCE COMMITTEE REPORT:

Mr. Conner reported that a supplemental budget in the amount of \$155,000 has been submitted to the Mayor. The Mayor has granted \$55,000, \$50,000 towards the catalogue writing and \$5,000 for an increased insurance premium.

#### NOMINATIONS COMMITTEE REPORT:

Mr. Conner reported the Committee has two items: one is the renomination of nine Commissioners; and the second is the slate for officers.



The nine Commissioners whose terms expire July 30, 1985 are:

Brent M. Abel  
Mrs. George T. Brady, Jr.  
Allen D. Christensen  
Mrs. Daniel E. Chu  
Carl D. Gustavson  
Kishore Kripalani  
Mrs. Philip J. McCoy  
Yasushi Sumiya  
Dr. Haydn Williams

Mrs. Wilbur asked the Nominating Committee to review the Bylaws covering the two three-year terms. Mr. Gerstley added that he thinks it is good to get new blood on the Commission on a rotating basis and to self-perpetuate themselves is a great mistake. He would like to see an effort made for Commissioners to serve two consecutive terms and then to go off for a year. He believes it is much healthier to rotate Commissioners just as the Commission has done with the Chairman.

Mr. Conner put forth the slate of officers for the next two years as follows:

Chairman:	Warren W. Faus
Vice Chairmen:	Mrs. John B. Bunker
	Neil D. Chaitin
	Mrs. Brayton Wilbur, Jr.
Chief Financial Officer:	Edward J. Conner
Secretary	Mrs. Philip J. McCoy

#### ALE COMMITTEE REPORT:

Mrs. Seller reported the Indian Exhibition is in limbo as funds have not been appropriated.

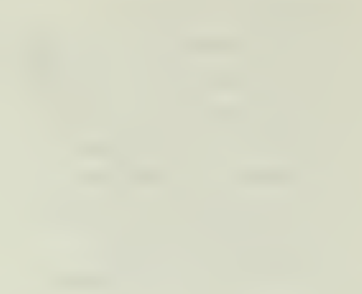
Mrs. Seller reported that she is awaiting word from the Sumitomo Group about our request for \$50,000 to fund the Kawari Kabuto Exhibition. Ann Squires thinks NEA will approve our request for \$20,000 for this exhibition.

Thanks to Vyolet Chu and her outreach program Joe Yuey has agreed to allow us to exhibit his collection.

Mrs. Seller asked if acquisitions could have 28% instead of 20% of any surplus funds. Mr. Gerstley explained that the Priorities Committee had drawn up the guidelines.

Mrs. Seller said that Ms. Kakudo has asked acquisitions to purchase a small Japanese bronze figure. The cost is only \$8,750 of which she will donate \$2,000 and the Shorenstein Foundation will donate \$3,000. The Steens gave us \$1,000 sometime ago which was restricted towards the purchase of a Japanese object. Mrs. Seller asked the Commissioners for help to purchase said figurine as the ALE already owes the Foundation a large sum of money. Mr. Gerstley said since the amount of \$2,750 was relatively small he felt the Foundation Trustees would loan it to the Acquisitions Committee and he would recommend it at the Foundtion meeting.

# THE UNIVERSITY OF CHICAGO



THE UNIVERSITY OF CHICAGO  
 5408 S. UNIVERSITY AVE.  
 CHICAGO, ILL. 60637

OFFICE OF THE DEAN OF STUDENTS

1000 S. UNIVERSITY AVE.  
 CHICAGO, ILL. 60637

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1000 S. UNIVERSITY AVE.  
 CHICAGO, ILL. 60637



Mr. Gerstley advised the Commission that the Art Museum Association of America approached us on the possibility of loaning three of our foyer exhibitions. Ideally, these would go to six or seven museums for which the Asian Art Museum would be the recipient of \$2,000 for each stop. The Art Museum Association and borrowing museums will pay all costs. A curator and conservator will be present at all packings and unpackings. The brochures will be used at all shows.

Mr. Gerstley also mentioned that the San Francisco International Airport will be loaned 30 Indian stone sculptures to be displayed in the North Terminal from September 1985 to January 1986. The airport has applied for a grant in the amount of \$30,000 to pay our organizational costs and around-the-clock security will be provided.

Detroit Museum will be the lead museum for the "Forbidden City" exhibition but we hope to participate.

Copies of minutes from the Acquisitions, Loans and Exhibitions Committee Meetings held on March 21 and April 16, 1985 are attached hereto and by this reference made a part hereof.

#### SECURITY COMMITTEE REPORT:

Mr. O'Brien made the security report.

#### ETHICS COMMITTEE REPORT:

Mr. O'Brien reported that the investigation which was launched months ago will eventually grind to a conclusion as some of the problems have been resolved.

He said the committee continues its writing of a collection management policy and he is very much encouraged by the meetings because of the establishment of rapport between the committee and the staff. The policy that will be crystallized and distilled out of all these meetings will ultimately serve us well. It is taking a good deal longer than anticipated but the committee wants a policy especially for our museum.

#### AD HOC PUBLIC RELATIONS COMMITTEE REPORT:

Mrs. Catron reported that on April 13th fourteen of her eighteen members of the Ad Hoc Public Relations Committee met at her house to work with Mr. John Williams who very generously gave us the day for our Strategic Planning Session. Mrs. Catron said three objectives for the strategic planning session were covered:

1. To capture the collective thoughts about the Museum's background;
2. To identify the direction the Museum is to go; and
3. To establish an idea of what the programs should be. She briefly reviewed the subjects covered in the minutes of said session, a copy of which has been mailed to all Commissioners.





Mrs. Catron advised the Commissioners that although Mr. Gump could not attend due to illness he telephoned her and reiterated how important he believes color in staging Asian art is and that he has found in his many years of experience that bright colors are most effective. He also thought that the Museum could increase the use of its present gallery space by installing cases for miniatures.

#### ASIAN COMMUNITIES OUTREACH COMMITTEE REPORT:

Mrs. Bunker commended Linden Chubin on his dedicated work for the Outreach program. She stated that their three targeted priorities before the end of this fiscal year are:

1. Under Curator Berger's charge complete the bi-lingual labels for the Jade Room.
2. An orientation for the Indian-American community leaders is planned for Saturday, June 8th. Kishore Kriplani has helped immensely with this project. This rounds out the year as programs have been given for the Chinese, Japanese and Korean communities. Also, with Mr. Kripalani's help they hope to reach the Southeast Asian Communities and Mrs. Bunker would appreciate any ideas on how to extend the Museum's programs to these communities.
3. Complete the trilingual outreach brochure.

She further reported that the concert series of contemporary Japanese composers will be broadcast on KQED on May 23rd at 8:00 p.m. This series attracted a lot of new people to the Museum.

Joe Huey's collection exhibition has been moved under the greater umbrella of Mr. Shangraw's Twentieth Anniversary Program where it will receive more prominence than it would under Outreach.

#### EDUCATION COMMITTEE REPORT:

Dr. Faus stated that the didactic materials for the Education Department need to be improved. The Education Curators will undertake a study on the matter. His department will develop ideas, costs and suggested priorities for a program that will be designed to improve the didactic performance in the Museum. He would like any ideas on this matter submitted to him.

A very successful teachers workshop was given on April 20th which was tied in with "The Hundred Flowers" exhibition.

Futher activities of the Education Department include: Demonstration of Indian mats on April 28th; a kite program on Wednesday, July 3rd; Thursday evening lectures relating to the exhibition "Art with the Written Word; demonstrations on free Saturdays of Chinese and Japanese calligraphy in the Gruhn Court.



CORPORATE RELATIONS COMMITTEE REPORT:

Mr. O'Leary announced the next meeting will be on Monday, May 13th. The committee continues soliciting major corporate donors. They are earnestly soliciting potential donors who are not already patrons of The Museum Society.

The Corporate Contributors Roundtable will have a luncheon meeting at the Asian Art Museum on Thursday, May 9th, between 11:30 a.m. to 1:30 p.m. He urged all members of the Corporate Relations Committee and any other Commissioners who wished to attend to notify Ann Squires. He thanked Mrs. Bunker for her help in arranging this luncheon.

He said Mr. Gerstley suggested arranging an occasional symposium at the Museum to discuss trading with one or another of the oriental countries. We could be a focal point and work in concert with the Japan Society, World Trade Club, World Affairs Council and other groups through special events. For instance, the World Affairs Council is leading a tour to Southeast Asia shortly and Mr. O'Leary would like to work out something with the Council to have the group come to the Museum for a special tour of our Southeast galleries.

DOCENT COUNCIL REPORT:

Mrs. McKale reported that for the calendar year through April, 6800 people were given tours by the Docents with approximately 10% additional school groups.

On May 18th The Museum Society will sponsor a new members day. The Asian Art galleries will be open and the Docents will participate.

SOCIETY FOR ASIAN ART REPORT:

Mrs. Bunker announced that the Society's beloved Marge Dodge is retiring and Mr. Connell is interviewing for a new executive secretary for the Society.

The Society has elected officers for the coming year as follows:

President:	James J. Connell
First Vice President:	Mrs. Lewis Lowe
Second Vice President:	Dr. David P. Buchanan
Secretary	Marie L. Ayers
Treasurer:	Margaret Polak

ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and passed, the meeting was adjourned.

Respectfully submitted,

APPROVED:

\_\_\_\_\_  
Mrs. Philip J. McCoy, Secretary

\_\_\_\_\_  
Mrs. Brayton Wilbur, Jr.





# ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of March 21, 1985

## Minutes

### Present:

Terese Bartholomew  
Patricia Berger  
Mrs. John B. Bunker  
Allen D. Christensen  
Mrs. Daniel E. Chu  
Dean Warren W. Faus  
Yoshiko Kakudo  
Mrs. Philip J. McCoy  
Dr. Irving Philips  
Rudolph Schaeffer  
Mrs. Robert Seller  
Ann Squires

### Absent:

Yvon d'Argencé  
Alexander D. Calhoun  
James E. O'Brien  
Mrs. Walter H. Shorenstein  
Mrs. Brayton Wilbur, Jr.

### APPROVAL OF MINUTES

On motion made, seconded and passed, the minutes of the meeting of February 11, 1985 were approved.

### LOANS

#### San Francisco International Airport

Mrs. Bartholomew reported that San Francisco International Airport has requested the loan of 30 Indian stone sculptures to be displayed in the North Terminal from September 1985 to January 1986. The Airport has applied for a grant in the amount of \$30,000 to pay our organizational costs. Around-the-clock security will be provided. On motion made, seconded and passed, the Committee approved the loan.

Mrs. McCoy agreed to work on an opening celebration for the exhibition.

Mrs. Bartholomew showed the Committee slides of the objects selected for this exhibition and for the Indian exhibition.

### EXHIBITIONS

#### Botanical Motifs in Chinese Art

Mrs. Bartholomew showed the Committee a mock-up for the brochure of the exhibition and notecards which will be sold in the bookshop. Printing of the brochure has been funded by Hibernia Bank.



### Indian Exhibition

We have received the final selection which comprises 100 sculptures and 200 miniatures. The total budget is \$450,000. We have applied to NEA for \$50,000 and plan to apply to NEH for \$350,000. The Minneapolis Institute of Arts has expressed an interest in the exhibition. Mrs. Bartholomew expects that the exhibition will open in August 1986 and remain for three months. On Mrs. Bartholomew's recommendation, on motion made, seconded and passed, the exhibition was approved contingent upon funding.

### Forbidden City Exhibition

Mrs. Chu is going to China and will meet with the Director of the Gugung. Discussion followed on a possible focus for the exhibition. It was moved that Mrs. Chu find out what emphasis the Director of the Gugung envisions for the exhibition and ask about the possibility of an exhibition from Xian in the future.

### Chinese Furniture Exhibition

Discussion followed on plans for the Chinese Furniture Exhibition. The furniture will be displayed in environmental settings and will include hardwood and lacquered furniture. An exhibition of this type has never been done before. It is hoped that it will be accompanied by an international symposium. The budget is \$300,000 and includes a catalogue. Mrs. Bunker mentioned an announcement in the February 1985 issue of Orientations of a display of Chinese furniture at the Victoria and Albert Museum (attached to these minutes). It was moved, seconded and approved that we proceed with planning for the Chinese Furniture Exhibition.

### Art of Wine in East Asia

We need a sponsor for the brochure of this exhibition, which will take place in the fall. It was felt that we should approach wineries.

### Kawari Kabuto

Ms. Kakudo reported that the Consul General of Japan has approached Sumitomo Bank to sponsor the exhibition in San Francisco in addition to New York. The Director of Japan House has agreed that the exhibition will open here on December 12, 1985. It will run for a yet to be determined period -- six or eight weeks. He wants us to purchase 300 copies of the catalogue at an estimated cost of \$20 apiece for the soft cover edition. We have applied to NEA for partial funding and will hear in October. Ms. Kakudo said that if funding is less than we wish or is not granted, we can do a low-cost presentation.



### Japanese Fan Paintings from Western Collections

Ms. Kakudo reported that the exhibition contract has been signed. She passed around a work copy of the catalogue. The exhibition is completely funded by California First Bank.

### Art with the Written Word in China and Japan

This exhibition opens July 1 and will be accompanied by a brochure and flyer.

### Chinese Monochrome Porcelains of the Ch'ing Dynasty

It was moved that consideration of this exhibition be tabled until it can be presented by Mr. d'Argencé.

### Joe Yuey Collectibn

Discussion followed on an exhibition to honor Joe Yuey on his 80th birthday on August 15, 1986. This is an Outreach Program and will be coordinated by Mrs. Chu. It was moved, seconded and passed that we have an exhibition of works from the Joey Yuey Collection to honor him on his 80th birthday.

### Denys Sutton's Proposal

On motion made, seconded and passed, the Committee agreed to table discussion of Mr. Sutton's proposal until Mr. d'Argencé's return.

### Art Museum Association Traveling Exhibition Program

Ms. Squires reported on discussions with the Art Museum Association on the possibility of some of our Foyer exhibitions touring under the auspices of the Art Museum Association Traveling Exhibition Program. The Committee agreed that this sounded like a very exciting proposal.

## ACQUISITIONS

### Gift

Ms. Kakudo showed the Committee photographs of a gold and colored lacquer palanquin offered as a gift by Mrs. Norma Tomlinson. After discussion, on Ms. Kakudo's recommendation, on motion made, seconded and passed, the Committee accepted the palanquin as an unconditional gift.

### Purchase

Ms. Kakudo presented a bronze figurine of Nyoirin Kannon (R84.26) which is being offered for sale by Joe Brotherton





for \$8,750. It was felt that any decision to seek funding for acquisitions should wait until other items offered for sale are presented by Mr. d'Argencé.

#### Rudolph Schaeffer Collection

Mr. Schaeffer told the Committee what a great honor it had been for him when the museum presented an exhibition of works from his collection eight years ago. He asked to postpone any discussion of his collection until Mr. d'Argencé and Mr. Shangraw return.

#### SALE OF SURPLUS ITEMS

At the Committee's request, Mr. Shangraw asked a representative of Butterfield & Butterfield to examine the lot of surplus items for possible sale at auction. A letter presenting Butterfield & Butterfield's conclusions was read to the Committee and is attached to these minutes.

On motion made, seconded and passed, the Committee voted to ask Mr. Shangraw to pursue the question of the sale of the surplus items with the City Attorney's Office and, if necessary, to tell the Mayor that we cannot obtain the appraised value of the items in this lot of surplus items.

#### DATE OF NEXT MEETING

The next meeting is scheduled for Tuesday, April 16, 1985, at 9:30 a.m.

Mrs. Robert Seller  
Chairman



Oriented Feb. 1985

**Chinese Export Shawls**  
Victoria and Albert Museum  
London SW7 2RL  
Until mid 1985

On display is a small collection of embroidered silk shawls made in China but intended for the Western market. The exhibition complements another exhibition *Certain Shawls*, 1839-1849 in room 40 of the museum.

**The Addis Bequest of Chinese Furniture**  
Victoria and Albert Museum  
London SW7 2RL  
Ongoing

The Victoria and Albert Museum possesses one of the best collections of Chinese furniture in the West. This has recently been augmented by the bequest of Sir John Addis's collection of Ming hardwood furniture, much of it acquired in China in the course of his diplomatic career. Sir John, a noted writer on Chinese porcelain, was formerly a member of the museum's Advisory Council. Pieces from the Bequest are shown in room 44.

## HONG KONG

**Purple Clay Wares of Yixing**  
Flagstaff House Museum of Tea Ware  
No definite closing

One hundred and fifty items of Yixing ware, selected from the Flagstaff House Museum and the K.S. Lo collections of tea ware, dating from late Ming to the present time are featured in this exhibition. Apart from the refined purple clay teapots, sculptural objects for the scholar's desk and a variety of utilitarian objects are also on display.

## MALAYSIA

**Gold Gallery**  
Muzium Negara  
Kuala Lumpur, Malaysia  
Permanent installation

Collected from all over the peninsula, the gold jewellery and ornaments on view include traditional hair pins, brooches, belt buckles, earrings, kris, anklets, necklaces, armlets, coins, medals, pillow ends, areca nut rings and tobacco and snuff boxes. These articles had been used by the Chinese, the Baba, Indian and Chettiar communities of about one hundred years ago, reflecting the various ethnic origins of the country.

## JAPAN

**Japanese Painting and Ceramic Designs**  
Matsuoka Museum of Art  
Until 31 March

Painted designs in Chinese ceramics began with the development of underglaze technique in the Yuan dynasty (1279-1368). These designs of landscapes, birds-and-flowers, and figures were drawn from the repertoires of Song and Yuan painting. Meanwhile, due to trade with Ming China and the return of monks who studied in China, Song and Yuan dynasty painting also exerted great influence on Japanese painting from the Muromachi period onward. In this exhibition, the subject matter of Japanese painting is compared with the painted designs on Chinese and Japanese ceramics.

# Books on Oriental Art

— Catalogue Available —

# Paragon Book Gallery

2130 Broadway  
New York, N.Y. 10023  
TEL: (212) 496-2378





*ALL surplus items  
by 10/24/83 - meeting*

# BUTTERFIELD & BUTTERFIELD

Auctioneers and Appraisers Since 1865  
1244 Sutter Street • San Francisco, California 94109 • (415) 673-1362

March 19, 1985

Dr. Clarence Shangraw  
Senior Curator, Asian Art Museum  
Golden Gate Park  
San Francisco, California

Dear Clarence,

Thank you very much for the opportunity of looking through the surplus in storage for possible sale at auction. I've gone through and evaluated the lot, and discussed the proposal with Mr. Osher. We both feel positive and eager to assist the Society in fund raising efforts, and are quite pleased that you would recommend us to the Committee for such a function. However, I feel that the current collection of items and the framework of price realized goals we must meet severely hinders our chances of being successful for you. I refer specifically to the following points:

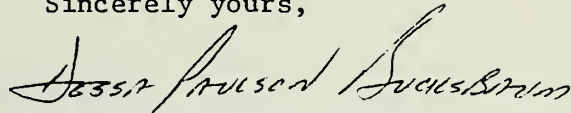
1. Shelf price per item versus auction estimates: As I understand it, the evaluations or "Present Fair Market Values" placed on the items listed in your inventory were set with the understanding that these items would be individually marketed on a retail basis by a dealer. I also understand that we (Butterfield and Butterfield) must meet or guarantee the total appraised value of these items (approximately \$53,000.00) in order to satisfy Board and City regulations. Since the auction estimates (typically wholesale evaluations) I determined when viewing the items appear to run consistently slightly below the low estimate a successful auction would be improbable at best.
2. Lack of diversity in the items offered: I refer primarily to the lot of rubbings and woodblock prints (Items 5 - 135) which comprise one third of your inventory. If I could group these items into lots of five with auction estimates (which in the case of these items would be way below the cumulative individual estimates of the pieces) there would still be too many lots to offer successfully in a sale situation. Even though the scrolls vary in quality, the quality difference would be lost among the quantity of similar items offered. I would recommend that no more than ten lots of this type be offered in a sale.



5. Lack of strong lead material: As we have discussed, we need enough items with a strong attraction to bring out buyers, even in a benefit situation. We do have lots 479 and 480; however, both pieces do need a bit of work to support commanding high prices in a market that is now variable even in the Tang and Song area. Other than those particular two, the collection is quite interesting but somewhat lacking in appeal to draw the type of bidding we need to satisfy your requirements.

These three considerations lead me to suggest another option. Since you have already locked yourselves into these present Fair Market Values as the figures you must achieve to sell, I recommend that you continue as originally planned with the bulk of the items listed, i. e., offering it in a retail format on an individual item basis. Meanwhile, try to amass a group of varied items, approximately 100-150 items worth about \$100,000.00 at auction, let us estimate them for you, and assist you in throwing a gala benefit event. Thus, we would have a clear road to a successful sale for the Museum rather than having to make the best of a very difficult situation. Neither your Board or Butterfield and Butterfield, I'm sure, wants to put time and effort into anything but a successful enterprise; a bad sale would reflect negatively on both of us. We would be delighted to put on a successful auction for you. Let's see what we can do to make that possible in the future.

Sincerely yours,



Dessa Paulson Bucksbaum  
Director, Oriental Art

DPB/of

cc: Bernard Osher  
Oriental files



ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

Meeting of April 16, 1985

Minutes

Present:

Yvon d'Argencé  
Terese Bartholomew  
Patricia Berger  
Mrs. John B. Bunker  
Allen D. Christensen  
Warren W. Faus  
Yoshiko Kakudo  
Mrs. Philip J. McCoy  
James E. O'Brien  
Rudolph Schaeffer  
Mrs. Robert Seller  
Clarence F. Shangraw  
Ann Squires  
Mrs. Brayton Wilbur, Jr.

Absent:

Alexander D. Calhoun  
Dr. Irving Philips  
Mrs. Walter H. Shorenstein

APPROVAL OF MINUTES

On motion made, seconded and passed, the minutes of the meeting of March 21, 1985 were approved.

LOANS

San Francisco International Airport

Mrs. Bartholomew reported that the Airport has requested the loan of 25 additional sculptures from September 1985 to January 1986. On motion made, seconded and passed, the additional loan was approved.

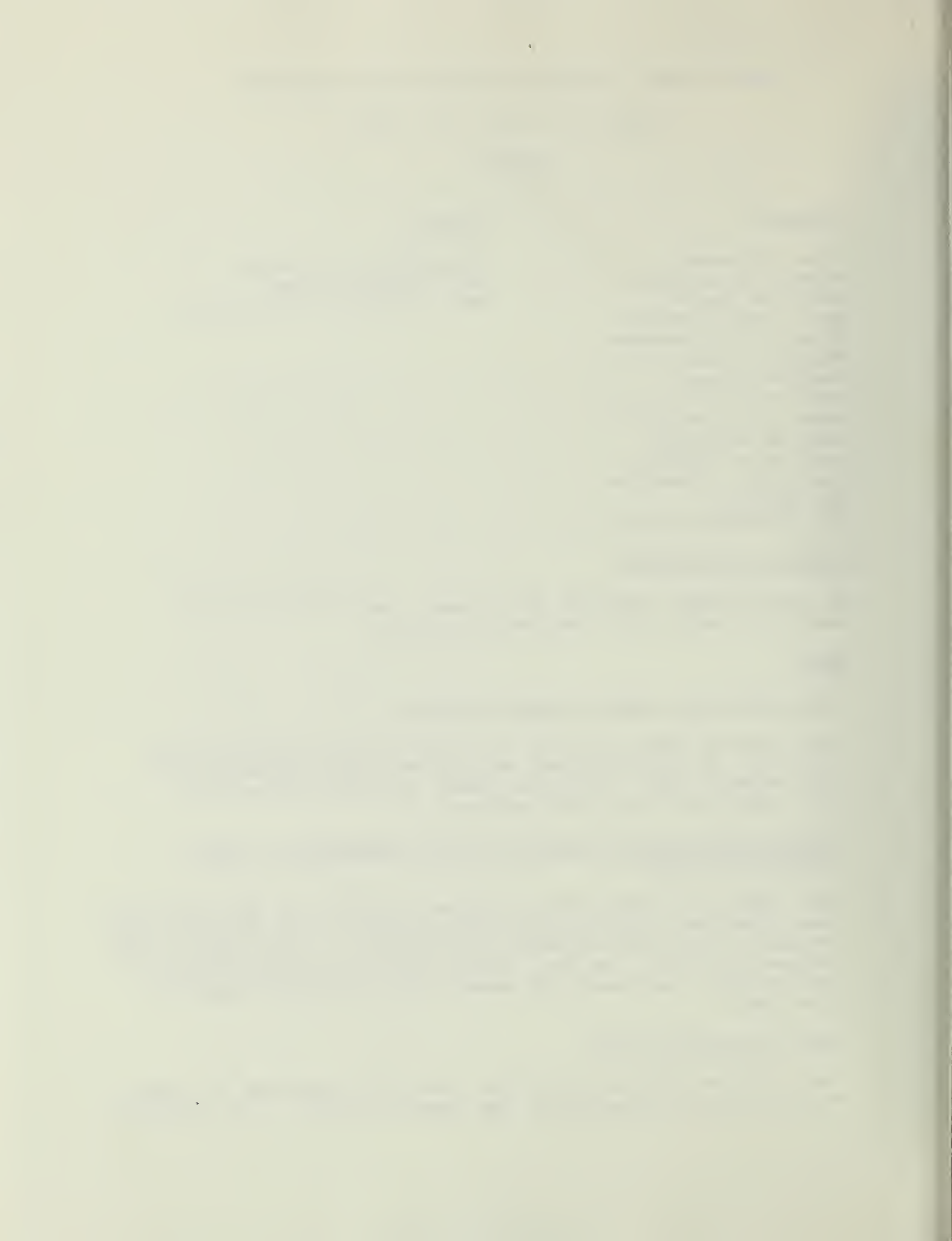
India! Metropolitan Museum of Art, September 9, 1985-January 5, 1986

The loan of a South Indian bronze sculpture of Siva (B69 S14) was previously approved by the Committee. The Metropolitan Museum of Art has requested an extension of the loan through January 5, 1986. On Mrs. Bartholomew's recommendation, on motion made, seconded and passed, the Committee approved the loan.

Mrs. Willard O. Caro

Ms. Squires reported that Mrs. Caro has requested the loan of the rug she donated to the museum (B72 M2). Mr. Shangraw





Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

said that it is scheduled to go back on permanent display within 90 days. On motion made, seconded and passed, the Committee declined with regret Mrs. Caro's request.

Mrs. Wilbur suggested that Mrs. Caro be invited for the hanging of the rug.

Crocker Art Museum

The Crocker Art Museum has requested the loan of an Edo Buddhist guardian (B60 S170+) to accommodate the Japan promotion week of Weinstock's department store. The Conservation Department does not recommend the loan of this piece. On motion made, seconded and passed, the Committee declined the loan of the object and suggested the use of color photo blow-ups in its place.

EXHIBITIONS

Yuan and Ming Ceramics from the Idemitsu Museum of Arts

On Mr. Shangraw's recommendation, on motion made, seconded and passed, the Committee declined the exhibition.

Chinese Monochrome Porcelains of the Ch'ing Dynasty

On Mr. Shangraw's recommendation, on motion made, seconded and passed, the Committee declined the exhibition.

Indian Exhibition

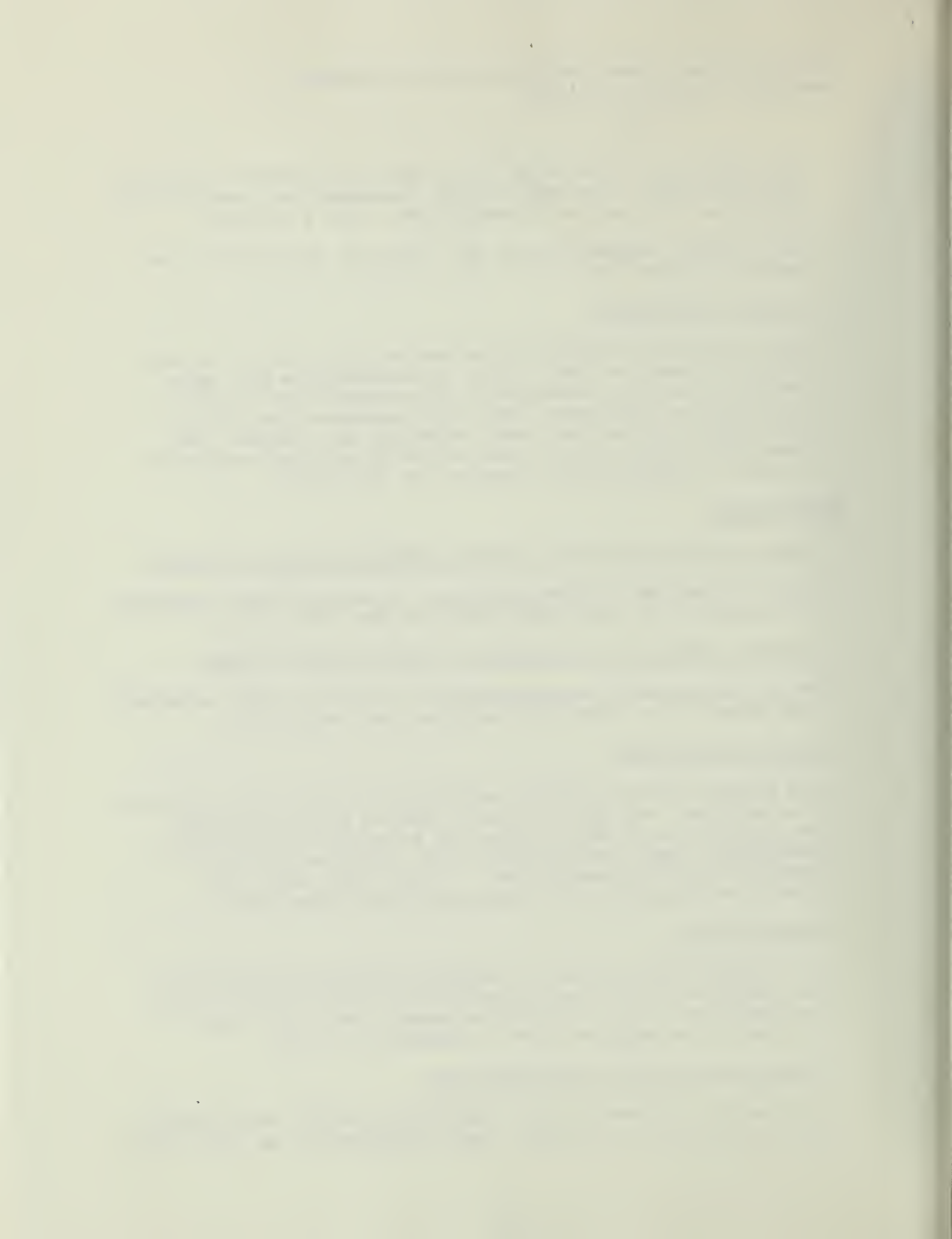
The budget for the Indian exhibition is \$450,000 including a catalogue. An application to NEH is being prepared. Ms. Squires said that no funding alternatives are being developed. Mrs. Bartholomew read a list of possible sponsors for the exhibition. It was felt that this should be brought up to the Development Committee.

Kawari Kabuto

Ms. Kakudo reported that a request has been submitted to the Sumitomo Group for approximately \$50,000 for funding the exhibition and printing expenses for a flyer and brochure. We hope to have a response in July.

Treasures from the Forbidden City

Discussion followed on the exhibition, which was offered by the Minister of Culture, and confusion as to the status



Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

of the exhibition. Mr. d'Argencé has verified with the Consulate of the People's Republic of China that everything is in order and asked Mrs. Seller to call the Consulate to confirm this.

Joe Yuey Collection

Discussion followed on the exhibition of the Joe Yuey Collection planned for 1986. It was decided to discuss it at the next meeting when Mr. d'Argencé and Mr. Shangraw have seen the collection and Mrs. Chu is present to discuss funding.

Denys Sutton's Proposal

Denys Sutton, Editor of Apollo Magazine, has proposed an exhibition from this museum in Japan and has discussed this with Japanese groups. He has suggested an exhibition or series of exhibitions on India and Southeast Asia. It was moved that we pursue Mr. Sutton's proposal.

Art Museum Association of America

Mr. Shangraw reported on the Art Museum Association's proposal to coordinate a tour of three of our Foyer exhibitions: Masterworks of Ming, Pala Stone Sculpture and The Hundred Flowers. Each exhibition would travel to six museums. Mr. Shangraw recommended that we start with one exhibition and that we request \$2,000 per booking as a lot of staff time is involved. It was felt that we need to determine our actual costs.

The Art of Wine in East Asia

The Special Events office received an inquiry from Christian Brothers Winery and suggested that they might sponsor this exhibition. It was felt that we should pursue this.

Chinese Lacquers

Mrs. Bunker reported that The Society for Asian Art is definitely planning a symposium on Chinese lacquer with which the Chinese Lacquer exhibition will coincide.

Chinese Furniture Exhibition

Mrs. Bunker felt that we should pursue the exhibition.





Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

ACQUISITIONS

Rudolph Schaeffer Collection

Mr. Schaeffer explained to the Committee that he needed to dispose of his collection. He presented to the museum a Yongzheng stem cup in memory of Ching-wah Lee because of the inspiration he gave Mr. Schaeffer in starting his collection. In addition he gave to the museum two Peking glass vases, one turquoise and one yellow.

He also asked the Committee to accept as a deferred gift his collection of prints from the early Kangxi period, the Ten Bamboo Hall and the Mustard Seed Garden series, with his collection of slides on the subject from the Victoria and Albert Museum.

Mr. Faus proposed three motions, which were seconded and approved:

That the Committee accept with appreciation the stem cup as a gift in memory of Ching-wah Lee for the permanent collection;

That the Committee accept with great pleasure and appreciation the two Peking glass vases for the permanent collection;

That the Committee accept as a deferred gift the Ten Bamboo Hall and Mustard Seed Garden series of prints and the collection of slides from the Victoria and Albert Museum.

Mrs. Seller expressed the thanks and gratitude of the entire Committee and will bring the matter to the Commission at its next meeting.

Christie's New York will hold a sale of the rest of Mr. Schaeffer's collection. A reserve can be put on any items that the museum wants to purchase.

Mrs. Tomlinson's Gift

Ms. Kakudo said that the Committee accepted this gift but did not designate it for accession into the permanent collection or otherwise. On motion made, seconded and passed, the Committee requested the Registrar to bring the object to the museum so that the Committee can inspect it and make a designation at the next meeting.



Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

Tornroth Gift

Mr. Tornroth's offer of a Chinese robe to the de Young Museum was referred to this museum. Mr. Shangraw advised Mr. Tornroth that the robe would probably be sold, and Mr. Tornroth has declined to make the gift.

Carmick Bequest

The Carmick bequest of about 100 objects was recently transferred to the museum, and Mr. Shangraw hopes it will be ready to present at the next meeting.

Frank Campini Bequest

Dr. Berger reported that Mr. Campini bequeathed all of his household effects to the Fine Arts Museums and the San Francisco Museum of Modern Art. Three of the objects are Oriental and would be transferred to this museum. She said that the will stipulates that the objects must be displayed and they are not of a quality that we would want to do that. On motion made, seconded and passed, the Committee declined the bequest.

Acquisitions Funds

Mr. Shangraw reported that he received a memorandum from Mr. Gerstley stating that \$82,400 is still owed on the purchases made last year. As the final books have been closed on the Shanghai exhibition, it was suggested that Mrs. Seller clarify with Mr. Gerstley what percentage of the Shanghai profits will go toward acquisitions and whether donations to the Acquisitions Fund are earmarked to pay the debt.

Mrs. Wilbur mentioned that the Fine Arts Museums are putting up to 28% of their annual budget toward acquisitions. It was proposed that our acquisitions funds be made equal to the Fine Arts Museums acquisitions funds at 28% of our total budget after the \$300,000 reserve.

Ms. Squires will present a projection of the Foundation's year-end budget at the next meeting.

Potential Purchases

Mrs. Seller said that she feels that we ought to buy the small bronze Nyoirin Kannon offered by Joe Brotherton for





Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

\$8,750 (R84.26) and offered to contribute \$2,000 to purchase it.

Mrs. Bartholomew showed the Committee a Gandharan silver stupa (R85.7) and Kashmiri sculpture of Siva (R85.6) offered for sale by Arthur Leeper. Mr. Shangraw showed five Chinese blue-and-white porcelains offered for sale by Dr. Frank L. Keegan. Mr. d'Argencé showed the Committee photographs of other items offered for sale by several dealers.

Discussion followed on a collectors support group to raise money for acquisitions. Mrs. Seller and Mrs. Bunker agreed to work on this idea. It was felt that the Committee needs to decide whether to buy smaller items or major purchases.

SALE OF SURPLUS ITEMS

Mr. Shangraw explained that Butterfield and Butterfield declined to accept the current lot of surplus items at the market value that had been placed on them. This is the third auction house refusal on this group of surplus material. He said that Jeffrey Moy, who has handled surplus sales for us in the past, is willing to take the items at the appraised value, with the exception of the textiles which we would hold back. He explained that we have gone through this procedure many times before and that the City seems satisfied. On motion made, seconded and approved, the Committee voted to give this lot of surplus objects to Mr. Moy for sale.

THE HANS AND GRETLE POPPER COLLECTION OF ORIENTAL ART

Mr. d'Argencé reported that the items in the Popper Collection are at the museum and we are planning to exhibit part of the collection in early May.

OTHER BUSINESS

CentreBurn Productions Proposal

CentreBurn Productions is producing a film on Avery Brundage. The proposal has been changed from primarily a film to include events in connection with Avery Brundage's centennial and a Centennial Committee. They would use the Asian Art Museum Foundation as a contact to raise funds, but are not asking us for funds. They want us to put on a special





Acquisitions, Loans and Exhibitions Committee  
Meeting of April 16, 1985

exhibition in September 1987. After discussion, it was decided that we should have more information on the organization.

DATE OF NEXT MEETING

The next meeting will take place on Tuesday, May 14, 1985 at 9:30 a.m. in Mr. d'Argencé's office.

Mrs. Robert Seller  
Chairman



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CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

June 24, 1985

## Commissioners

MRS. BRAYTON WILBUR, JR.  
Chairman

BRENT M. ABEL

MRS. GEORGE T. BRADY, JR.

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

ALLEN D. CHRISTENSEN

MRS. DANIEL E. CHU

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

WARREN W. FAUS

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

KISHORE KRIPALANI

MRS. PHILIP J. MCCOY

JAMES E. O'BRIEN

PAUL A. O'LEARY

MRS. ROBERT SELLER

MRS. HART SPIEGEL

YASUSHI SUMIYA

DR. HAYDN WILLIAMS

## Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

Asian Art Museum

The Avery Brundage Collection

YVON d'ARGENCÉ

Director and Chief Curator

## PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, July 2, 1985, 2:00 P.M

Brayton Wilbur Room, 550 Kearny Street, San Francisco

1. Chairman's Report - Mrs. Wilbur
    - a) Search Committee Report
    - b) Commissioner Sumiya's Resignation
    - c) Introduction of Mrs. David Mayer, Chairman of Docent Council
  2. Acting Director's Report - Mr. Shangraw
  3. Development Committee Report - Mr. Gerstley
  4. Finance Committee Report - Mr. Conner
  5. Nominations Committee Report - Mr. Conner
  6. ALE Committee Report - Mrs. Seller
  7. Building Committee Report - Mr. Follis
  8. Security Committee Report - Mr. O'Brien
  9. Ethics Committee Report - Mr. O'Brien
  10. Ad Hoc Public Relations Committee Report - Margaret Catron
  11. Asian Communities Outreach Committee Report - Mrs. Bunker
  12. Education Committee Report - Warren W. Faus
  13. Corporate Relations Committee Report - Mr. O'Leary
  14. Special Events Committee Report
  15. Associated Groups Reports
  16. Other Matters
- DOCUMENTS  
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// ASIAN ART COMMISSION MEETING

// MINUTES

// July 2, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:  
Vice Chairmen:

Mrs. Brayton Wilbur, Jr.  
Alexander D. Calhoun  
Neil D. Chaitin  
Edward J. Conner

Chief Financial  
Officer:

Edward J. Conner

Brent M. Abel  
Mrs. George T. Brady, Jr.  
Mrs. John B. Bunker  
Allen D. Christensen  
Warren W. Faus  
James M. Gerstley  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Robert Seller  
Mrs. Hart Spiegel

ABSENT:

Mrs. Willard O. Caro  
Margaret Blunt Catron  
T. M. Chang  
Mrs. Daniel E. Chu  
Ransom M. Cook  
Norman Eckersley  
R. Gwin Follis  
Carl D. Gustavson  
George F. Jewett, Jr.  
Kishore Kripalani  
Mrs. Philip J. McCoy  
Dr. Haydn Williams

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IN ATTENDANCE:

Clarence F. Shangraw, Acting Director  
Lorrie Bunker, Public Relations Director  
James J. Connell, President, Society for Asian Art  
Jack Foss, Registrar  
Aileen A. Griggs, Executive Secretary  
June Mayer, Chairman, Docent Council  
Ann Squires, Development Officer



APPROVAL OF MINUTES:

The following corrections for the minutes of the meeting held on May 7, 1985 were made:

Page 5, second paragraph, the word "Lacquers" should be deleted and the sentence should read "early Chinese art."

Page 8, last paragraph, second line, delete word "mats" and insert "dance."

With the above corrections, on motion made, seconded and passed, the minutes were approved as circulated.

CHAIRMAN'S REPORT:

Mrs. Wilbur introduced and welcomed Mrs. David (June) Mayer who assumed office as Chairman of the Docent Council.

Director Search

Mrs. Wilbur asked for comments on the position description forwarded to all Commissioners covering the search for a new Director. Mr. Chaitin stated that he feels the new Director should have at least a Masters Degree in art. Otherwise, the position description was approved as circulated.

Mrs. Wilbur anticipates advertising for the new director in three journals: Aviso, Chronicle for Higher Education, and The Wall Street Journal. If any Commissioner knows of anyone who might be interested, information regarding same should be forwarded to Julia Hirsch. Ms. Hirsch anticipates that by the end of August she will have three to five serious candidates.

Commissioner  
Sumiya's  
Resignation

Mrs. Wilbur advised that Commissioner Sumiya has tendered his resignation because of reassignment of his work to Japan. On motion made, seconded, and unanimously passed the Commissioners made the following resolution:

WHEREAS, Yasushi Sumiya has for the past four years been a Commissioner of the Asian Art Commission; and

WHEREAS, Commissioner Sumiya's work takes him back to Japan; the Commission desires to spread the following resolution upon the minutes:

RESOLVED, that we recognize the excellent, energetic, and intelligent services that Yasushi Sumiya has rendered the Commission during his incumbency. His efforts in providing funds for both the Endowment Fund and special exhibitions at the Museum from California First Bank are greatly appreciated. His earnest efforts in helping the Asian Art Museum by his service to the Commission are hereby recorded.





Taipei

Mrs. Wilbur reported that at the Mayor's request a small breakfast was given at the Asian Art Museum for the Director of the National Palace Museum in Taipei.

Annual Reports

Mrs. Wilbur asked that all Committee Chairmen submit annual reports in written form to the Commission Secretary by July 31st. These reports will be circulated prior to the Annual Meeting on September 5, 1985.

ACTING DIRECTOR'S REPORT:

Foyer Exhibits

Mr. Shangraw reported that the "Hundred Flowers" exhibition has received excellent publicity. 9,000 brochures, courtesy of Hibernia Bank, were distributed. "Art With the Written Word" opens today. He circulated the brochure. The next exhibition will be "Art of Wine," sponsored by Christian Brothers Winery. Incoming exhibitions include Japanese Fan paintings From Western Collections opening on October 8th, and Kawari Kabuto, Spectacular Helmets from Japan opening on December 17th. Indian art from the Museum will be loaned to the San Francisco Airport as part of the Festival of India. Lorrie Bunker has circulated extensive publicity on all of the above.

Mr. Shangraw further reported he met this morning with Tom Seligman and Gus Teller of the Fine Arts Museums in the interest of greater cooperation between museums. The Fine Arts Museums has offered its large special exhibition galleries for our exhibitions. This is up for further discussion with the Fine Arts Museum if the Commission feels it would be beneficial. Mrs. Wilbur will arrange a meeting with the Fine Arts group and our group to study the matter.

Jack Foss, Registrar at the Asian Art Museum for ten years, outlined the functions of his department. He said he is extremely pleased that our Museum is engaged in the Collection Management Policy and also engaged in a computer study for the Museum.

DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley congratulated Richard Mellott for his efforts in obtaining a grant from the Metropolitan Center for Far Eastern Arts in Japan to help with the Japanese Handbook.

The Lurie Foundation has informed us that our proposal will be heard at their next board meeting.

Mr. Gerstley reported the Shanghai accounts are closed with a profit of approximately \$500,000. Most of the profits are due to the substantial grants from Control Data Corporation, the participating museums, charging admission, sales of catalogues and Byword.

At the Commission's request, the Foundation has drafted a combined budget which has been forwarded to all Commissioners. Please advise Neil Chaitin if you have any recommendations. Mr. Calhoun thanked Messrs. Gerstley and Chaitin for producing this combined budget.



1. The first part of the report is a general introduction to the subject.

2. The second part is a detailed description of the methods used.

3. The third part is a discussion of the results obtained.

4. The fourth part is a conclusion and a summary of the findings.

5. The fifth part is a list of references.

6. The sixth part is a list of figures and tables.

7. The seventh part is a list of appendices.

8. The eighth part is a list of footnotes.

9. The ninth part is a list of acknowledgments.

10. The tenth part is a list of the author's address and contact information.

11. The eleventh part is a list of the author's previous work.

12. The twelfth part is a list of the author's future work.

Proposals have been forwarded to NEH for \$350,000 for the Indian Exhibition, to NEA for \$47,000 for foyer exhibitions, Bothin Helping Fund for the computer study, Haas Foundation for utilization of collections and California Arts Council for support for prominent organizations.

FINANCE COMMITTEE REPORT:

Mr. Conner reported the City approved the budget for \$941,000. At the time Mrs. Wilbur became Chairman the City was allocating the Museum \$600,000 and due to her influence the budget now approximates \$900,000.

NOMINATING COMMITTEE REPORT:

At the last Commission meeting the topic of whether to adhere to the Bylaws as to Commission terms was discussed and the Nominating Committee was asked to meet and make a recommendation on this issue. Mr. Conner reported the Nominating Committee in conjunction with recommendations from the Executive Committee has reached the conclusion that the Museum would benefit by rotation of board members. The Nominating Committee further recommends that an entity be formed made up of past Commissioners so that retiring board members' influence and help will be ongoing. Mrs. Wilbur added that at a special meeting of the Executive Committee on July 1st endorsement of the Bylaws was recommended. Mr. Calhoun stated he thinks it would be healthy to carry out the Bylaws, and, if not, to amend them. After an interim past Commissioners could be reappointed and going off the Board does not mean that one should be uninvolved. He very much endorses the Bylaws and moved that the Commission urge the Nominating Committee within whose jurisdiction this lies to live up to the Bylaws. This motion was seconded by Messrs. O'Brien and Gerstley and unanimously approved by the Commission.

The Chairman of the Nominating Committee accepted the Commission's recommendation and the following Commissioners who have served two or more terms names were withdrawn for renomination:

Mrs. George T. Brady, Jr.  
Allen D. Christensen  
Mrs. Daniel Chu  
Mrs. Philip J. McCoy  
Dr. Haydn Williams

Possible candidates to fill the vacancies created by Mr. Sumiya's resignation and the expiration of board members terms should be sent to Mr. Conner, Chairman of the Nominating Committee, with copies to Aileen Griggs at the Commission office.

The slate of officers for the next two years were voted in as follows:

Chairman:	Warren W. Faus
Vice Chairmen:	Mrs. John B. Bunker
	Neil D. Chaitin
	Mrs. Brayton Wilbur, Jr
Chief Financial Officer:	Edward J. Conner
Secretary:	pending



ALE COMMITTEE REPORT:

Mrs. Seller reported that Mr. Shangraw has many good ideas for the Twentieth Anniversary of the Museum amongst which will be the San Francisco Collectors series including the Joe Yuey exhibition of early Chinese art. The Forbidden City exhibition will be in 1987 and a Chinese Furniture exhibit is being budgeted for 1988.

Mrs. Seller reported that Marguerite Warren has made a bequest in her will leaving half of her estate to the acquisitions fund of the Asian Art Museum Foundation. The Commissioners expressed their heartfelt thanks to Mrs. Warren for this generous bequest.

Mrs. Seller advised the Commission that she and Mrs. Bunker are organizing an Asian Art Connoisseurs Council with a joining fee of \$1,000. Mrs. Bunker who is familiar with such councils advised that there are many collectors in the Bay Area who would like to meet and discuss their various collections. Many museums have such groups whereby contributions that are donated are used to support the museums. Mrs. Bunker feels this would be a very appropriate way to celebrate the Brundage anniversary by forming such a council. Names of people to be invited to become members should be submitted to Mrs. Bunker or Mrs. Seller.

Minutes of the Acquisitions, Loans and Exhibitions Committee meeting held on May 14, 1985 are attached hereto and by this reference made a part hereof of these minutes.

BUILDING COMMITTEE REPORT:

Mrs. Wilbur sent her report to Peter Henschel, head of the special committee to look into the expansion needs for cultural institutions for the City. She advised that our first desire and goal is to remain in the park with the hope of expansion in our present building by two stages. The first stage would be to add a third floor and the second stage would be to expand outward either to the rear of the building or towards the Japanese Tea Garden. Adding a third floor would cost in the neighborhood of \$15-million but costs could go as high as \$30-million. She will keep the Commission advised of further developments.

SECURITY COMMITTEE REPORT:

Mr. O'Brien made the security report.

ETHICS COMMITTEE REPORT:

Mr. O'Brien said he shares Jack Foss's enthusiasm for the Collection Management Policies. That committee is addressing very practical problems about running the Museum.

The City Attorney's office is nearing completion of our investigation. When the Ethics Committee receives the final report it will be brought to the Commission for a final consensus as to what needs to be done.





Page six

ASIAN COMMUNITIES OUTREACH COMMITTEE REPORT:

Mrs. Bunker reported an orientation was given for leaders from the Indian community on June 8th. Commissioner Kripalani worked with Linden Chubin to contact these people who are very interested in helping us with the Indian Festival.

The bilingual labels for the Jade Room are finished and will be installed by the end of July. The Tibetan and Korean are in the process of being translated and will hopefully be installed by September.

The multilingual Outreach programs brochure will be out in mid August.

The Festival of India on October 5th with live performances should be very exciting.

EDUCATION COMMITTEE REPORT:

Mr. Faus reported the Education Department is on much firmer footing. The Docent program for the new group is completing its first year with Mrs. Brady very involved in the training.

Improved didactic panels for the permanent galleries are moving along smoothly. Six additional maps and chronologies are being prepared.

Summer programs will include "Performing Arts in Asia," a Saturday film festival; lecture on Indian painting; lectures on Art with the Written Word;" a series of Chinese, Japanese and Korean calligraphy demonstrations will also be given in conjunction with "Art with the Written Word" exhibition.

AD HOC PUBLIC RELATIONS COMMITTEE REPORT:

In Mrs. Catron's absence Mrs. Wilbur expressed the thanks of the Commission to Mrs. Catron and Her committee for their hard work in accomplishing a remarkable report. She also thanked John Williams for the time he donated to the Commission in this matter.

Mrs. Wilbur outlined a plan and asked for approval whereby a competition amongst five firms would be conducted to develop a new graphic design for the Museum entrances. Each firm would be given \$1,000 to cover materials and supplies. She would appoint a subcommittee to work out the details. The Commission liked the concept and approved the competition.

RESOLUTION OF THANKS TO THE AD HOC PUBLIC RELATIONS COMMITTEE

On motion made, seconded and unanimously carried, the Asian Art Commission approved the final report of the Ad Hoc Public Relations Committee and expressed its thanks to Mrs. Catron, members of her Committee and John Williams for this excellent study, report and recommendations to the Commission.



CORPORATE RELATIONS COMMITTEE REPORT:

Mr. O'Leary reported that since the May 13th meeting where various corporation names were distributed to committee members the Foundation has received contributions from Damon Raiké Company, Security Pacific Foundation, BankAmerica Foundation and Main Hurdman. Potlatch, C & H Sugar and Fireman's Fund have pledged donations.

The next meeting of the committee will be on July 10th at 12:15 p.m. in the Board Room of Connell Bros., 320 California Street, Second Floor, San Francisco.

SPECIAL EVENTS COMMITTEE REPORT:

Mrs. Wilbur announced the annual meeting will be held on September 5, 1985 at 10:30 a.m. in the Director's office at the Asian Art Museum. A luncheon will follow immediately in the Board Room of the de Young Museum. All Commissioners and Honorary Commissioners are invited to attend.

SOCIETY FOR ASIAN ART:

Mr. Connell announced a new secretary has been hired.

ADJOURNMENT:

There being no further business to come before the Commission, on motion made, seconded and passed the meeting was adjourned.

NEXT MEETINGS:

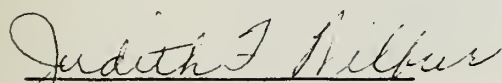
The Executive Committee Meeting for August is cancelled.

Annual Meeting, September 5, 1985, 10:30 a.m., Director's Office, Asian Art Museum

Respectfully submitted,

Mrs. Philip J. McCoy  
Secretary

APPROVED:

  
Mrs. Brayton Wilbur, Jr.



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= ASIAN ART COMMISSION ANNUAL MEETING

Thursday, September 5, 1985

Asian Art Museum, San Francisco, California

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PUBLIC LIBRARY

PRESENT:

There were present:

Chairman Presiding:  
Vice Chairmen:

Mrs. Brayton Wilbur, Jr.  
Neil D. Chaitin  
Edward J. Conner  
Edward J. Conner

Chief Financial Officer/Treasurer:

Brent M. Abel  
Mrs. George T. Brady, Jr.  
Margaret Blunt Catron  
T. M. Chang  
Mrs. Daniel E. Chu  
Edward J. Conner  
Warren W. Faus  
James M. Gerstley  
Carl D. Gustavson  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Robert Seller  
Mrs. Hart Spiegel

ABSENT:

Mrs. John B. Bunker  
Alexander D. Calhoun  
Mrs. Willard O. Caro  
Ransom M. Cook  
Norman Eckersley  
R. Gwin Follis  
George F. Jewett, Jr.  
Kishore Kripalani

IN ATTENDANCE:

Clarence F. Shangraw, Acting Director  
John B. Dowty, Assistant Director for Administration  
Aileen A. Griggs, Executive Secretary  
Ann Squires, Development Officer  
James J. Connell, President, Society for Asian Art  
Mrs. David Mayer, Chairman, Docent Council  
Mrs. Martin Skewes-Cox, Chairman, The Museum Society  
  
KRON Television Investigative Group





Mrs. Wilbur called the meeting to order and reviewed the written annual reports submitted by the Committee Chairmen. She asked if any chairmen would like to make any further comments to their annual reports and if anyone had any questions regarding same.

ALE COMMITTEE:

Mrs. Seller added to her annual report that the Museum staff now attends the ALE meetings and she feels this is a very good move. Also, the ALE meetings are now scheduled on a regular basis.

ETHICS COMMITTEE:

Mr. O'Brien reported that in connection with the discussions of the Collections Management Policy the subject of taking inventory of the collection is being considered. Judith L. Teichman, Deputy City Attorney, suggested that the matter be discussed with the Internal Audit Division of the City Controller's office which is available to recommend procedures with respect to inventory and financial matters. The City Controller's policy states that their final report must be submitted to the Mayor and the Board of Supervisors; however, Mr. O'Brien stated that since we wish our Museum to be run as efficiently as possible, he finds no problem with this as the Commission will be able to review the report before submission. The Commission is not obligated to use their services but it would be desirable for the Commission to use them to develop a procedure of inventory of the collection including the library. Mr. O'Brien recommends that the Commission use the City Controller's office in respect to inventory for a valid test of what we should be inventorying each year.

A motion was made, seconded and passed that the Commission ask the City Controller's office to proceed with an annual inventory with a full inventory to be completed within five years.

The following reports, which are attached hereto and by this reference made a part hereof, were approved as submitted:

Chairman's Report  
Development Committee Report  
Finance Committee  
ALE Committee  
Security Committee  
Ethics Committee  
Asian Communities Outreach Committee  
Docent Council

OTHER MATTERS:

Mrs. Wilbur advised the Commissioners that a regular business meeting will immediately follow the Annual Meeting.



ADJOURNMENT:

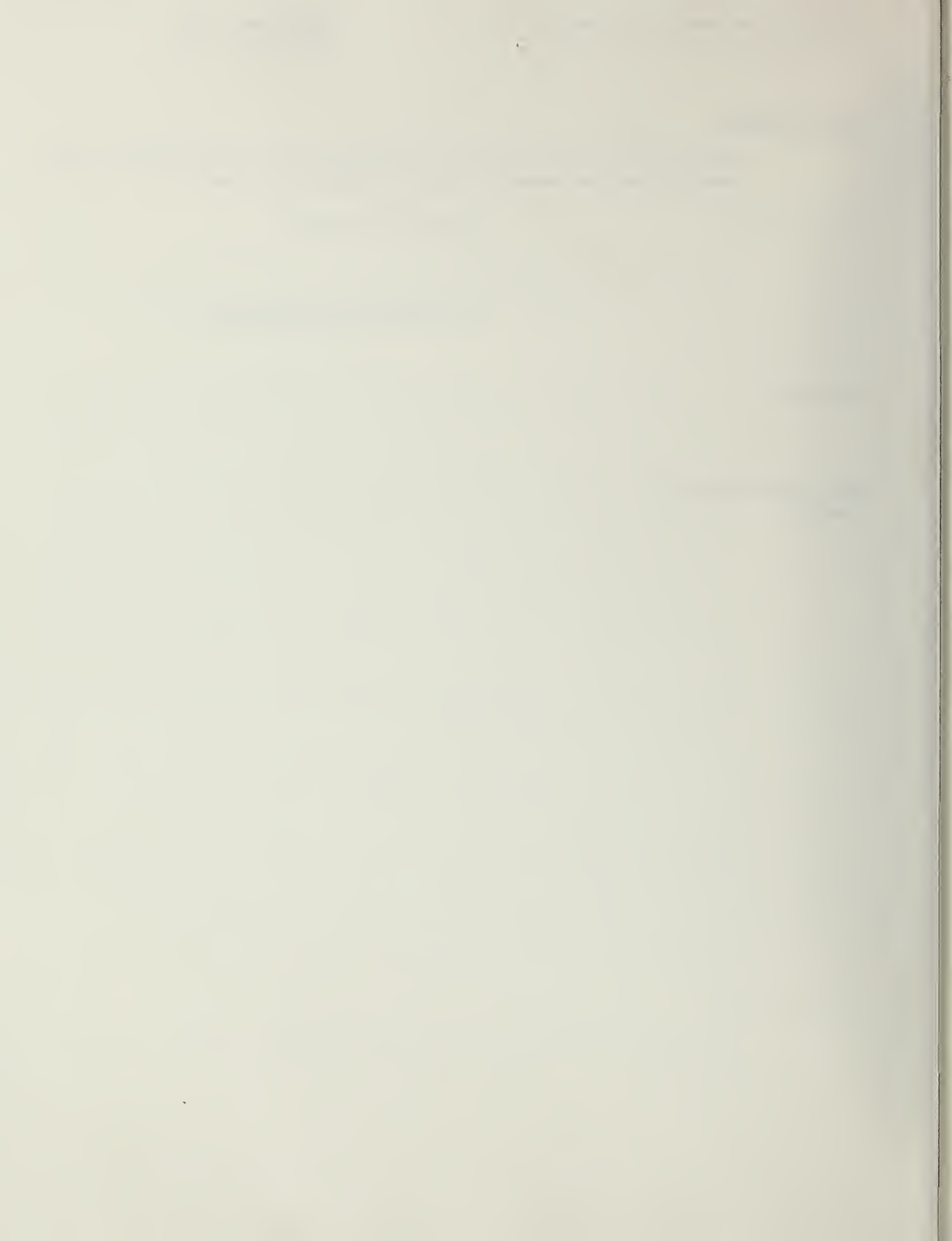
There being no further business to come before the Commission, on motion made, seconded and passed, the Annual meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Mrs. Philip J. McCoy, Secretary

APPROVED:

\_\_\_\_\_  
Mrs. Brayton Wilbur, Jr.  
Chairman





## ASIAN ART COMMISSION BUSINESS MEETING

Thursday, September 5, 1985

Asian Art Museum, San Francisco, California

**PRESENT:**      There were present:

Chairman Presiding:  
Vice Chairmen:

Mrs. Brayton Wilbur, Jr.  
Neil D. Chaitin  
Edward J. Conner  
Edward J. Conner  
Mrs. Hart Spiegel

Chief Financial Officer/Treasurer:  
Secretary:

Brent M. Abel  
Margaret Blunt Catron  
T. M. Chang  
Mrs. Daniel E. Chu  
Edward J. Conner  
Warren W. Faus  
James M. Gerstley  
Carl D. Gustavson  
James E. O'Brien  
Paul A. O'Leary  
Mrs. Robert Seller

**ABSENT:**

Mrs. John B. Bunker  
Alexander D. Calhoun  
Mrs. Willard O. Caro  
Ransom M. Cook  
Norman Eckersley  
R. Gwin Follis  
George F. Jewett, Jr.  
Kishore Kripalani

**IN ATTENDANCE:**

Clarence F. Shangraw, Acting Director  
John B. Dowty, Assistant Director for Administration  
Aileen A. Griggs, Executive Secretary  
Ann Squires, Development Officer  
James M. Connell, President, Society for Asian Art  
Mrs. David Mayer, Chairman, Docent Council  
Mrs. Martin Skewes-Cox, Chairman, The Museum Society  
KRON Television Investigative Group

**APPROVAL OF MINUTES:**

With the addition of Mr. Dowty being in attendance, the minutes of July 2, 1985, on motion made, seconded and carried, were approved as circulated.



**CHAIRMAN'S REPORT:**

Abel                Mrs. Wilbur announced that she was sorry to receive Commissioner Abel's  
Resignation        resignation and thanked him for his services.

On motion made, seconded and unanimously carried, all the Commissioners expressed their appreciation of Commissioner Abel's services and accepted his resignation with regret.

Chronicle        Mrs. Wilbur reported she met with Mr. Theriot of the Chronicle with reference  
Meeting           to a downtown multiple use structure which would incorporate the Asian Art  
Museum's space needs of 200,000 square feet funded jointly by public and private  
funds. The developers have in mind the Civic Center area between Van Ness  
Avenue and Polk Street. Funding, as usual is one of the chief requirements.  
A brochure covering the project was passed around for review.

Director        Mrs. Wilbur reported that Julia Hirsch has numerous applications for the Museum  
Search           Director position. Ms. Hirsch will tour the country to further interview the  
candidates that she feels would be most appropriate. The Search Committee  
will meet on September 9th to review the finalists with Ms. Hirsch whereafter  
interviews with the selections will follow in San Francisco.

Fine Arts        Mrs. Wilbur met informally with Mrs. Alex Philips, President of The Fine Arts  
Museums Board who agreed that one of the focal points for both our Museums  
is the problem with image and confusion in the public's minds. Both Mrs. Phillips  
and Mrs. Wilbur agree this is something that the Museums need to mutually  
work together to resolve.

**ACTING DIRECTOR'S REPORT:**

Mr. Shangraw drew attention to the photographic exhibit in the Gruhn Court regarding the rebuilding of the Japanese Tea Garden's Gate. The Gate was dedicated on Tuesday, September 3rd with the Mayor of San Francisco and representatives from Osaka and Shanghai in attendance.

He reported "Art With the Written Word" exhibition has proven to be one of the most popular the Museum has done this year. 10,000 brochures have been distributed and 2,500 more are being printed. "Japanese Fan Paintings" and "The Art of Wine" exhibits will follow in the George F. and Lucille Jewett, Jr. Gallery.

Fifty-five Indian Stone Sculptures from the Asian Art Museum will be displayed in the North Terminal (United Airlines) of the San Francisco Airport from November 15, 1985 through March 1986 in agreement with the Airports Commission. They will pay a fee of \$30,000 for the exhibition.

The Kawari Kabuto Helmet Exhibition opening in December will only be at Japan House in New York and here in San Francisco. This should be a very popular show and publicity regarding same is being widely circulated in New York.



Over 400 applications have been received for the Public Relations and Special Events positions. The resumes are being sifted through not only by Mr. Shangraw and his committee but John Williams and Associates. Interviews will soon begin for the top ten candidates.

Mr. Shangraw requested a freelance public relations person be hired to work with him until such time as the above positions have been appointed. The Commission recommended that the Foundation be asked to pay for a temporary public relations person until a permanent employee is in place.

Admissions

The admission fee was raised in July which created concern that attendance would drop. Attendance did drop about one-third but financially the Museum still did better. It is a general pattern when admissions are increased that attendance drops temporarily. Increased publicity will help attendance including our free Saturday mornings and free Wednesdays.

**DEVELOPMENT COMMITTEE REPORT:**

Ms. Squires reported that October should bring responses to many grant proposals submitted last spring.

On September 20th, the Asian Art Commission will give a reception in Celebration of the 20th Anniversary of the National Endowment for the Arts. This reception will be sponsored by The Hibernia Bank and all Commissioners are invited to attend.

**OUTREACH COMMITTEE REPORT:**

Mrs. Wilbur reported the next big Outreach program will be the Krishnattam performance in conjunction with the Festival of India on October 5th in the Golden Gate Park Bandshell.

**EDUCATION COMMITTEE REPORT:**

Mr. Faus reported the new Docent training course has begun and this year's program will cover the art of Southeast Asia.

Mr. Connell added there are 180 registered trainee Docents.

Richard Mellot and the education staff are working on a number of public and school programs.

Mr. Faus further reported that Mr. Mellott and the education staff have managed to put together a video film entitled "Mr. Oh, Korean Calligrapher."

**NOMINATING COMMITTEE REPORT:**

Mr. Conner reported that the names and resumes of the following nominees to the Commission have been forwarded to all Commissioners. It is the Nominating Committee's recommendation that the Commission nominate these





people for presentation to the Mayor for appointment to the Commission:

Hatsuro Aizawa  
Thomas J. Klitgaard  
Alice G. Lowe  
Donald R. Meyer  
Charles Hall Page  
Teruhisa Shimizu  
John F. Williams

On motion made, seconded and unanimously passed, the above candidates were nominated for presentation to the Mayor to be appointed to the Commission.

The following Commissioners were nominated for reappointment:

Carl D. Gustavson  
Kishore Kripalani

Mr. Conner nominated Mrs. Hart Spiegel for the office of Secretary. On motion made, seconded and unanimously approved, Mrs. Spiegel was elected as Secretary of the Commission.

#### **FINANCE COMMITTEE REPORT:**

Mr. Conner reported the Mayor has asked all departments to make a 5% cut in budgets but this has not been acted on by the Board of Supervisors as yet. Hearings will take place starting September 17, 1985.

Mr. Chaitin added that he arranged a luncheon meeting next week with Supervisor Renne and Messrs. Conner and Gerstley.

#### **CORPORATE RELATIONS COMMITTEE REPORT:**

Mr. O'Leary said that one of the setbacks they run into in their corporate solicitations is why the City is not taking care of its obligation to the Museum. Despite this, several corporations in the Bay Area have pledged support for our corporate program including Chevron in the amount of \$5,000. PG&E, IBM and others have us under consideration.

#### **SPECIAL EVENTS COMMITTEE REPORT:**

Mrs. Wilbur reported the following coming events:

September 23rd - Hibernia Bank will sponsor a reception for NEA Anniversary.

October 8th - California First Bank will sponsor opening of Japanese Fan Paintings exhibit

November 16th or 17th - Airport Commission reception in connection with sculpture exhibit.

December 16th - Sumitomo Bank will sponsor opening of Japanese Helmet Exhibition.



### **THE MUSEUM SOCIETY REPORT:**

Mrs. Skewes-Cox reported The Museum Society is doing a direct mailing for new members the week of September 9th. Membership has come down but with the French Impressionists show they hope to bring in more members.

Coric Payne will be doing marketing in the future and a new manager has been hired for the bookshop.

### **SOCIETY FOR ASIAN ART:**

Mr. Connell announced that Mrs. M. J. Engel suddenly passed away. The family asked that donations be made to the M. J. Engel Memorial Fund in care of the Asian Art Museum Foundation.

Mr. Connell said they expect scholars from abroad to attend the symposium in connection with the Chinese Lacquers Exhibition scheduled for March 11, through August 10th, 1986. The Society has authorized the use of the interest from the Society's Endowment Fund to be used by the Foundation for a brochure covering the exhibition.

### **DOCENT COUNCIL REPORT:**

Mrs. Mayer reported the Docent Council has 54 Asian art trainees. The Fine Arts Museum has solved the Docents problem of a meeting space by arranging for space in the Hearst Court for brush paintings, the Art School has offered space if it is raining and Michael Huff will allow at least one meeting a month in the Cafe de Young.

The Docent Council has been notified that an anonymous donor will pay for a Speaker's Bureau brochure.

### **OTHER MATTERS:**

Mrs. Wilbur advised the Commission that Vyolet Chu will be Chairman of the Joe Yuey Exhibition. Mrs. Chu added that her Committee met with Joe Yuey and they have formulated a group of photographs of pieces to be shown in the exhibition. They have started the Advisory Board and she has received 37 commitments to the board. She asked that the Commissioners be on the Advisory Board. The group in Chinatown will fund the cost of the catalogue which has been estimated at \$40,000 and they will also sponsor the opening reception. Anything that is left over after the cost of these two functions will be donated to the Foundation for the Endowment Fund. She discussed with Mr. Yuey whether to have a symposium in connection with the exhibition but a decision has not been made.

Lin Guo Chang has been assigned to the Counsel General's Office in San Francisco and he has voiced a desire to visit the Asian Art Museum. Arrangements will be made for this visit.





Mr. Gerstley reported that the Foundation has a request from Clarence that Nancy Macko be allowed to attend a conference in Salt Lake City. The Foundation's policy is that nobody who has not yet become a permanent employee is allowed to attend a symposium at the expense of the Foundation unless the meeting is considered of great importance to the Museum and unless the regular permanent employee who would attend is unable to go. The Foundation has a tight financial budget this year, the City may cut their budget by 5%, and he feels rather reluctant to make exceptions to this rule.

After considerable discussion a motion was made, seconded and passed, that Ms. Macko be denied attendance at this particular symposium this year.

#### **INSTALLATION OF NEW OFFICERS:**

Mrs. Wilbur passed the gavel and chairmanship to Warren W. Faus.

Mr. Faus accepted the chairmanship and asked Mr. Gerstley to present a resolution of appreciation to Mrs. Wilbur; but, prior to presenting this resolution he would like to say that there is an honorable tradition in the Orient, particularly in Japan, whereby retiring emperors and empresses go behind a silken curtain where they continue to manipulate the affairs of state, and that as far as he is concerned Mrs. Wilbur is a retiring empress and he looks forward to her continuing participation in the Commission's activities.

Mr. Gerstley presented the following resolution to Mrs. Wilbur which was unanimously adopted by the Commission:

#### **RESOLUTION OF APPRECIATION TO MRS. BRAYTON WILBUR, JR.**

WHEREAS, JUDY WILBUR has resigned as Chairman of the Asian Art Commission after serving four years in that position, which is longer than any of her predecessors served, and during those four years she worked ably and indefatigably to direct the manifold and often complex affairs of the Commission and the Asian Art Museum, attended innumerable meetings, engaged in major and successful fund-raising efforts, and achieved many important advances in critical areas of the Museum's operations; and

WHEREAS, the Commission and the Asian Art Museum have profited greatly from her leadership, good sense and outstanding example;

NOW, THEREFORE, BE IT RESOLVED, That the members of the Asian Art Commission hereby express not only their warmest thanks and admiration for her many accomplishments and for the dedication she showed as Chairman but also wish to record their conviction that those accomplishments will be of lasting benefit to the Museum and to present and future generations of Museum visitors.

Mr. Faus stated: "I take this Chairmanship up with an enormous sense of responsibility to all of you and to the Museum; I will do my best to live up to the standards set by my predecessors; and I look forward to working with all of you and seek your support and help in the years we have ahead of us."

Mr. Faus thanked the retiring Commissioners and invited them to stay with the Museum Family as their experience could be extremely helpful to the Commission.



**ADJOURNMENT:**

There being no further business to come before the Commission, on motion made, seconded and carried, the board adjourned to a luncheon in honor of retiring Commissioners Brent M. Abel, Mrs. George T. Brady, Jr., Allen D. Christensen, Mrs. Daniel E. Chu, Mrs. Philip J. McCoy, Yasushi Sumiya and Dr. Haydn Williams.

**NEXT MEETING:**

Full Commission - Tuesday, November 5, 1985, 2:00 P.M. Brayton Wilbur Room,  
550 Kearny Street, San Francisco.

Respectfully submitted,

---

Mrs. Hart Spiegel  
Secretary

**APPROVED:**

---

Mrs. Brayton Wilbur, Jr.  
Retiring Chairman

---

Warren W. Faus  
Chairman



AD HOC PUBLIC RELATIONS COMMITTEE  
Meeting Minutes  
June 19, 1985, 12:00 - 2:00  
Asia Foundation  
Brayton Wilbur Room

PRESENT

There were present:

Chairman Presiding:

Margaret Blunt Catron

Neil D. Chaitin  
Ransom M. Cook  
Mrs. Lewis Lowe  
Paul A. O'Leary  
Mrs. Hart Spiegel  
Lorrie Bunker  
Linden Chubin  
Clarence Shangraw  
Ann Squires  
Deann Borshay

FACILITATOR

Mr. John Williams, President, John Williams & Associates

ABSENT

Mrs. John Bunker  
Mrs. Daniel Chu  
Edward J. Conner  
Warren W. Faus  
James M. Gerstley  
Richard Gump  
Mrs. Brayton Wilbur, Jr.





## REVIEW

Mr. Williams reported that he had met with the Commission in a goal-setting session. The basic premise in that session was that the people making plans should be involved in implementing them, and that the people implementing the plans should be involved in planning them. The information from the Ad Hoc Public Relations Committee's strategic planning session was very helpful to focus the Commission's discussion. Some of the background information was changed and expanded upon. The Commission identified the Ad Hoc Public Relations Committee as the group responsible for making the recommendations, including problems, specific action steps, alternatives and a budget, in regard to the public relations, advertising and promotional efforts for the Asian Art Museum.

The Commission will then vote for approval. Mr. Williams said that the Commission seems to be committed to follow through on the recommendations to be made by this Committee and there is generally a positive feeling about the Committee's efforts.

## IMAGE

Mr. Williams said that during the last meeting, it was decided the most important point that needs to be addressed is the issue of the museum's image. Image is the perception we want to have in the minds of those we want to reach. He said we need to work on taking the strengths of the museum and getting this message to the public.

The areas listed on the following page were defined as critical needs, and have been categorized according to these options:

Option A - Things we can accomplish with minimum funding  
and no outside authorization,

Option B - Things we can accomplish which require funding,

Option C - Things we can accomplish which require funding  
and outside authorization.



PRESENTATION - PhysicalOption

I. Exterior	
- Architectural distinction	B
- Asian flavor, oriental porch	B
- Front facade	B
- Limitation of common entrance	C
- Building sign	B
- Roadside sign	C
- Improve exterior landscaping	C
II. Entrance Corridor	
- Visual impact of:	
Corridor	C
Archway	C
Court	B
- Freestanding signs at entrance	C
III. Interior - Courtyard	
- Freestanding signs (upstairs, elevator)	B
- Information area, signs for docents	B
- Courtyard lighting/banners/colors/sound	B
- Interior landscaping	B
- Carpeting	B
IV. Interior - Galleries	
- Signs - location	A
- Didactic materials/maps - location	A
- Color/Lighting/Carpeting	B
- Seating	B
- Examine utilization of space	B
V. Interior - Auditorium	
- Evaluate usage and effectiveness	C





PRESENTATION - Communications

In addition to the physical presentation of the Museum, graphic design coordination and consistency were stated as critical. The following list of graphic needs were identified as part of the overall design coordination and consistency:

- Posters
- Logo
- Stationery
- Gallery guide
- Brochures
- Banners
- Catalogues
- Promotional gifts



### ACTION

The following steps are recommended by this Committee for action by the Asian Art Commission:

1. Design brief (explain to designers that we need a means of handling the Museum's exterior, the court, the stationery, and a logo, and translate the ideas into a feasible execution plan.)
2. Identify potential designers
3. Design competition - stipend for entry, and prize for winner
4. Small judging panel
5. Costs to execute program (from designer)
6. Recommendation to Commission

### COMMUNICATION ACTIVITIES

For public relations, the Committee recommends using external consultants, and identifying possible groups to provide a concept and an executive on a pro bono basis. This will supplement our in-house efforts.

### CLOSING

While the Ad Hoc Public Relations Committee has addressed two of the main issues (overall impressions and design consistency), there are still other issues which have been identified but to date no action plan has developed. These are: Attendance measurement and analysis; promotion efforts towards selecting target audiences; analysis of space utilization; and an overall promotional effort.

Mrs. Catron thanked Mr. Williams for his generous gift of time and considerable expertise in serving as our Facilitator in formulating an effective Public Relations plan to submit to the Commission. She also thanked the Committee members for their invaluable contribution to this effort. It was decided that this is the final meeting of this Committee and that a recommendation will be made to the Commission at the next Commission meeting on July 2, 1985.

The first part of the paper discusses the importance of the study.

The second part of the paper discusses the methodology used.

The third part of the paper discusses the results of the study.

The fourth part of the paper discusses the conclusions.

The fifth part of the paper discusses the implications.

The sixth part of the paper discusses the limitations.

The seventh part of the paper discusses the future research.

The eighth part of the paper discusses the references.

The ninth part of the paper discusses the appendix.

The tenth part of the paper discusses the endnotes.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,

\_\_\_\_\_  
Deann L. Borshay  
Development Secretary

APPROVED:

Margaret Blunt Catron  
Margaret Blunt Catron  
Chairman  
Ad Hoc Public Relations Committee





13/85  
CITY AND COUNTY OF SAN FRANCISCO

# ASIAN ART COMMISSION

ASIAN ART MUSEUM • THE AVERY BRUNDAGE COLLECTION

DOCUMENTS

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October 29, 1985

## PRELIMINARY AGENDA

### ASIAN ART COMMISSION MEETING

Tuesday, November 5, 1985 -1:00 P.M.

Brayton Wilbur Room, 550 Kearny Street, San Francisco

#### Commissioners

WARREN W. FAUS  
Chairman

HATSURO AIZAWA

MRS. JOHN B. BUNKER

ALEXANDER D. CALHOUN

MRS. WILLARD O. CARO

MARGARET BLUNT CATRON

NEIL D. CHAITIN

T. M. CHANG

EDWARD J. CONNER

RANSOM M. COOK

NORMAN ECKERSLEY

R. GWIN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

GEORGE F. JEWETT, JR.

THOMAS J. KLITGAARD

KISHORE KRIPALANI

MRS. LEWIS LOWE

DONALD ROBERT MEYER

JAMES E. O'BRIEN

PAUL A. O'LEARY

CHARLES HALL PAGE

MRS. ROBERT SELLER

TERUHISA SHIMIZU

MRS. HART SPIEGEL

MRS. BRAYTON WILBUR, JR.

JOHN F. WILLIAMS

#### Honorary Commissioners

RICHARD GUMP

JAQUELIN H. HUME

CYRIL MAGNIN

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

**Due to a very heavy schedule, Chairman Faus requests the meeting be convened promptly at 1:00 p.m.**

#### 1. Chairman's Report - Mr. Faus

a) Resignation of Commissioner Eckersley

#### 2. Acting Director's Report - Mr. Shangraw

#### 3. Development Committee Report - Mr. Gerstley

#### 4. Priorities Committee Report - Mr. Follis

#### 5. Building Committee Report - Mr. Follis

#### 6. Finance Committee Report - Mr. Conner

#### 7. ALE Committee Report - Mrs. Seller

a) Request for withdrawal of Popper Estate loan

#### 8. Security Committee Report - Mr. Chaitin

#### 9. Ethics Committee Report

#### 10. Asian Communities Outreach Committee Report - Mrs. Bunker

#### 11. Education Committee Report - Mrs. Spiegel

#### 12. Corporate Relations Committee Report - Mr. O'Leary

#### 13. Communications and Special Events Committee Report - Mr. Williams

#### 14. Associated Groups Reports

#### 15. Other Matters



SF  
ASO  
#2  
11/5/85

*= Minutes*  
*SF* = ASIAN ART COMMISSION MEETING

November 5, 1985

Brayton Wilbur Room, 550 Kearny Street, San Francisco

PRESENT:

There were present:

Chairman Presiding:	Warren W. Faus
Vice Chairmen:	Mrs. John B. Bunker
	Neil D. Chaitin
Chief Financial Officer:	Edward J. Conner
Secretary:	Mrs. Hart Spiegel

Hatsuro Aizawa  
Alexander D. Calhoun  
Margaret Blunt Catron  
Ransom M. Cook  
R. Gwin Follis  
James M. Gerstley  
Carl D. Gustavson  
Mrs. Lewis Lowe  
Donald R. Meyer  
James E. O'Brien  
Charles Hall Page  
Mrs. Robert Seller  
John F. Williams

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ABSENT:

Mrs. Willard O. Caro  
T. M. Chang  
George F. Jewett, Jr.  
Thomas J. Klitgaard  
Kishore Kripalani  
Paul A. O'Leary  
Teruhisa Shimizu  
Mrs. Brayton Wilbur, Jr.

IN ATTENDANCE:

Clarence F. Shangraw, Acting Director  
John B. Dowty, Assistant Director for Administration  
Aileen A. Griggs, Executive Secretary  
Ann Squires, Development Officer  
James J. Connell, President, Society for Asian Art  
Mrs. David Mayer, Chairman, Docent Council  
Mrs. Martin Skewes-Cox, Chairman, The Museum Society





APPROVAL OF MINUTES:

Chairman Faus asked that the following corrections be made in the minutes of September 5, 1985:

Chairman's Report be amended in the third paragraph to read as follows: "The Commission approved a proposal for an annual contract not to exceed a period of five years between the City and County of San Francisco and Yvon d'Argence pursuant to which he would prepare catalogues or handbooks for The Avery Brundage Collection."

Finance Committee Report, paragraphs 4 and 5, delete "Mayor" and insert "Finance Committee of the Board of Supervisors."

On motion made, seconded and passed, the minutes of the Annual Meeting held on September 5, 1985 with the above corrections were approved as circulated.

CHAIRMAN'S REPORT:

Mr. Faus called the meeting to order and read the following letter received from Mrs. Brayton Wilbur, Jr.:

"Dear Warren and all Commissioners:

I was really thrilled by your gift at the Annual Meeting of the Chinese poem done by the calligrapher Mr. Oh. The poem is far more worthy than I deserve, however, I am most flattered to have received it and treasure it as a memento from the Commissioners. The scroll is particularly handsome and looks most fitting in my office at home.

Many, many thanks to all of you for the thoughtful and beautiful scroll, and for your continuous support during the last four years.

Fondly, Judy Wilbur"

Tiffany  
Paperweights

Mr. Faus showed the Commissioners the paperweights designed by Tiffany which were taken as gifts to Taiwan.

Mr. Faus advised the Commissioners that Dr. Haydn Williams is in Mount Zion hospital but he understands the prognosis is very good. The Commissioners wished a speedy recovery to Dr. Williams.

Eckersley  
Resignation

Mr. Faus further reported that Commissioner Eckersley submitted his resignation to Mayor Feinstein. On motion made, seconded and passed, the Commission expressed their appreciation to Commissioner Eckersley for his services during the past year.

Mr. Faus introduced new Commissioners Hatusro Aizawa, Mrs. Lewis Lowe, Donald R. Meyer, Charles Hall Page and John F. Williams and welcomed them to the Commission.

Taiwan  
Delegation

Mr. Faus reported that a delegation of seven including Mmes. Seller, Wilbur, Wong, Clarence Shangraw and he attended the National Palace Museum's Sixtieth Anniversary Celebration. They presented the Tiffany paperweight



gifts and Mrs. Wilbur carried a proclamation from Mayor Feinstein proclaiming October 9, 1985 as National Palace Museum Day. They attended the Double Ten Day Festivities in Taipei, were entertained by the Foreign Minister and had two very important meetings with Director Chin and his staff to begin negotiations for a possible exhibition at the Asian Art Museum.

Messrs. Faus and Shangraw have met with Ian White and Tom Seligman of the Fine Arts Museum to discuss cooperation between the Museums. Both Museums are delighted to have good relations and the Fine Arts have offered the use of their traveling exhibition space when the Fine Arts are not using same. They also discussed the possibility of having a thematic exhibition from time to time covering objects from both Museums. A separate meeting on public relations was held with Whitney Hall and John Williams. Mr. Faus is very pleased with the response from the Fine Arts Museums.

On October 23rd, a reception was given for the newly formed Connoisseur's Council. Interest is growing and Mrs. Bunker plans to have a organizational meeting in the near future.

#### ACTING DIRECTOR'S REPORT:

Mr. Shangraw reported that following the Taiwan visit he continued on to Beijing to celebrate their Sixtieth Anniversary and discuss a possible exhibition with them.

Mr. Shangraw said he could not remember of another time in the history of the Asian Art Museum when they have been involved in so many exhibitions simultaneously; i.e., Art of Wine, Art With the Written Word, Japanese Fan Paintings and 55 Indian sculptures at the International Airport in San Francisco in the Northern Terminal. The Airport Commission donated \$30,000 towards the airport exhibit.

Incoming is the Kawari Kabuto - Spectacular Helmets of Japan, exclusive from the Japan House Gallery in New York. Sumitomo Group will sponsor this exhibit and The Museum Society plans a special evening during the exhibit.

Exhibitions scheduled for early 1986 include San Francisco Bay Area Collects Asian Art, 20th Anniversary Celebration which will include 20 objects from the permanent collection, one for each year, in the Jewett Foyer Gallery followed by Marvels of Medieval China: Those Lustrous Sung & Yuan Lacquers.

Triptych will devote its March issue to the Asian Art Museum's Twentieth Anniversary.

#### Attendance

Attendance seems to be falling because of an increase in admission fees on July 1, 1985. Daily visitors are down but revenues are over last year's.





Personnel After months of many vacancies the Museum is now fully staffed. The following appointments have been made:

Ruth Anderson, Public Relations/Publicity Officer  
Cynthia Chan, Outreach Intern  
Margo Cowan, Special Events Coordinator  
Nancy Hock and Marion Lee, Temporary Chinese Curators  
Heather Nimeh, Secretary to the Director  
Cynthia Thorn, Library Assistant

1986 Jade Calendar Mr. Shangraw noted the 1986 Jade Calendar published by Pomegrante now on sale in the bookshop.

DEVELOPMENT COMMITTEE REPORT:

Mr. Gerstley distributed copies of the first quarter financial reports on the combined budget for the City and Foundation.

Ms. Squires reported the Haas Foundation granted \$10,000 for the Outreach program, specifically for the intern's salary.

California Arts Council granted the Museum \$42,000.

National Endowment for the Arts has asked the Museum to revise the foyer exhibits request to \$25,000.

Two proposals will be submitted, one to the Japan Foundation for an assistant curator of Japanese art to work with Ms. Kakudo, and the second to Institute of Museum Services for \$75,000 for general operating support.

An answer from NEH on the grant for the Indian exhibit is forthcoming at which time a decision as to whether to have the exhibition costing approximately \$580,000 will have to be made.

FINANCE COMMITTEE REPORT:

Mr. Conner referred to the combined budget and drew attention to what appears to be a \$941,000 allocation from the City. As Mr. Conner advised at the last meeting, the Board of Supervisors asked for a 5% cut since the first of the year. Since then, they have diminished that to 2-1/2%. Last year the Museum received \$868,000 and this year \$941,000, an increase of \$73,000. If the 2-1/2% reduction is held, it would mean the Museum will probably have to make cuts in its Outreach or other programs or go to the Foundation for the funding. The budget with cuts will be used as the base budget.

ALE COMMITTEE REPORT:

The ALE Committee met on October 24, 1985, a copy of the minutes are attached hereto and by this reference made a part hereof of these minutes.





Popper  
Estate

Mrs. Seller reported the City Attorney has a request from Bernhard Petri (Lisa Weiss), attorneys for the Estate of Gretl Popper, that 13 objects on loan to the Asian Art Museum from the Estate of Gretl Popper revert to Mrs. Weiss as the estate intends to sell the items to cover financial obligations of the estate. Mr. Shangraw would like the Museum to have first option of purchase on the Korean bronze, horse-shaped belt hook which is not represented in the Museum's collection.

On motion made, seconded and passed, the Commission authorized the purchase of the bronze belt hook and moved that the Estate's request to return the loaned objects be honored with the stipulation that the Museum have the first option to purchase the bronze belt hook.

Christmas  
Staff Lunch

Mrs. Seller announced the Christmas staff luncheon hosted by the Commissioners will be on Tuesday, December 17th, 12:00 Noon, at Mike's Chinese Cuisine, 5145 Geary Boulevard, San Francisco. All Commissioners are invited.

SECURITY COMMITTEE REPORT:

Mr. Chaitin made the security report.

ETHICS COMMITTEE REPORT:

Mr. O'Brien reported the investigative report from the City Attorney's office has been received by the Chairman, Mr. Klitgaard, and duplications will be made for the Commission.

ASIAN COMMUNITIES OUTREACH COMMITTEE REPORT:

Mrs. Bunker reported the Outreach program had a very full and successful last two months.

Festival of India events included: a gala luncheon at Gaylord India Restaurant for the Krishnattam troupe; a reception at Consul General and Mrs. Deb Mukharji's residence with honored guests from the local community, the Mayor's office and representative of the national Festival of India from Washington, D.C.; Asian Art Museum's Festival in the park on November 5th which included demonstrations that attracted over 1,000 visitors in Gruhn Court between 10:00 and Noon; a lecture by Dr. Clifford Jones, with attendance over 300; Indian folk dances to an audience of standing room only; Docent tours; and KRISHNATTAM Performance in the Bandshell with an estimated audience of 2,500.

Mrs Bunker further reported the Jade Room bilingual labels are completed and will be installed in the next month.

An Asian American Jazz Festival presented in collaboration with the Kearny Street Workshop on October 26th drew a very new audience of 210 people.

On November 16th, the Asian American Theater Company will hold a benefit in cooperation with the Outreach Program.

A contemporary Japanese concert is being planned for February, 1986.



EDUCATION COMMITTEE REPORT:

Mrs. Spiegel reported that lectures on the Japanese Fan paintings were scheduled for October 24, Dr. Fister, and November 14, Dr. Graybill. Art of Wine lectures are scheduled on December 12, Professor Riegel, and January 13, Professor Schafer. A film series "A Taste of China" in connection with the "Art of Wine" exhibit will be shown on December 14 and 21, 1985.

In conjunction with the "Kawari Kabuto - Spectacular Helmets of Japan" exhibit, a film series will be shown on Sundays in January and February.

The first Teacher Workshop will be held on November 23rd. A registration fee of \$15.00 is paid by the teachers which includes luncheon and film packets.

The "Mr. Oh, Korean Calligrapher" video film, now completed, already has indications that it will be a saleable item. The Oakland Museum has indicated an interest and Mr. Mellott is interested in placing this in catalogues with proceeds going direct to the Education Department.

CORPORATE RELATIONS COMMITTEE:

Ms. Squires reported that \$21,600 has currently been received with the most recent gifts from C & H Sugar Company, International Business Machines Corporation, American President Companies and First Interstate Bank in Los Angeles.

COMMUNICATIONS AND SPECIAL EVENTS COMMITTEE REPORT:

Mr. Faus called attention to the Special Events Committee assignments.

Mr. Williams stated that the Communications Committee was born out of strategic planning to organize and seek events to promote the Museum in order to increase attendance and revenues.

400 applications were reviewed for the Public Relations and Special Events positions. He was very excited to be a part of that process. Ruth Anderson was selected as Public Relations Director and Margo Cowan as Special Events Coordinator.

Mr. Williams reported that the meeting between Fine Arts and Asian Arts from a communications point of view of coordinating efforts relative to public relations and public activities was very productive. The two museums will share each others programs.

Mr. Williams sees using the 20th Anniversary of the Museum as a major opportunity to capitalize and lift the image of the Museum. An "Asian Arts Festival" along with a series of other programs will be developed.





THE MUSEUM SOCIETY:

Mrs. Skewes-Cox, Chairman of The Museum Society, reported their membership count is on the rise. The Society did a direct mailing to 300,000 and received 2,800 new members. Current membership is approximately 51,700. She suggested membership in The Museum Society as Christmas gifts.

In conjunction with the Impressionists exhibit the Museum bookstore will have a reproduction of a Monet painting on a scarf which will probably not be available before the end of December.

DOCENT COUNCIL:

Mrs. Mayer reported the "Art of Wine in East Asia" first Wednesday program will be very special. There will be a discussion of the role of wine in the cultures of East Asia followed by a lecture by Ann Ryan and a wine tasting in the Gruhn Court. Docent tours for the exhibit will be Tuesday, Thursday and Saturday at 1:00 p.m.

The Docents are also giving tours at the Palace of the Legion of Honor on Indian miniatures.

SOCIETY FOR ASIAN ART:

Mr. Connell reported the Society will hold a special event for their upper category members on December 2nd. Clarence Shangraw, Chief Curator and Acting Director, will give a lecture entitled "A Tale of Ten Tiles Revisited."

ADJOURNMENT:

There being no further business to come before the Commission, Mr. Faus asked for a motion to adjourn the business meeting and asked the Commissioners to remain for an executive session to discuss a personnel matter immediately following. On motion made, seconded and passed, the meeting was adjourned and the Commission withdrew to Executive Session.



EXECUTIVE SESSION OF THE ASIAN ART COMMISSION

Mr. Faus called the meeting to order. The Executive Session was held and the following actions were taken:

1. The Board approved the appointment of Rand Castile as Director of the Asian Art Museum.
2. The Board approved the appointment of Clarence F. Shangraw as Chief Curator of the Asian Art Museum.
3. Chairman Faus will appear before a special meeting of the Executive Committee of the Fine Arts Museums on Wednesday, November 6, to seek ratification of the above appointments.
4. A press release regarding the above two appointments was approved for distribution.

ADJOURNMENT:

There being no further business to come before the Executive Session of the Commission, on motion made, seconded and unanimously passed, the meeting was adjourned.

Respectfully submitted.

\_\_\_\_\_  
Mrs. Hart Spiegel  
Secretary

APPROVED:

\_\_\_\_\_  
Warren W. Faus  
Chairman



ACQUISITIONS, LOANS AND EXHIBITIONS COMMITTEE

MEETING OF OCTOBER 24, 1985

M i n u t e s

Present:

Terese Bartholomew  
Mrs. John B. Bunker  
Warren Faus  
Yoshiko Kakudo  
Nancy Macko  
Richard Mellott  
So Kam Ng  
Mrs. Robert Seller  
Clarence Shangraw  
Mrs. Walter H. Shorestein  
Ann Squires  
Mrs. Brayton Wilbur, Jr.

Absent:

Alexander Calhoun  
James O'Brien  
Alexis Pencovic  
Dr. Irving Philips  
John Williams

APPROVAL OF MINUTES

On motion made, seconded and passed, the minutes of the August 22, 1985 meeting of the Committee were approved. (The meeting scheduled for September 26, 1985 was not held.)

LOANS

A request from the Fine Arts Museum's Bookshop for the loan of Jade object (#B60 J967) for three months to promote the sale of the AAM Jade Calendar was MSP.

A request from Yutaka Mino, Guest Curator at the Indianapolis Museum of Art, for the loan of five early Celadons (Nos. B60p223, B60P225, B60p1823, B60p226 and B65p37) was MSP after a discussion of condition, safety and other considerations.

GIFTS

No gifts offered for the Museum's collections were presented for consideration.

Souvenir from Taiwan Museum

Mrs. Seller presented the AAM with a gift from Director Chen of the National Palace Museum in Taiwan which she had brought back from her trip there.





## PURCHASES

The following were presented for consideration by the A.L.E. Committee:

- a) Group of two silver Javanese Bodhisattvas. They are being offered for sale by Maynard, London, who has furnished background on this art; i.e. it was purchased by Mr. Thomas White, a collector of exclusively Javanese art, who would be willing to furnish certificate. Clarence Shangraw reported that the price of £25,000 seems to be in line with prices asked generally for this type of art (price in dollars at 10/85 comes to \$36,986.50). Clarence highly recommends purchase of this object, both for its intrinsic value and to fill a gap in the collection. (No. R85.34)
- b) Shunga Handscroll (R85.30) Mr. Shangraw reported on the background and importance of this type of art in the history of Japanese painting. He introduced a letter from Roger Keyes, recommending the scroll and explained that the object would fill a major gap in the collection and that it presented a possibly not to be repeated opportunity to acquire a piece of this excellent quality. The Committee was cautioned that if the object should be purchased in the future, funds from public trust should not be used in order to avoid complications because of the nature of the subject matter of the scroll - a private donor would have to be found. The scroll was then displayed by Yoshiko Kakudo amid general expressions of interest in the color and action on the scroll. A discussion followed about possibly approaching Mr. Naegel (former member of A.L.E.) as a possible donor for this scroll.

## PHOTOGRAPHS OF OBJECTS FOR CONSIDERATION

- a) Pre-Khmer stone Vishnu head, £-8,000 - Spink's, London
- b) Eastern Java terracotta deer, \$30,000 - Spink's, London
- c) Prakhonschai Mon-Dvaravati Bronze Buddha - Doris Weiner, N.Y.

Terese Bartholomew presented the objects, and a discussion by the Committee had the following results:

The Bronze Buddha is overpriced and would not fill any gaps in the collection. There was no interest in purchasing the incomplete Vishnu head nor the terracotta deer either. After discussion and consideration, it was MSP that Clarence Shangraw send a letter on behalf of the A.L.E. Committee that there is no interest in any of these objects.



## BUDGET REPORT

The following figures were submitted by Clarence Shangraw: \$2,196.10 in Acquisition Funds. Of the \$6,121.56 of the Connoisseurs Council, \$121.56 are from the royalties of calendar sales. It was decided that the funds listed for "Connoisseurs Council" are not really available for acquisitions and constitute a separate category.

Clarence stated that the City Exhibitions Appropriations figure of \$50,000 is tentative as there is still talk of a cut of 1% to 5%. Some funds for exhibitions from the City & County will be available, but the amount is uncertain at this time - percentage remains in reserve.

Of the \$30,000 S.F. Airport Commission grant, about \$12,000 are being used for installation and associated costs; \$2-3,000 for reception, which will leave a surplus.

A discussion followed regarding use of the surplus. One of the suggestions (by Terese Bartholomew) was the purchase of a computer for use of the curators who presently have to take home any work done in connection with Museum's publications. There seemed general agreement that this would be an excellent use for the available funds and as this is an outright grant, use of the surplus for other than the airport show is permissible. After additional discussion, it was MSP that the A.L.E. Committee recommend to the Commission that the Commission request the Foundation that a personal computer be purchased from the surplus funds of the Airport Commission grant.

There was some additional discussion regarding the balance of this grant. Refurbishment of the Southeast Asia Gallery was mentioned; however, because of the greater expenses entailed by moving large stone objects, and their installation and re-installation, it is expected that the funds will be totally used up.

Christian Bros. Around \$6,000 of this has been expended. Ms. Wilbur reported that because Christian Bros. decided not to hold a reception in the Museum, there remains some surplus which will be transferred to the Education Department for teachers workshops to compensate for funding cuts they have suffered. This transfer of surplus funds was MSP.

Kawari Kabuto. Clarence reported that some alleviation for this budget was found as the humification- dehumification equipment was purchased with City funds. This was possible because the equipment will be a permanent part of the Museum's equipment after closing of the show.





Yoshiko Kakudo reported on her New York trip in connection with the preparations for this exhibit. She was able to make time to attend two affairs by the sponsors of the exhibit (Sumitomo). Sumitomo's invitations and tickets were shown to the Committee as well as the Kawari Kabuto exhibition catalog which was adjudged "spectacular", "gorgeous" etc. (A suggested retail price for the softcover version is \$30. There will be a few hardcovers available at \$50 or so). There followed a discussion regarding purchase of exhibition catalogues and posters; some will be resold to the bookshop and the Foundation asked to advance funds to pay for the purchase.

Richard Mellott recommended that the six touring docents be given free copies to enhance their presentations (Docent Council has no funds for this) - it has been an unwritten policy in the past. It was decided to leave it up to the Japanese Curator to see if complimentary copies can be arranged.

Chinese Lacquers. Clarence Shangraw reported that \$8,300 has been pledged by the Society for Asian Art for the Lacquer Exhibition Brochure in the spring.

Joe Yuey Exhibit. Final selections for this show are under way. Marion Lee will be working on the catalogue on a 1/4 time basis if the City & County of S.F. approves the requisition to fill the position of Pat Berger during her maternity leave. There is great difficulty in getting requisitions for needed personnel approved.

Refurbishing of Jade Room. Ms. Wilbur brought up the sorely needed refurbishing of the Jade Room (now Magnin Jade Room). It was decided that Ms. Wilbur should approach Mr. Magnin for the needed funds and/or see if he might be willing to act as honorary chairman for some sort of fund-raising evening. About \$40,000 will be needed. There were no other ideas about how to obtain these monies.

#### EXHIBITION UPDATE

Clarence Shangraw reported on current and upcoming exhibitions, as follows:

Japanese Fan Paintings. This is now in place. The confusion about the 100 copies of the catalogue has been cleared up - Yoshiko Kakudo has 50 - they sell for \$24.95.

Art of Wine. Opens November 5. Well financed with NEA funds and by Christian Bros. The Brochure has arrived. Nancy Hock is part-time curator in Pat Berger's absence. No reception will be held.

Bay Area Collects Asian Art. This is intended as a "kick-off" for the 20th Anniversary Year. It will open January/February, 1986 and consist of 20 objects, one selected from each year the AAM has been in business (with the exception of 1986 - we are waiting for a major gift to represent that year). Care will be taken that the objects



selected represent the different sources of funding, i.e. public and private donations. Questions from committee members regarding other selection criteria were answered. (Some general statistics offered by Clarence Shangraw: In the 20 years of the Museum's existence, 3,683 objects were accessioned. Because of the nature of the original founder's collection, a disproportionate number of these objects are netsuke.)

Chinese Lacquers. This is progressing on schedule. A Society for Asian Art grant covers the brochure which is a joint project by C. Shangraw, the Education Department and Conservation as the conservators will make ex-rays of the pieces to reveal the fascinating construction of these medieval lacquers, and the detail sections will be used to train the eyes of the general public to appreciate these surfaces. There will be a symposium by the S.A.A. in conjunction with this, and advance inquiries indicate that there will be good attendance at the symposium, the show etc. Funding is join City, NEA.

Essence of India. Mrs. Wilbur reported that she spoke to Phil Schaefer who is on the NEH Board to lobby on behalf of the AAM - he does not have his worksheet yet and does not know what the staff recommendations are. The next meeting of NEH is scheduled for 11/8-9, and he will let Judy know then. Warren Faus said there might be a possibility of approaching Roger Boas for Hotel Tax funds if NEH does not come through. The total budget for this exhibition comes to about \$350,000. There was a good deal of discussion by the Committee members about alternative funding if NEH does not come through. Other avenues will be explored after the results of the 11/8/85 or 11/9 meeting of the NEH are known - this was MSP.

Treasures from Forbidden City. Clarence reported that the outlook for this was optimistic (the exhibition is co-sponsored with Detroit) and indicated the emphasis the exhibition would take. Selection of objects will be finalized within three months.

Clarence also explained the terms and conditions involved with obtaining this exhibit. There will be various fees, charges, and royalties, etc., similar to the previous Shanghai Museum's Exhibition. The catalogue will be a joint publication. Introduction, catalogue entries and captions will be in Chinese by the staff of the NPM, and the essays will be by Western scholars. (S.F. and Detroit will do the translations.) Travel of the exhibit will be limited to four cities: Detroit, San Francisco, the Met - if they are interested. The fee will be determined after selection has been made.

Taiwan National Palace Museum. Ms. Wilbur reported results of the trip to Taiwan and discussions with Director Chen regarding the possibility of their sending an exhibit to us. They initially looked





for conditions which would involve diplomatic complications on a U.S. Government level. They finally reached an agreement that they would be agreeable to transportation of the exhibit on regular commercial airlines.

Taipei would like an exhibit from us in turn. The discussion on this matter ended with Mr. Faus' suggestion that the next step should be a meeting of our representatives (Wilbur, Shangraw & Faus) with Col. Mao who is the Taipei representative here.

Indian Art at the Airport. Contract has been signed. Check received - reception will be held at the Airport on November 18, 1985.

201 California Street. Richard Mellott is not enchanted with the exhibition space, although it appears safe. He has selected 36 jade objects, and the next steps are to make up a budget and meet with the Hibernia Bank. He made the suggestion to include money in the budget for color reproductions which could be re-used at the Museum.

There was some discussion about downtown lobby displays (someone was approached by Cal. First regarding this) in general; i.e., if there are too many requests for displays of this type, AAM resources are not up to the additional work involved. Clarence stated that it is being done now as a promotion for the Museum's 1986 anniversary year but that it should not become a permanent service unless additional resources (both dollars and manpower) are allocated in addition to just the free space.

#### Exchange with Honolulu Academy of Arts

Clarence Shangraw reported on the possibility of an exchange; i.e., we would send them our Art with the Written Word in China and Japan and they would send us 35 or 40 of their Japanese and Chinese paintings. This would be an even exchange and only \$5,000 are needed. It was MSP that a recommendation be made to the Asian Art Commission for approval of this exchange and a donor.

Outgoing Exhibits. Clarence Shangraw reported three outgoing exhibitions (1986-88) as follows:

a. Ming Blue-and-white: No bookings. b. Pala stone sculpture: four bookings: Northwestern University; Joslyn Art Gallery, Omaha; Oklahoma City Museum, Bowdoin College Art Gallery). c. 100 Flowers: Four bookings: Columbus, Ohio, Grand Rapids, Michigan, Worcester, Mass., Baltimore.

Richard Mellott offered the comments that there may have been a semantic misunderstanding regarding booking the Ming Blue-and-White at Worcester - their first choice might really have been the Blue-and-White.





## OLD/NEW BUSINESS

Surplus. Mrs. Seller read a letter from Joe Cook (Soc. of Asian Art) regarding auction sale of deaccessioned items. She also reported the City Attorney's opinion regarding sale of deaccessioned items as follows: All items, except gifts are City of San Francisco property, hence the City Purchaser has the last word on deaccessioning process etc. Judy Teichman also said that there is a new purchaser in office, and she does not know what his policy and approach will be; whether he would permit the S.A.A. auction off deaccessioned items with a 25% auction fee etc. It was felt that AAM should only use licensed commercial firms for auctions. It was decided that Mrs. Seller will explain to Joe Cook that we cannot accept their offer for taking deaccessioned items for auction as it does not fit our policy.

There was a discussion regarding operating procedures of different auctioneers, and general questions re surplus items were answered.

Nancy Macko suggested that the Thai Bronze figures (not yet accepted by AAM) go to the S.A.A. The donor will be informed that these objects should be given to the S.A.A.

Modern Asian Paintings. The selection criteria are being formulated. Ms. Wilbur brought up the question of old Chinese paintings, expressing concern about the decreasing availability of old paintings. (Clarence reported that we have bought 479 Asian paintings during the last 20 years - the majority of them Chinese) We have lists which show any gaps in the collection.

There followed a discussion regarding the trafficking of art through Hongkong and Clarence called for caution as some of the available paintings could present problems. Also paintings that have surfaced through these sources lately have not been of good quality.

So-Km Ng report that we have 48 modern Chinese paintings. She also reported on some additional sources for contemporary Chinese paintings.

Special Exhibitions Budget Summary Forms. These will be passed out to the Curators shortly. This is a new procedure, entailing yet more paperwork for Curators and staff.

Gretl Popper Estate. Clarence Shangraw reported on a request through Judy Teichman from Bernhard Petri (Lisa Weiss), attorney for the Estate of Gretl Popper. There are 13 objects on loan to the Museum from the Estate. A letter was sent by J. Teichman to the A.L.E. in April 1985, asking on behalf of the Weiss' and Mr. Petri that the objects in the Estate of Gretl Popper revert to Mrs. Weiss in the settling of the Estate. They intend to sell the items to take care of financial obligations of the Estate.



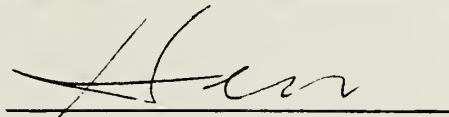
13 objects of 141 in the Gretl Popper Estate portion of the Gretl Popper Estate/Hans Popper Trust are involved in this request (we have counterparts of most of the Estate items; however, Clarence Shangraw would like to have first option on the Korean bronze, horse-shaped, belt hook which we do not have represented in the collection. It was MSP that the A.L.E. Committee honor the request if possible.

Christmas Luncheon: A date of Tuesday, December 10, 1985, was set for the Committee's Christmas luncheon. The location is to be decided.

Next Meeting of the A.L.E. Committee: A date of December 5, 1985 was set for the next meeting.

As there was no further business, the meeting was adjourned at 2:35 p.m.

Respectfully submitted,



H. E. Nimeh, Secretary

APPROVED:



Mrs. Robert Seller











